

Stone Bridge School
Charter Council Meeting / Off-Site Retreat
1691 Sequoia Street
Napa, CA 94558

Draft Sent: 11/08/23
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**Stone Bridge School Charter Council Regular Meeting (Off-Site Retreat) Minutes
November 5, 2023**

Members Present: Meredith Fitzgerald, Greg Greeson, Melissa Haberman, Maria Martinez, Birha McCann, Heidi Solding

Members Absent: Richard Beck, Lisa Meyers

Staff Present: Laura Jones (Faculty Advisor), Heather Shumaker (Office Coordinator)

Staff Absent: James Brown (Executive Director)

Scribe Present: Heather Shumaker

Public Present: Courtney Borkovek (for [Agenda Item #4](#))

1. **Verse. Call to Order** at 2:26pm. **Identify Timekeeper:** N/A.
2. **Approve Agenda:** Melissa Haberman shared that Agenda Item #9 will be a “Discussion” item (not an “Action” item), and Agenda Items #11 and #12 (and Attachments #7a-#7b) are being tabled for a future meeting. Passed with a motion by Birha McCann and a second by Meredith Fitzgerald.

<i>Richard Beck</i>	<i>Absent</i>
Meredith Fitzgerald	Yes
Greg Greeson	Yes
Melissa Haberman	Yes
Maria Martinez	Yes
Birha McCann	Yes
<i>Lisa Meyers</i>	<i>Absent</i>
Heidi Solding	Yes

3. **Public Comment (for items not on the agenda):** None
4. **Group Painting Activity:** Courtney Borkovek (our current 4th Grade Lead Teacher) led the group through a watercolor painting activity.
5. **Training on Brown Act, Political Reform Act, and Public Records Act (#1a-#1c):** Melissa Haberman briefly reviewed the “CSDC Guide to the Brown Act” document (Attachment #1b), and mentioned that “Open & Public V: A Guide to the Ralph M. Brown Act” document (Attachment #1c) is a great resource if more details are needed. She also asked Charter Council members to review the summaries and resources referenced in the “Charter Council Online Training Resources” document (Attachment #1a).
6. **Review/Sign SBS Board of Directors’ Code of Conduct and Ethics (#2):** Melissa Haberman briefly reviewed the “Stone Bridge School’s Code of Conduct and Ethics for Board Members” document, then asked current Charter Council members to sign and return it to her.

7. **Review SBS History and Vision (#3-#4)**: Maria Martinez shared an overview of the history of Stone Bridge School (Attachment #4), including her personal experiences and a few pictures from the school's first days at the fairgrounds. The group didn't specifically review the "Stone Bridge School Vision Statement" (Attachment #3), but it is included in the charter renewal petition mentioned in Agenda Item #8.
8. **Review By-Laws, SBS Charter Renewal Petition (#5-#6)**: Melissa Haberman did a quick walk-through of the "Bylaws of Stone Bridge School" (Attachment #5), and asked that Charter Council members take the time to review the "Stone Bridge School Charter Renewal Petition" from 2/21/20 (Attachment #6).
9. **Discuss and Approve Excess 2023-24 Allocation**: Charter Council briefly discussed the fact that Faculty Council is working on a list of ideas, but Parent Council hasn't discussed this topic yet. Melissa Haberman is going to ask James Brown to check with Kristie Yen at CharterWise to see if we can get a clear timeline re. when a decision must be made if we want to encumber some of our 2023-24 surplus funds for specific uses. (Heather Shumaker suggested that if we aren't going to have a final list by that point, we could simply focus on any non-capital expenditures <e.g. personnel costs> that we would like to use to improve pandemic-related learning loss and test scores.)
10. **Discussion of Delivery and Storage of Electronic CC Agenda and Attachments**: Charter Council discussed printing four complete packets (one for the Scribe and one for each table), but only printing agendas, financial summaries, and policy revamps for everyone else, focusing instead on a group viewing of the other attachments on a central screen.
11. **Prop 39 Waiver Update**: AGENDA TOPIC TABLED FOR A FUTURE MEETING
12. **Waldorf Core Principles (#7a-#7b)**: AGENDA TOPIC AND ATTACHMENTS TABLED FOR A FUTURE MEETING
13. **CC Member Form 700 (#8a-#8b)**: Melissa Haberman indicated that all of our new board members have submitted their Form 700's, and that our continuing board members will need to submit theirs later in the year.
14. **Confirm Next Meeting and Review Potential Agenda Items**: The next Charter Council meeting is scheduled for Tuesday, 11/14/23.
15. **Adjourn**: Passed with a motion by Maria Martinez and a second by Birha McCann at 4:45pm.
Verse.

Richard Beck	Absent
Meredith Fitzgerald	Yes
Greg Greeson	Yes
Melissa Haberman	Yes
Maria Martinez	Yes
Birha McCann	Yes
Lisa Meyers	Absent
Heidi Soldingier	Yes

Key: (#x) = Attachment Reviewed (where x represents the attachment number)