

# Candidate 4122

IL

## Skill summary

I work well with others in a group setting and I'm just as confident with working independently. I'm a detailed oriented person, I like to make sure I have all the facts and information necessary to do my job successfully. I enjoy assisting customers with their issues in order to come to a resolution that benefits them.

## Education

### Associates of Culinary Arts

*University, June 2015- March 2017*

## Experience

### Allstate Insurance | Remote

#### Sales Representative | November 2020- Present

I currently assist customers with shopping for both property and auto insurance. I help with identifying if there are currently any gaps in coverage or any risk with the customer having selected specific coverages. I help to set up their policies and answer any questions about the new policy or get them to the correct department or pathway if I'm not able to assist with the question or concern they have.

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#### Lead Baker | July 2017-October 2020

I assisted the owner with daily task, making the pastries, and ordering. We would make pastries for local farmers markets, special occasions and corporate functions. I would outline the daily tasks for employees to make sure we stayed on tracked and completed each item, if we did fall behind I would take on other tasks to make sure everything stayed on track.

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#### Sales Associate | April 2017-July 2017

I would assist customer with finding clothing or other merchandise in store or if we didn't have the product in store I would search at other locations or online, and help the customer purchase the item. I helped with pushing new product to the sales floor, markdowns and with hanging new signage in the store front.

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**Sales Associate | February 2017- March 2017**

I helped the customer find specific items that would go with an outfit they were planning and if we did not have that specific item I would recommend something similar or offer a different solution that would work as well.

*KY*

**Sales Associate/ Operations Lead | October 2016- February 2017**

I helped the customer find specific items that would go with an outfit they were planning and if we did not have that specific item I would recommend something similar or offer a different solution that would work as well. During the 2016 Holiday Season, I was promoted to operations lead temporarily and oversaw a small team that helped with pushing out new product to the floor, markdowns and accounting for all the items in the store.

*KY*

**Sales Associate | June 2016- February 2017**

I assisted customers with finding clothes for their children, if it was a going home outfit from the hospital, family pictures or special occasions. I would also push new clothing lines out onto the sales floor, help with markdowns and updating signage in the store.