

Candidate 4499

TN

INSURANCE AGENT

EXPERIENCE

State Farm – August 2017 - Present

Insurance Agency – 2 Years, 5 Months

Insurance Agency -2 Years 7 Months

State Farm – 3 Years 9 Months

State Farm – 1 Year 5 Months

Office Manager

Analyzed and customized life, health, property, and other types of insurance to match the need of clients. Meet with customers to provide them with information about the claims process and how to maintain appropriate records for possible claims. Attended programs, seminars, and meetings to learn about new services and products. Generated new business opportunities through networking, company leads, referrals, and calling lists of potential clients on a daily basis. Worked with the agent to maintain and achieve corporate sales goals. Monitored the work of all team members to ensure they met personal and office goals. Interviewed and trained new staff.

LICENSE

Property & Casualty

Life

Health

Long Term Health

SKILLS

Communication

Leadership

Initiative

Customer relationships

Product Knowledge