

Stone Bridge School
Charter Council Meeting
SBS Library
1019 2nd Avenue
Napa, CA 94559

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**Stone Bridge School Charter Council Regular Meeting Minutes
April 9, 2024**

Members Present: Richard Beck, Meredith Fitzgerald, Greg Greeson, Melissa Haberman, Maria Martinez, Birha McCann (*joined at start of Agenda Item #5*), Lisa Meyers, Heidi Solding (*joined at start of Agenda Item #3*)

Members Absent: None

Staff Present: James Brown (Executive Director), Laura Jones (Faculty Advisor) (*joined during Agenda Item #6*), Heather Shumaker (Office Coordinator), Kristie Yen (Yen Fiscal Solutions, via Zoom) (*for Agenda Items #5 and #6*)

Scribe Present: Heather Shumaker

Public Present: None

1. **Verse. Call to Order** at 6:05pm. **Identify Timekeeper:** Melissa Haberman.
2. **Approve Agenda:** Charter Council discussed two updates in the agenda, specifically removing Agenda Item #14 and moving Attachment #7 to Agenda Item #13. Passed with a motion by Richard Beck and a second by Meredith Fitzgerald.

Richard Beck	Yes
Meredith Fitzgerald	Yes
Greg Greeson	Yes
Melissa Haberman	Yes
Maria Martinez	Yes
<i>Birha McCann</i>	<i>Absent</i>
Lisa Meyers	Yes
<i>Heidi Solding</i>	<i>Absent</i>

3. **Public Comment (for items not on the agenda):** Greg Greeson thanked Maria Martinez for bringing sweets. James Brown mentioned that yesterday's eclipse was really cool for our students. (*Heidi Solding joined the meeting at the start of this agenda item.*)
4. **Approve Minutes for 03-12-24 Meeting (#1):** Meredith Fitzgerald mentioned that the individual votes sections need to be updated throughout to reflect her absence from the 3/12/24 meeting. (Heather Shumaker agreed to make those changes before publishing the final approved minutes for 3/12/24.) Passed with a motion by Lisa Meyers and a second by Greg Greeson.

Richard Beck	Yes
Meredith Fitzgerald	Yes
Greg Greeson	Yes
Melissa Haberman	Yes
Maria Martinez	Yes
<i>Birha McCann</i>	<i>Absent</i>
Lisa Meyers	Yes

5. **Review Monthly Financials: Financial Summary, Budget vs. Actuals, Cash Flow (#2a-#2d):** Kristie Yen (from Yen Fiscal Solutions) presented the Stone Bridge School Financial Summary for February 2024, as well as the Balance Sheet (as of 2/29/24), the Budget vs. Actuals (for July – February 2024), and the Cash Flow Projections (for 2023-24). She explained that Stone Bridge School currently has a YTD net income of \$132,043 as of February 29, 2024, and she is projecting an operating surplus of \$125,386 by the end of the fiscal year based on the approved Fiscal Year 2023-24 Second Interim Revised Budget. (Kristie shared that the school's reserve significantly exceeds the recommendation of cash on hand for 3-months of expenses, and she answered questions as they arose.) *(Birha McCann joined the meeting at the start of this agenda item.)*
6. **Discuss Preliminary Draft Baseline Budget for 2024-25 (#3):** James Brown and Kristie Yen shared a preliminary draft of the baseline budget for 2024-25, which will be discussed and fine-tuned by this year's Budget Committee before coming back to Charter Council for more in-depth review. *(Laura Jones joined the meeting during this agenda item.)*
7. **Discuss Local Control & Accountability Plan (LCAP) Parent Survey Results (#4):** James Brown shared the results of the 2024 LCAP Parent Survey, and Charter Council discussed them. There were a total of 59 respondents (out of roughly 170 enrolled families). Their survey responses revealed high percentages of "strongly agree" and "agree" in most areas (e.g. children feeling respected and valued by their teachers, children receiving encouragement from their teachers, children trusting their teachers and school staff, children having friends at school, children enjoying healthy social connections with peers, children enjoying good emotional health, etc.), with a few areas receiving noticeably lower scores (e.g. homework assignments being meaningful and relevant, homework quantity being reasonable for child's grade level, etc.). Administration and Faculty will be discussing the parent survey results to identify any opportunities for improvement.
8. **Discuss Pursuit of Special Education Options:** James Brown shared that he plans to indicate our desire to continue with NVUSD providing Special Education for our students 2024-25.
9. **Administration Update:** James Brown shared updates, including:
 - 2024-25 Open Enrollment Update and Class Size Projections **(#5)**
 - Community Giving Update for 2024-25
 - Personnel and Hiring Committee Update
 - Upcoming Dates/Events
 - o April 11: Spring Concert (District Auditorium, 3rd-8th Grades)
 - o April 26: No School, Flex Day
 - o May 3: Spring Festival
10. **Faculty Update:** Greg Greeson shared that new 5th Grade desks have been purchased, and the woodworker is creating prototypes for new desks for 6th through 8th Grades as well. Lisa Meyers shared updates re. recent Faculty discussions / efforts, including:
 - On-boarding of new families (meetings with teacher, parent buddies for new families, etc.).
 - Revamping policies in areas such as media, food, toys coming to school, etc.
 - Music and eurythmy offerings bolstering our Waldorf curriculum.
11. **Parent Council Update:** Heidi Soldingner shared updates, including:
 - The Fun Run made roughly \$37,000.
 - Community building via Friday stay-and-play dates.
 - Community Giving – emphasis on connecting programs and needs to asks for money.
 - Dine and Donate events.

12. **Charter Council Co-Chairs Update (#6a-#6b)**: Melissa Haberman shared updates, including:
- Form 700 for Continuing Board Members

Break (8:05pm): *At this point, Charter Council took a short break while the SBS employees on the board (i.e. Greg Greeson and Lisa Meyers) recused themselves from the rest of the agenda and left the meeting. (Quorum was still met.) In addition, two other SBS employees in the meeting (i.e. Heather Shumaker and Laura Jones) left the meeting at this point.*

Closed Session: Entered at 8:07pm. *(James Brown was invited to participate in this closed session.)*

13. **Approve Public Employee Performance Evaluation (Gov Code Section 54957) (#7)**:
- Title: Executive Director

~~14. **Approve Administrator Goals/Objectives for Next Year (#7)**: AGENDA TOPIC REMOVED DURING AGENDA REVIEW~~

Open Session: Re-entered at 8:58pm.

15. **Report from Closed Session**: Melissa Haberman shared that the action taken in Closed Session was to unanimously pass a motion to negotiate with James Brown to continue as Stone Bridge School's Executive Director (James Brown) for another year, and to approve his proposed goals for 2024-25.
16. **Confirm Next Meeting and Review Potential Agenda Items**: The next Charter Council meeting is scheduled for Tuesday, 05/14/24.
17. **Adjourn**: Passed with a motion by Maria Martinez and a second by Meredith Fitzgerald at 9:02pm. **Verse**.

Richard Beck	Yes
Meredith Fitzgerald	Yes
Greg Greeson	Recused
Melissa Haberman	Yes
Maria Martinez	Yes
Birha McCann	Yes
Lisa Meyers	Recused
Heidi Soldingier	Yes

Key: (#x) = Attachment Reviewed (where x represents the attachment number)