

# Direct Hire Candidate: 5510 \*\*\*1-2 LIFE APPS/MO\*\*\*

Licensed Insurance Producer

## EXPERIENCE

### State Farm Insurance

February 2024 - Present

Licensed Insurance Producer

- Licensed in Property, Casualty, Life, and Health insurance with comprehensive product knowledge across personal, commercial, and farm lines.
- Assisted insureds with policy reviews, updates, and coverage changes to ensure protection aligned with evolving needs.
- Provided customer service support by answering billing questions, processing payments, and maintaining accurate policy records.
- Quoted and submitted new policies across Auto, Home, Life, Health, Business, and Farm lines, consistently meeting sales and compliance standards.
- Supported cross-selling and upselling efforts by identifying opportunities for additional coverage, enhancing customer retention and satisfaction.

### State Farm Insurance

January 2021 - January 2024

Licensed Insurance Producer

- Licensed in Property, Casualty, and Life insurance, with comprehensive experience across Auto, Home, Commercial, Life, and Farm lines.
- Wrote and bound new policies while conducting policy reviews to ensure coverage met clients' evolving needs.
- Assisted customers with billing inquiries, policy information, renewals, and coverage changes, providing excellent customer service.
- Maintained detailed documentation, processed payments accurately, and handled the daily administration of policies.
- Built strong client relationships through education, guidance, and consistent follow-up, contributing to business growth and customer retention.

### Manufacturer

November 2016 - March 2020

HR/ Accounts Payable

- Maintained and processed all incoming invoices, scheduled payments, and entered purchase orders to ensure accurate financial tracking.
- Answered multi-line phones, ordered consumables, and coordinated office supply inventory.
- Oversaw employee files, onboarding, and training while administering benefit packages and supporting payroll operations.
- Updated HR policies and forms, tracked employee attendance, and input daily hours into payroll systems.
- Provided reliable support for management by balancing administrative tasks with HR responsibilities, ensuring compliance and efficiency in daily operations.

## EDUCATION

### Public University

Master Degree

### Public University

Bachelor Degree

## CERTIFICATIONS

Licensed P&C, Life & Health in: IL, IA

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Licensed Insurance Producer

Reported: 20–30 policies/mo, \$20–30k premium/mo

Experience: State Farm 5.5 years

Licensed P&C, Life & Health in: IL, IA

Will work REMOTE in EST or CST

Desires a Hybrid (Service/Sales) role with a State Farm Agency @ \$45k+ base, with \$70k total earning potential

30+ outbound calls/day, 30+ inbound calls, pivot & cross selling, developing their own leads, referral sales, working the book of business, commercial sales, policy reviews, & customer service. They report 1–2 new life sales per month.