

Team 1 Run Sheet - 8:30am - Age 3 / 4

Timeline	Meeting Place	Tasks
8:30	ONE80 Check-In Desk	Grab class tote and class banners
8:30	Room 204	Classroom setup
8:50	Room 320	Volunteer meeting
9:00	Room 204	Children start to arrive, take attendance, free play
9:10		Worship songs, Circle time catch up, Prayer
9:25		Snack time, free play
9:35		ONE80 MC comes in to deliver class lesson.
9:45		Craft/Activity/Game
10:05	Parent Pickup	Security to announce over the walkie talkie that service is ending. Volunteers to begin tidying up.
10:15		Team 1 Volunteers dismissed after kids are picked up

Flip Page for Team 2 Run Sheet

Team 2 Run Sheet - 10:00am - Age 3 / 4

Timeline	Meeting Place	Tasks
10:00	Room 204	Team 2 arrives to help re-set up the class again
10:20-10:30	Room 320	Volunteer Meeting
11:00	Room 204	Children start to arrive, take attendance, free play
11:10		Worship songs, circle time catch up, prayer
11:25		Snack time, free play
11:35		ONE80 MC comes in to deliver class lesson.
11:45		Craft/Activity/Game
12:05	Parent Pickup	Security to announce over the walkie talkie that service is ending. Volunteers to begin tidying up.
12:15		Team 2 Volunteers dismissed after kids are picked up and rooms restored. Bring class tote and class signs back to Check-In desk area

Flip Page for Team 1 Run Sheet