

Direct Hire 5158: **1–2 LIFE APPS/MONTH**

Licensed Account Representative /Media Manager

EXPERIENCE

State Farm

August 2024 - Present

Licensed Account Representative /Media Manager

- Managed client policies and accounts, ensuring all information is up-to-date and accurate.
- Performed service work for new and existing customers, addressing their needs and inquiries.
- Updated coverage as needed and provided accurate quotes for potential clients.
- Managed media and marketing efforts to generate new clientele and maintain relationships with existing clients.
- Executed managerial tasks, including end-of-day estimates and bank runs.
- Wrote policies for proposed insureds, ensuring proper coverage is provided.
- Handled necessary appointments, coordinating with clients to schedule and complete required services.

Financial Group

October 2023 - August 2024

Life Insurance Broker

- Managed client policies, ensuring all information is accurate and up-to-date.
- Wrote new policies for proposed insureds, tailoring coverage to meet individual needs.
- Addressed and resolved all client inquiries and needs related to their insurance policies.
- Coordinated with third-party carriers to handle any requirements or issues related to client coverage.
- Submitted all necessary documentation to ensure timely processing and compliance.
- Collected signatures and completed all necessary paperwork for policy issuance.

Insurance Company

August 2022 - November 2022

Claims Representative

- Verified policy holder accounts to ensure accuracy and compliance.
- Submitted property claims and managed all associated documentation.
- Handled inbound and outbound calls to address policy changes, policy end dates, and transferred calls to appropriate departments, such as adjusters.
- Addressed customer concerns regarding claims and conducted necessary follow-ups to ensure timely resolution.

CERTIFICATIONS

P&C, Life & Health Licensed in the States of PA & NJ

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Licensed Account Representative /Media Manager

Reports 15–20 items / \$15k–\$20k premium per month

State Farm 1 year

P&C, Life & Health Licensed in PA & NJ

Will work REMOTE in any time zone

Desires a Hybrid role with a State Farm Agency @ \$40k–\$45k base + \$55k+ total earning potential

50+ outbound dials/day, 50+ inbound calls, referral sales, pivot & cross selling, lead generation, bundling, customer service & reports selling 1–2 new life policies per month