

Stone Bridge School
Charter Council Meeting
SBS Library
1019 2nd Avenue
Napa, CA 94559

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**Stone Bridge School Charter Council Special Meeting Minutes
September 18, 2023**

Members Present: Meredith Fitzgerald, Greg Greeson, Melissa Haberman, Maria Martinez, Birha Mccann, Lisa Meyers, Heidi Soldingner

Members Absent: Richard Beck

Staff Present: James Brown (Executive Director), Laura Jones (Faculty Advisor), Heather Shumaker (Office Coordinator)

Scribe Present: Heather Shumaker

Public Present: None

1. **Verse. Call to Order** at 4:36pm. **Identify Timekeeper:** Melissa Haberman.
2. **Approve Agenda:** Passed with a motion by Birha Mccann and a second by Maria Martinez.

<i>Richard Beck</i>	<i>Absent</i>
Meredith Fitzgerald	Yes
Greg Greeson	Yes
Melissa Haberman	Yes
Maria Martinez	Yes
Birha Mccann	Yes
Lisa Meyers	Yes
Heidi Soldingner	Yes

3. **Public Comment (only for items on the agenda):** None
4. **Approve Stipend and Duties/Description for Interim Educational Program Director (#1):**
Charter Council started conversation about this topic at our 9/12/23 meeting, but did not feel there was sufficient information (or time remaining in the meeting) to make a fully informed decision that night, so the topic was tabled. For tonight's meeting, James Brown prepared a detailed "Stipend Job Description" for the Interim Educational Program Director (IEPD) as well as a proposed update to our "Stipends" salary schedule (adding a \$20,000/year stipend for a lead teacher performing "Interim EPD Duties"). James explained that the IEPD job description is intended to provide clarity re. where responsibilities fall for the IEPD vs. the Faculty Co-Chairs, contracted mentors for new teachers, Administration, etc. The intention is that the IEPD job description enables us to put some structure in place for one of our Lead Teachers to perform the interim role for this year, while maintaining the job posting for a full-time Educational Program Director as our long-term plan. James reminded Charter Council that Lisa Meyers performed a lot of the tasks in the IEPD job description during 2022-23 as part of her Faculty Co-Chair role (on a voluntary basis), and feels that she can tackle the interim role effectively in 2023-24. (James also shared his appreciation of Lisa for providing focus in this role on a volunteer basis during 2022-23, and of Charter Council for participating in tonight's special meeting.) Charter Council requested a couple

of minor updates to the IEPD job description, and seemed comfortable with the proposed stipend. Passed with a motion by Birha Mccann and a second by Maria Martinez.

<i>Richard Beck</i>	<i>Absent</i>
Meredith Fitzgerald	Yes
Greg Greeson	Yes
Melissa Haberman	Yes
Maria Martinez	Yes
Birha Mccann	Yes
Lisa Meyers	Yes
Heidi Soldingier	Yes

5. **Approve Resolution in Recognition of Lisa Meyers (#2)**: James Brown proposed a resolution recognizing Lisa Meyers for her dedication and selfless performance of duties above and beyond those expected of a classroom teacher. Charter Council requested a few minor updates to the wording, but expressed wholehearted agreement with the sentiment. The resolution passed with a roll call vote, with the following results:

<i>Richard Beck</i>	<i>Absent</i>
Meredith Fitzgerald	Aye
Greg Greeson	Aye
Melissa Haberman	Aye
Maria Martinez	Aye
Birha Mccann	Aye
Lisa Meyers	Abstained
Heidi Soldingier	Aye

6. **Adjourn**: 5:03pm. **Verse**.

Key: *(#x)* = Attachment Reviewed (where *x* represents the attachment number)