

Volunteer Agreement

By applying to go on a Links trip, your acceptance of Links' policies and procedures is implied.

Links will do everything in its power to provide appropriate safe working facilities and the equipment necessary to adequately fulfil the role required of team members. Links and its partners will take all reasonable steps to provide protection for members, but it must be recognised that risks are inherent when working outside the UK. Neither Links, nor its partners will be required to do more than is reasonably necessary, and possible in the circumstances of this voluntary work, to provide a safe and proper system of work. While Links will take all reasonable steps to assist participants in any emergency, there will be no legal liability on Links or its agents or employees for the consequences of events outside their control from their headquarters in the UK.

Travel for developing countries demands a certain amount of flexibility, coping with unusual situations, local inadequacies and unpredictable events. We constantly monitor the political situation in the regions we visit and would not hesitate in cancelling or postponing a trip, or trying to find an alternative destination if we felt there was a need.

Having read the information provided by Links, I understand that considerable effort and commitment is put into arranging the team placement by both Links and the communities.

- I will abide by Links' policies and procedures as required
- I understand that my full payment is a contribution towards the costs of the trip and that the trip is part of Links' development work
- I understand that Links will retain my details in a private and confidential manner and that for the practical purposes of this trip only, Links may need to pass on details about myself to third parties, my team leader, team members or representatives
- It is my responsibility as a participant to ensure that my passport is valid for travel to Links' training locations
- I understand that the team will be working alongside the communities and that the team will be contributing to their overall ministry. I will endeavour not to jeopardise the partnership between Links and the local communities by my actions, behaviour and attitude
- I agree to not smoke, not to drink alcohol whilst "on duty", possess or use any prohibited substance at any time including holidays, during my trip

- I agree that for the duration of the trip, all relationships must be kept on a friendly team-spirited basis and that there will be no exclusive relationships (i.e. same gender friendships, romantic relationships) on the team or at the project - with the obvious exception of married couples!
- I understand that Links has put in place a team structure to enable liaison between the team and the local community regarding work, church and leisure activities. I understand that the trip is a 'team' experience and I will abide by the team's decisions. I agree to abide by the decisions made by the Team Leader.
- I agree that I will abide by the advice given to me at the orientation session, or via other communication from the Links office. I agree specifically to abide by the advice given to me with respect to anti-malarial medication and other health, safety and security advice, whether it has been given to me by Links, obtained from the www.fco.gov.uk website or from my own doctor
- I agree to Links contacting my emergency contact should the need arise, for example should I become ill or be involved in an emergency situation, or should difficulties arise whilst I am overseas
- I agree that any photographs taken by team members and team leaders may be used in Links promotional material (brochures, magazines, and website). It is my responsibility to let Links know before my trip if I am not happy for photos in which I appear to be used in this way
- I agree not to give any newspaper, radio or television interviews without obtaining written permission from the Links office.
- I understand that Links has comprehensive travel insurance in place for team members, the cost of which is included within the Team Members Fee
- I understand that during my orientation session, or via other communication from the Links office I will be briefed on Links' policies, including training on Links' Child Protection Policy. I will also receive copies of any of Links' policies and procedures relevant to my trip. I understand that if I am unable to accept Links' position on these matters, I may need to withdraw from the trip. If I chose to leave the trip at this point, my deposit will be refunded minus any cancellation fees that are incurred from third parties.
- I declare that I have not been convicted or cautioned for any offences (other than minor motoring offences) or am not at present the subject of criminal charges. (If you cannot sign this statement please give details in a separate and confidential letter).
- Links reserves the right to ask participants to leave trips if at any time they deem it appropriate

I acknowledge that I have read, understood and accepted both Links and my own responsibilities as outlined in this Volunteer Agreement.



Name in full _____ **Signature** _____

Trip _____ **Date** _____