

# FESTIVAL AND EVENTS MANAGEMENT VOLUNTEER CALL OUT

Nonsuch Studios is seeking a team of budding **Event and Festival Manager Volunteers** who want some real-life experience of creating a youth festival, transforming disused spaces and co-producing activities with young people! If you are interested in Arts and Culture, Event Management, Youth Work, Theatre, Music, Visual Art, Social Sciences or Business and Marketing, we want to hear from you!

#### **Overview**

This Role will be part of a Volunteer team who will be supporting the creation of one area of the festival, developing, create and executing this at TAKEOVER FESTIVAL 2026 on Saturday 7th March. Last year's cohort turned a shopping unit into a Silent Disco Rave, with full design concept, lighting and playlists! You will be supporting the Transformation team, who work in the run-up to the festival to turn an unused shopping unit in the 4 Seasons Shopping Centre into a 1-day Youth Festival! On the day of the Festival, you will be working to support the wider Festival Team, stewarding the public, or supporting activities that happen at the festival!

#### What is TAKEOVER FESTIVAL?

Takeover is a partnership project between Captivate, First Art and Nonsuch Studios that creates opportunities for young people to learn industry skills through co-creating Mansfield's *biggest* youth-led Festival!

## What skills do you need?

We are looking for **enthusiastic volunteers** who want to contribute and participate in arts event management. We are looking for people who are open to learn and doing new things to allow not only an efficient environment, but an optimistic one. Someone who is confident and takes initiatives.

#### -No prior experience is required -

### What will you learn?

Volunteers will be participating in the execution phase of the TAKEOVER Festival, thus giving them hands-on and real-time experience of arts event management. Students will learn the logistics and detail-oriented skills from planning and scheduling, to building sets and props, to festival stewarding. You will not only be exposed to the nitty-gritty of events management, but also build soft skills such as adaptability, communication and collaboration.

Want to develop a specific skill? For example, stage management? Set design? Social media? There will be opportunities to make your experience bespoke to you and your interests! Tell us more about that you want to learn in your application!

## **Roles and Responsibilities**

Specific roles and responsibilities will be allocated to each volunteer based on experience, interests and skills. The following list provides an overview of the types of roles and responsibilities you can expect.

#### **Festival Preparation**

- Design and create an activity for Takeover Festival 2026
- Source Materials, equipment and resources
- Transforming the space ready for the Festival
- Cleaning, prepping and decorating the space
- Supporting the installation of exhibitions
- Support the Takeover Festival Volunteers
- Creating social media Assets

#### **Festival day**

- Assist with crowd management, directing attendees to different workshops and activities.
- Greeting and Stewarding

- Gathering Feedback and tracking people counters to collect important data from attendance
- Assisting with festival group activites were needed
- Capturing material for social media

#### Festival Wrap-up

- Supporting the Festival, get out and clear up
- Taking down installations
- Cleaning up
- Organising and returning equipment and materials

## **Expections**

We are looking for volunteers to offer up to **30 hours of** Volunteer time towards this project, with options of ad-hoc festival day volunteers. If you are a student, a recent graduate or looking for a short-term placement, this volunteer opportunity is an amazing way to work towards a collective goal, develop new skills and work with a team of other budding volunteers.

#### **Schedule**

Activity	Date/time	Location
Application Deadline	Midnight Sunday, 23rd January 2026	Apply here
Introduction Session	Wednesday 28th January 2026 1 pm-3 pm OR Wednesday 28th January 4-5:30 pm [Online]	Broadway Cinema
Festival prep begins	Week 1 - w/c 2nd February Week 2- w/c 9th February Week 3- w/c 16th February Week 4- w/c 23rd February	Broadway Cinema, or Remotely
Festival GET IN	Week 5- w/c 2nd March	Location, Mansfield Town Centre
Festial Launch Party	Friday 6th March 4-6 pm	Four Seasons Shopping Centre, Mansfield Town

		Centre
TAKEOVER Festival day	Saturday 7th March	Four Seasons Shopping Centre, Mansfield Town Centre
Festival wrap-up, Evaluation.	Tuesday 10th March-Friday 13th March	Four Seasons Shopping Centre, Mansfield Town Centre and Nottingham

## **How to Apply**

To register your interest in this volunteer opportunity, please complete this form by Midnight Sunday, 23rd January.

## **APPLY HERE!**

We look forward to working with you!

Any questions about this opportunity or about the festival, please contact: <a href="mailto:getinvoled@wearenonsuch.com">getinvoled@wearenonsuch.com</a>

