

TENANT CLEANING GUIDE

General cleaning throughout the home (all rooms)

- ☐ Clean and remove dust from all ceiling fans
- ☐ Clean curtains and blinds
- ☐ Clean and remove dust from all skirting boards, window sills, tops of doors, and above cupboards
- ☐ Vacuum clean all window tracks and sliding door tracks to remove dust and insects
- ☐ Sweep or mop all non-carpeted floors, ensuring no marks or stains (including drying marks) remain
- ☐ Ensure the carpet is vacuumed
- ☐ Ensure cleaning is completed behind and underneath all furniture
- ☐ Ensure all wardrobes, drawers, shelves, and cupboards are clean
- ☐ Clean all mirrors and ensure they are free from streaks
- ☐ Remove cobwebs and any marks left by insects

Kitchen cleaning

- ☐ Clean all cupboards and doors inside and out
- ☐ Clean the stovetop, being sure no stains or burn marks remain around the heating elements
- ☐ Clean oven glass inside and out, removing any marks or spatters
- ☐ Clean inside and outside of the oven and griller, including racks and trays
- ☐ Ensure the walls and floor around the refrigerator, dishwasher, and microwave areas are clean
- ☐ Clean tapware, sink, drains, and plugs
- ☐ Clean the range hood body

HIGH MOUNTAIN

PROPERTY MANAGEMENT

Bathroom cleaning

- ☐ Clean the toilet(s)
- ☐ Clean the bath
- ☐ Clean the basin and all tapware
- ☐ Clean the shower recess
- ☐ Remove built-up soap scum and any signs of mold on tiles and shower screens
- ☐ As with other rooms, ensure walls, floors, mirrors, windows, window tracks, cupboards, and drawers are cleaned thoroughly

Laundry cleaning

- ☐ Ensure the washing machine is free of marks and detergent
- ☐ Clean behind and around the washing machine space
- ☐ Remove lint from the dryer
- ☐ Clean behind and around the dryer space
- ☐ Clean the laundry tub and cabinet
- ☐ Ensure all tapware is clean
- ☐ As with other rooms, ensure walls, floors, windows, window tracks, and any cupboards are cleaned thoroughly

Outdoor areas and deck cleaning

- ☐ Remove all cobwebs and any marks left by insects
- ☐ Sweep and/or mop
- ☐ Clean all railings and glass

Lawns and gardens

- ☐ Ensure the lawn is neatly mown and all edges are trimmed
- ☐ Ensure any weeds are removed from all gardens
- ☐ If there is a pool, ensure the pool is returned to the condition indicated on the ongoing condition report

HIGH MOUNTAIN

PROPERTY MANAGEMENT

Driveway, garage, and carport cleaning

- ☐ Sweep the area
- ☐ Remove webs and any marks left by insects
- ☐ Remove any oil drips from the garage floor, path, and/or driveway, ensuring returned to the condition noted on the ongoing condition report

Garbage removal

- ☐ Ensure general rubbish is placed in council bins provided
- ☐ Larger or non-general waste to be removed from the property
- ☐ If vacating prior to the next garbage collection, ensure the bins are placed road-side for the next collection

Furnished properties

- ☐ Ensure all inclusions noted on the inventory list at the commencement of the lease are returned to their original location

Cleaning after pets

- ☐ Ensure all pet mess is removed from lawns
- ☐ Remove any pet toys and debris from the yard
- ☐ Ensure condition of the yard is returned to its original condition
- ☐ Ensure hair is removed from security screens
- ☐ Ensure sliding doors are thoroughly cleaned of hair and marks
- ☐ Hair and oils from pets can discolor concrete such as on alfresco / patio areas - ensure any such marks are removed, pressure cleaning if required
- ☐ Ensure there are no marks or hair on walls or curtains