

# Candidate 4475

TX

## PROFESSIONAL SUMMARY

Well-qualified Insurance Manager effective at leading and motivating employees. Skilled in training, performance optimization, and policy development. Coordinate and motivate team and resources to consistently help each other reach new levels of performance and achieve objectives. I have 15 years of experience in the Insurance Industry. I have achieved many 1st in our company and am motivated to continue learning and sharing what I have learned.

- Performance management
- Business development
- Employee training
- Team leadership
- Staff training
- Team development

## SKILLS

## EXPERIENCE

Manager

2005 - Current

September State Farm Insurance | Texas

- Covered daily business requirements with well-organized schedule and properly delegated assignments.
- Prepared schedules and assignments to meet short- and long-term business demands.
- Investigated new trends and capitalized on opportunities to increase company business.
- Monitored employee work to assess performance and identify knowledge gaps requiring retraining.
- Developed talent from within to build cohesive and successful leadership team.
- Trained staff in primary roles and strategies for exceeding goals each day.
- Supervised teams and provided clear objectives and consistent, performance-oriented policies.
- Demonstrated safety procedures and monitored compliance to protect staff and general public.
- Organized training for new team members and routine retraining for established employees to keep all associates operating consistently.
- Oversaw employee training and all staff management tasks.
- Brought in well-qualified employees to fill important vacancies, targeting recruitment strategies to reach key candidates.
- Maximized employee performance with effective training and close mentoring.

## EDUCATION

Diploma

High School, Texas

International Business

Texas

## LICENSES

General Lines- Property and Casualty

General Lines- Life, Accident, Health and HMO

