

International Prospectus 2026

northtec.ac.nz

Whangārei



NorthTec
TAI TOKERAU WĀNANGA

Student Experience Survey 2025



4.45
5

For tutors supporting students learning.

4.78
5

For programmes relevant to student needs, goals and the real world.

4.56
5

Rating for NorthTec as a place where staff are always willing to help you.

4.68
5

Services are delivered by friendly, trained and competent staff.

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Disclaimer

Fees are an indication and include GST. Promotional pricing may apply.
Refer to our website for updated information.

The information contained in this publication indicates offerings currently available.
This information is correct at the time of printing but may be subject to change. While all reasonable efforts were made to ensure that the listed courses are offered and regulations are up-to-date, NorthTec reserves the right to change

the content or method of presentation, or to withdraw any programme or part thereof, or impose limitations on enrolments should the circumstances arise.

Please check our website for up-to-date information:
www.northtec.ac.nz/international.

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Welcome to NorthTec

Embark on your life-changing journey to Aotearoa New Zealand with NorthTec, and become part of the diverse, vibrant community of Northland.

At NorthTec, you'll gain a quality education and a globally recognised qualification that prepares you for employment as soon as you graduate. You'll also study close to stunning beaches, native forests, culturally significant landmarks, and other natural treasures.

Our highly qualified and dedicated staff are passionate about their disciplines and committed to supporting your learning needs. You'll experience a welcoming environment that helps you build the skills and confidence to succeed in your studies and beyond.

We understand that leaving home to study abroad is a big step—but it's also a major investment in your future. While you learn, you'll have the chance to explore the clean, green, and beautiful landscapes of New Zealand, where adventure and discovery are always nearby.

This prospectus highlights the exciting programmes NorthTec offers, each designed to guide you toward your educational goals and a rewarding career. Inside, you'll also find important information about our support services and how we'll help you thrive—academically, personally, and professionally.

Located in Whangārei, a small city with a big heart, NorthTec is the largest government-owned tertiary education provider north of Auckland. Our international students enjoy small class sizes, strong academic support, and a friendly, inclusive atmosphere.

Whangārei offers the best of both worlds—world-class beaches, lush forests, and scenic walkways, alongside great restaurants, cafés, and shops. Whatever your interests, you'll find something to enjoy here.

We look forward to welcoming you to the stunning North Island of New Zealand and inviting you to become part of the NorthTec whānau (family).

Welcome to NorthTec—where your journey begins!



Why study in New Zealand?

New Zealand is the perfect place to gain qualifications and skills to prepare you for the future.

Vocational education in New Zealand

Learning with us will give you relevant work skills, real-world experience and globally recognised qualifications.

Focused on the future

Study in New Zealand and you'll gain qualifications that are recognised and respected around the world. New Zealand was ranked the top English-speaking country at preparing students for the future by The Economist Intelligence Unit in 2019.

Real-world skills

New Zealand qualifications are designed to give you practical, hands-on experience in your industry of choice, ensuring you are not only work ready, but also confident in your abilities. Employers help inform the skills taught in our programmes so you can be sure you're getting the right skills for the job.

Flexible learning

Study in New Zealand combines in class learning with online study and in-work training to give you the ultimate flexibility on your learning journey. Your course may include work placements, apprenticeships, or industry projects. Our tutors are well connected in the industries so you'll be able to make valuable contacts that will help you once you graduate.

Student Support

One of the foundations of New Zealand culture is manaakitanga. This is a word from the indigenous Māori culture that encompasses the concepts of respect, kindness and hospitality. You'll be warmly welcomed into the country and the NorthTec community and be provided with a wide range of support services.

The Environment

New Zealand is home to a stunning array of environmental delights. From beautiful sandy beaches and pristine native forests, through to sweeping mountain ranges, blue lakes, and spectacular glaciers, there's few countries that offer such a wide range of environments so close to each other. While studying here you'll have plenty of time to explore the country, no matter if you like soaking in natural hot springs or hiking mountains.



Ready for work

Working while you study

On a student visa you may be eligible to work for up to 25 hours a week during the term and full-time during the holidays. For many, you can begin work in your industry of study, giving you a head start on your career. Or simply enjoy a casual job to help support yourself while here.

Working after studying

After you graduate, you may be able to apply for a work visa for up to three years giving you the chance to work in your industry, solidify your skills and build connections before venturing out to other locations.

Long term

If you want to remain in New Zealand long-term after graduation, then check out the high demand skills in the New Zealand job market. There are plenty of roles that need filling and getting qualifications in the right role could help you start a new life right here in clean, green New Zealand.



Student Services and Facilities

At NorthTec, we put a premium on providing responsive services and purpose-built facilities to support and enhance the student experience.

Student Success

The Student Success team is here to help you on your journey, from enrolment to graduation. We have the knowledge and expertise to guide you through issues that may impact on your study and to help you make the most of your time at NorthTec. We are committed to your achievement and success and aim to support you on your learning journey. Our support services include:

- Student advice and support on a range of issues from housing and hardship problems to money issues and student complaints.
- Learning assistance to support students to develop skills to become more effective learners. These include areas like time management, English language skills, essay writing and referencing.
- A counselling service to help students cope with personal problems or life crises.

NorthTec International

NorthTec International team provides specialist support services to international students and provides on-going individual support, information and care that meets the guidelines of the Ministry of Education's Code of Practice for the pastoral care of international students.

- Providing information and guidance in choosing the best study programme to help you reach your goals
- Providing pre-arrival information and support
- Providing information and assistance to arrange suitable accommodation, such as homestay, hostel or flatting
- Helping international students settle into life on campus and in New Zealand
- Providing confidential advice and support.

Facilities at our Raumanga campus include:

- **Apprentice Cafés** – Offer a selection of delectable food and hot and cold beverages; also serve as student training facilities.
- **Computer Services** – Loaner laptops, iPads and other devices are available to assist you in your study.
- **Education Media Services** – Provides binding, wide-format printing and scanning and laminating services at competitive rates.
- **Geoff Wilson Gallery** – Showcases students' artworks ranging from painting, printmaking, and photography, to sculpture, ceramics, Māori art, video work and installation art.
- **Hair and Beauty Salon** – Offers a range of salon services at competitive prices; also serves as a student training facility.
- **Library** – Equipped with photocopiers, study and computer rooms and features a wide collection of student resources; online book reservation and request system is available for offsite locations.



Scholarships

The New Zealand Science and Technology Scholarships are open to Indian students enrolling in their first year of a full-time programme in New Zealand for 2026 in the fields of science and technology. The scholarships provide a reduction in the total tuition fees payable for your first year of study at NorthTec.

Programmes with Scholarships available at NorthTec are:

New Zealand Diploma in Engineering

Study Grants

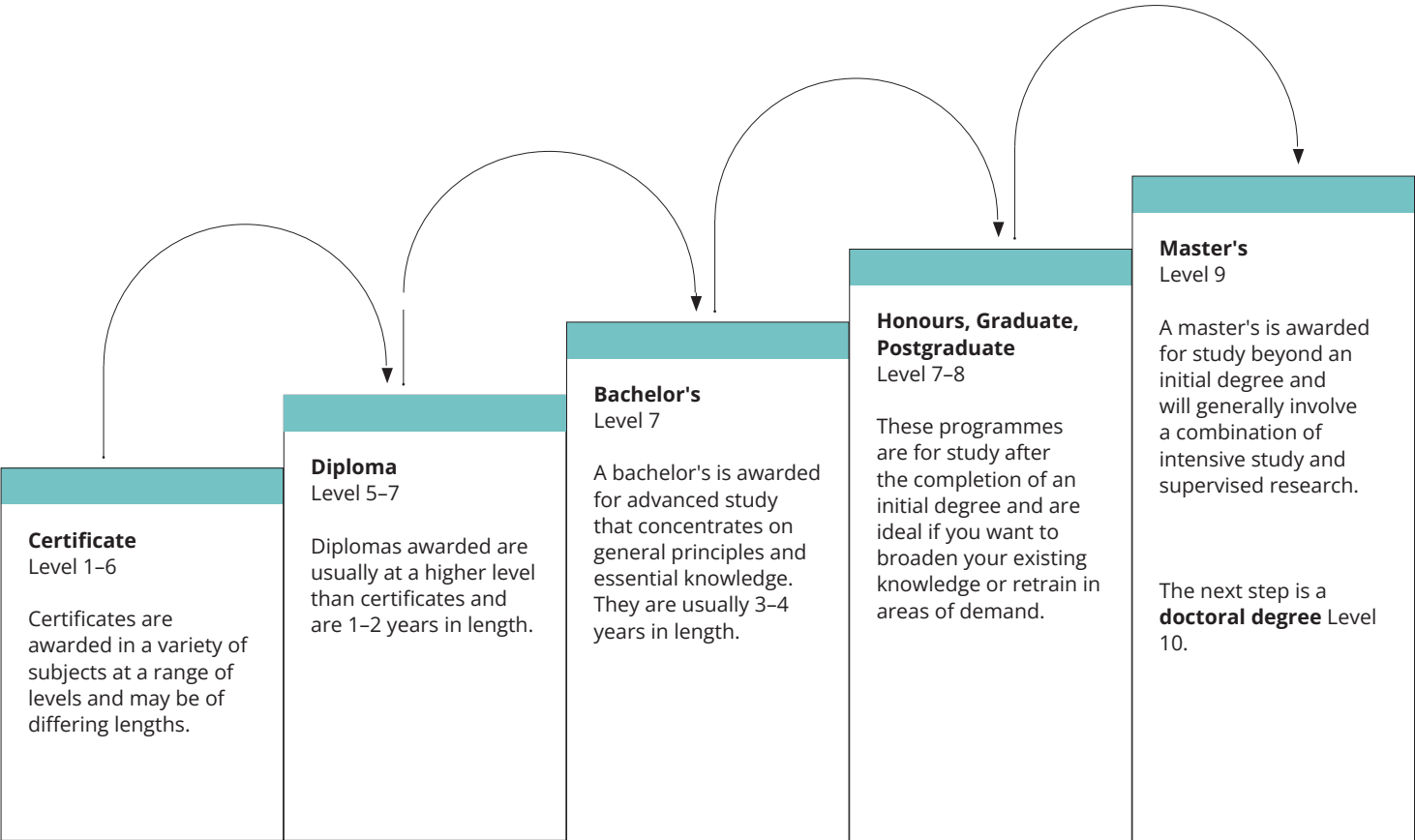
Study Grants are available for international students from Pacific, China, Southeast Asia and Latin American nations. Please contact the international department for more details. T & C apply.

South-East Asia nations include: Brunei, Cambodia, East Timor, Indonesia, Laos, Malaysia, Myanmar, Philippines, Singapore, Thailand, Vietnam.

Latin America nations include: Argentina, Bolivia, Brazil, Chile, Colombia, costa Rica, Cuba, Dominican Republic, Ecuador, El Salvador, French Guiana, Guadeloupe, Guatemala, Haiti, Honduras, Martinique, Mexico, Nicaragua, Panama, Paraguay, Peru, Puerto Rico, Saint Barthelemy, Saint Martin, Uruguay, Venezuela.

Qualification levels

The New Zealand Qualifications and Credentials Framework (NZQCF) is comprised of ten levels and covers a range of qualifications from certificates to doctoral degrees. The levels are based on how complex the learning is; with one being the most basic, through to ten being the most complex.



Entry Guide

Each programme has entry criteria which must be met before you can enrol. The criteria may be prior achievement of certain academic qualifications or, for mature students, they can relate to previous work, skills and experience.

All applicants must:

- be at least 16 years old at the time the programme commences
- be able to read, write, and communicate in English at a basic level
- be physically able to complete the programme specific outcomes

To find out about entry criteria for individual programmes, please refer to our website: northtec.ac.nz

Important Information

Other Fees All students may be required to pay the following services fees in addition to tuition fees

Registration fee	NZD \$300.00 per year		
Homestay placement fee Late placement fee	NZD \$350.00 NZD \$450.00		
Student Services Fee (CSSF)	NZD \$2.50 per Credit		
Insurance Fee	a) Fees applied based on the duration of student visa, which covers two week before the course start date and one month after the course finish date, (INZ Policy). b) Fees in the table below is an indicative number, accurate fees will be reflected on the Offer of Placement According to the intakes that student chose.		
		No. of Months	Amount
		5	NZD \$353.71
		6	NZD \$406.00
		9	NZD \$565.98
10	NZD \$619.82		



English Proficiency Outcomes

Table for Internationally recognised English Proficiency Outcomes for International Students

PROGRAMME ENROLLING INTO	ENGLISH PROFICIENCY OUTCOMES			
Programme Level	IELTS test	TOEFL Internet-based test (iBT)	NZCEL	Pearson Test of English (Academic)
Certificate at Level 3	General or Academic score of 5.0 with no band score lower than 5	Score of 35 (with a writing score of 14)	Level 3 (General)	PTE (Academic) score of 36 with no band score lower than 36
Certificate at Level 4	General or Academic score of 5.5 with no band score lower than 5	Score of 46 (with a writing score of 14)	Level 3 (Applied)	PTE (Academic) score of 42 with no band score lower than 36
Certificate or Diploma at Level 5	Academic score of 5.5 with no band score lower than 5	Score of 46 (with a writing score of 14)	Level 4 (General) or (Employment)	PTE (Academic) score of 42 with no band score lower than 36
Certificate or Diploma at Level 6 or 7 Degree at Level 7 Graduate Certificate or Diploma at Level 7	Academic score of 6 with no band score lower than 5.5	Score of 60 (with a writing score of 18)	Level 4 (Academic)	PTE (Academic) score of 50 with no band score lower than 42
Bachelor of Nursing or Diploma in Enrolled Nursing or Bachelor of Applied Social Work	Academic score of 6.5 with no band score lower than 6.5	N/A	Level 5 (Academic)	PTE (Academic) score of 58 with no band score lower than 58
Postgraduate Diploma at Level 8 Masters Degree at Level 9	Academic score of 6.5 with no band score lower than 6.0	Score of 79 (with a writing score of 21)	Level 5	PTE (Academic) score of 58 with no band score lower than 50

Note:

- All test scores must be from a single report except: TOEFL iBT where the test scores must be from a single report for a single test date, and the 'my best scores options' must not be used.
- IELTS one skill retake result is acceptable
- For more Internationally Recognised English Proficiency Outcomes, please check on NZQA website or contact with NorthTec International Office

Please include the complete set of documents as listed below to apply for an Offer of Place to study any programme at NorthTec; All documents must be verified or attested.

International Student Application Form • Academic Transcripts and Certificates • Passport copy (Front/Back) • Evidence to support English entry criteria which may include any of these (IELTS/Pearson/TOEFL/NZCEL or any other equivalent English Language proficiency test as per NZQA guidelines)





Studying in Whangārei



NorthTec's two main campuses are located in Whangārei, the largest city in the Northland region at the top of the North Island and one of the most visited holiday destinations in the country due to its natural beauty.

Whangārei is a small city of around 57,000 people. However, it is a hub of activity and fun with jobs always going in a wide range of industries.

With its sub-tropical climate that has earned it the moniker of 'The Winterless North' Whangārei is not only warm almost all year around, but also home to multiple stunning beaches, lakes, rivers and waterfalls. You're never more than 20 minutes away from the water.

Only a two-hour drive from Auckland, Whangārei is an up-and-coming location in New Zealand, with the steady influx of new residents providing jobs in the trades and services, hospitality, tourism, and health for years to come.

The heart of Whangārei is its prominent and diverse culture. Māori culture has a hand in every part of the city from art to culturally significant areas, the arts community its alive and thriving in the city, and there is a large and active international community from all around the globe.

The city is easily accessible, flat enough to accommodate walking and cycling, and has local bus services to major centres. It has a vibrant social life with a variety of restaurants, cafes, bars and night clubs.

Translated from Māori, Whangārei means "cherished harbour" and is home to some of the country's most beautiful beaches on the Pacific coastline, from Bland Bay in the North to Langs Beach in the South.



English Language

New Zealand Certificate in English Language (Academic) (Level 4)

🎓 Level 4

📍 Whangārei

🕒 19 Weeks | Full Time

💰 \$8,503 + CSSF levy (\$2.50/credit)

📅 July

This programme will provide students with upper intermediate to advanced English language skills in reading, writing, speaking and listening which will enable them to deal effectively and confidently with most situations in an English-speaking country.

Entry requirements

Be 16 years of age or older

IELTS required* 5.5 (no score less than 5.0) or have attained NZCEL (Level 3) Applied



Hospitality - Cookery



DID YOU KNOW?

NorthTec's hospitality training facilities are world class, with a working café, bar and restaurant, plus a fully outfitted barista training room. Our tutors are experienced, passionate and well connected to local industry, and our graduates are sought after by employers both locally and nationally.

You'll get the chance to gain great experience by catering at major events and fundraisers, often working alongside world-renowned chefs. Students are encouraged to enter competitions at national and regional level, and NorthTec has a healthy tradition of scooping medals and prizes.

New Zealand Certificate In Cookery (Level 4) Includes New Zealand Certificate In Cookery (Level 3)

🎓 Level 3 & 4

📍 Whangārei

🕒 1.5 years | Full Time

💰 \$13,286 (2026) (First Year) + CSSF levy (\$2.50/credit)

📅 February, July

This programme incorporates the New Zealand Certificate in Cookery (Level 3). It will prepare you to work as a senior chef, producing advanced dishes in a professional kitchen, including planning and producing a broad range of larder, meat, poultry and fish dishes, and developing and designing advanced dishes and menus.

Entry requirements

Be at least 16 years old at the time the programme commences.

Be physically able to complete the programme specific outcomes.

IELTS required* 5.5 with no band score lower than 5.0

Environmental

New Zealand Diploma in Environmental Management (Terrestrial Strand) (Level 5)

New Zealand Diploma In Environmental Management (Terrestrial Strand) (Level 6)

 Level 5 & 6

 Whangārei

 2 Years

 \$26,572 (2026) (First Year) + CSSF levy (\$2.50/credit)

 February, July

These two qualifications, studied together, will teach you the principles and techniques involved in environmental management. You'll gain a practical and theoretical knowledge of terrestrial and marine ecosystems, flora and fauna in New Zealand and learn about sustainability, environmental issues, monitoring and conservation techniques. You'll also get involved in the protection and restoration of local natural, rural and urban environments.

Entry requirements for Level 5

Applicants must have evidence of successful completion of NCEA Level 2 education with credits in Science or equivalent.

Entry requirements for Level 6

Successful completion of the Certificate in Conservation and Environmental Management will allow direct entry into year two of the diploma.

IELTS required* 6.0 with no band score lower than 5.5



Bachelor Of Applied Science (Biodiversity Management)

After completing NorthTec's NZ Diploma in Environmental Management (Terrestrial Strand) Levels 5 and 6 you can gain direct entry into Year 3 of Unitec's Bachelor of Applied Science (Biodiversity Management).



Construction & Engineering

New Zealand Diploma in Architectural Technology (Level 6)

Level 6
Whangārei
2 years
\$29,761 (2026) (First Year) + CSSF levy (\$2.50/credit)
February

This programme will give you all the skills you need for successful client contact, research and design, contracts and construction. You'll discover how to prepare architectural drawings, manual drawings and work with AutoCAD, and be equipped to identify client requirements and limitations for building sites. You'll also be taught key aspects of the New Zealand legal structure and learn aspects of the law relating to the building industry.

Entry requirements

Applicants under 20 years of age must have a secondary qualification of at least NCEA Level 2 or equivalent.
IELTS required* 6.0 with no band score lower than 5.5

New Zealand Diploma in Engineering (Civil) (Level 6)

Level 6
Whangārei
2 years
\$29,761 (2026) (First Year) + CSSF levy (\$2.50/credit)
February, July

You'll learn all about land surveying, highway and traffic engineering, and water and wastewater systems.
This diploma will provide you with the knowledge and skills required of an engineering technician. You'll learn to apply theoretical and technical knowledge to practical situations and demonstrate the necessary strategies to work safely and effectively with contractors, communities, clients and authorities.

Entry requirements

Applicants under 20 years of age must have a secondary qualification of at least NCEA Level 2 or equivalent. A 60% pass in Mathematics in your final year of study.
IELTS required* 6.0 with no band score lower than 5.5
* English language requirement or equivalent as per NZQA guidelines





Social Work

Bachelor of Applied Social Work

 Level 7

 Whangārei

 4 years

 \$26,572 (2026) (First Year) + CSSF levy (\$2.50/credit)

 February

Our applied degree programme is aimed at preparing you for the workplace. You'll focus on how to practice in a culturally safe manner, developing the skills to be critically reflective and maintaining self-care strategies, including ongoing professional supervision. You'll learn the theory, then practice your skills by carrying out fieldwork in a variety of settings. On completion, you will receive the Bachelor of Applied Social Work, an approved qualification on the Social Worker Registration Board's schedule for applying to become a registered social worker.

Entry requirements

Applicants must have evidence of successful completion of NCEA Level 3 with University Entrance or equivalent. Please refer to our website for additional admission requirements.

IELTS required* 6.5 with no band score lower than 6.5



Sport & Recreation

NZ Diploma In Sport, Recreation and Exercise (Levels 5 and 6)

🎓 Level 5 and 6

📍 Whangārei

🕒 2 years

💰 \$26,572 (2026) (First Year) + CSSF levy (\$2.50/credit)

📅 February, July

These programmes will teach you the in-depth knowledge and skills to operate in leadership roles across the sport, recreation and exercise industries. You'll be able to role model and mentor others, promoting safe, ethical and professional practices and procedures.

You'll complete a practicum in the community and study sports event management and legal issues in the industry. You'll also learn about advanced sports performance, exercise science and the role played by sport and recreation in society. You'll also be able to provide strategic oversight and management of sport and exercise delivery, and be ready to design, plan, deliver and evaluate a range of activities.

You'll learn to analyse concepts and theories of exercise science with a view to developing health and wellness solutions for individuals or groups.

Entry requirements

Applicants under 20 years of age must have a secondary qualification of at least NCEA Level 3 or Equivalent.

IELTS required* 6.0 with no band score lower than 5.5



Bachelor of Sport, Exercise and Health (Year 3)

After completing NorthTec's NZ Diploma in Sport, Recreation and Exercise Levels 5 and 6 you can gain direct entry into Year 3 of AUT's Bachelor of Sport, Exercise and Health.



New Zealand Diploma in Enrolled Nursing (Level 5)

 Level 5

 Whangārei

 18 Months

 \$39,858 + CSSF levy (\$2.50/credit)

 July

This is an 18-month course which leads to registration as an Enrolled Nurse.

You'll learn the clinical and interpersonal skills to work in a range of health care settings across the community and in hospitals. You will complete 900 hours of clinical placements here in Te Tai Tokerau and learn through a blended approach of classroom and online study, preparing you to be a registered Enrolled Nurse with the Nursing Council of NZ. With a distinctly Northland approach, graduates are uniquely prepared to work in our communities.

Enrolled Nurses work under the direction and delegation of Registered Nurses or other registered health practitioners and can work in a range of health care settings.

Entry requirements

Applicants must have evidence of successful completion of NCEA Level 3 with University Entrance or equivalent. Please refer to our website for additional admission requirements.

IELTS required* 6.5 with no band score lower than 6.5

Bachelor of Nursing

 Level 7

 Whangārei

 3 years

 \$29,761 (2026) (First Year) + CSSF levy (\$2.50/credit)

 February, July

This is a comprehensive programme which combines theory and clinical experience. The curriculum challenges you to go beyond traditional health and illness care to focus on creating a supportive environment for health and wellbeing. You'll learn how to assess health needs, advise and support people to manage their health, and practise nursing both independently and in collaboration with other health professionals. The programme blends online learning with classroom teaching and prepares graduates for entry onto the Nursing Council of New Zealand Register of Nurses. You will be required to attend clinical placements.

Entry requirements

Applicants must have evidence of successful completion of NCEA Level 3 with University Entrance or equivalent.

Applicants who hold Nursing degree qualification with evidence of equivalent practical, professional or educational experience eg. Over 1 year full time work experience (relevant to Nursing) can be considered for credit recognition on case- by-case basis.

IELTS required* 6.5 with no band score lower than 6.5



How to Enrol

1

- Complete a registration form
 - Enrol online at northtec.ac.nz - it's so easy!
 - Or visit your nearest campus - at Raumanga in Whangārei.
 - Call 0064 9 4703775 or email international@northtec.ac.nz to request an enrolment pack.
 - You will need to provide proof of your identity (Passport) when you apply.
 - If you are applying online, please upload the following documents: Certified passport copy, certified Academic Transcripts, English evidence (IELTS or equivalent). If you are applying in person, please bring these documents with you.
-

2

- We will assess your application
 - We'll let you know if further documentation is required. You will be contacted to arrange a date and time for an interview, if that is required.
-

3

- When your application is approved, we will send you the offer of place and any other documents requiring completion.
 - Accept your place on the programme, by signing page 4 of your offer and either return this to our campus or scan and email this to international@northtec.ac.nz
-

4

- Pay your fees as soon as possible, so that you can apply for your student visa. We will then also book your student insurance for you.
-

5

- Send us the following documents to prepare for your arrival:
- Visa copy
- Flight details
- Address in Whangarei (if you require assistance with finding accommodation, please reach out to us)

International Student Registration Form

All fields to be completed

► **Personal details** ☐ Mrs ☐ Ms ☐ Miss ☐ Mr ☐ Other - specify

Family name First name(s)

Preferred name Date of birth (day/month/year)

Gender ☐ M ☐ F ☐ Another Gender

Citizenship (as per passport) Country of birth

Passport number Issue date Expiry date

► **Place of study** Year of study Place of study: ☐ Whangarei

► **English language** (Complete this section if English is NOT your first language)
You MUST provide proof of your English proficiency to study at NorthTec.
I have attached or intend to provide certified copies of English Language test results and/or English Language qualifications ☐ Yes ☐ No
OR
I would like to apply for an English Language programme to study at NorthTec ☐ Yes ☐ No
If you do not meet the English requirements for the Academic programme you are applying for, we will advise you and provide a conditional offer.

► **Academic programme**
Choose two programmes you would like to study and list them in order of preference. If you do not meet the entry requirements of your first choice, we will automatically assess your eligibility for an available pathway programme into your second choice.

	Programme	Start date (e.g. Feb 2023)
First choice		
Second choice		

1. Why did you choose this/these programmes of study?

2. What are your intentions once you have finished this programme, eg. further study?

3. What are your intentions once you leave NorthTec?

(The purpose of these questions is to ensure that you are choosing appropriate study to match your planned intentions. Where there is a mismatch between your intentions and the programme applied for, we may suggest a more suitable programme at NorthTec or at another suitable New Zealand education institution that will better prepare you for your intentions).

► **Marketing feedback**
Which of the following most influenced your decision to apply to NorthTec?

☐ Advertising (TV / radio / newspaper) ☐ Agent ☐ Education exhibition / fair

☐ www.northtec.ac.nz ☐ Family / friends ☐ Other

Agent contact details (if applicable)

Contact details

Current contact details (NZ or overseas)		Address while studying in New Zealand	
Address: Postal code:		Address: Postal code:	
Phone:	Mobile:	Phone:	Mobile:
Email:		Email:	

Ethnicity

What ethnic group(s) do you belong to? Please enter the three digit code from below. You may enter up to six different ethnic groups.

Selection 1	Selection 2	Selection 3	Selection 4	Selection 5	Selection 6
121 British / Irish	126 Italian	414 Other South East Asian	443 Korean	531 African	
122 Dutch	129 Other European	421 Chinese	444 Other Asian	611 Other	
123 Greek	411 Filipino	431 Indian	511 Middle Eastern		
124 Polish	412 Cambodian	441 Sri Lankin	521 Latin American		
125 South Slav	413 Vietnamese	442 Japanese	If "Other" please specify		

Academic qualifications

Secondary studies (high school/secondary school)

Highest qualification gained	Institution	Country	Date completed

Tertiary study

Will this be the first time you have ever enrolled in a University, Subsidiaries of New Zealand Institute of Skills and Technology (Polytechnic), College of Education, Industry Training Organisation, Government Training Establishment, Private Training Establishment or Wānanga either in New Zealand or overseas since leaving school? Do not include enrolments in community classes. ☐ Yes ☐ No

If you answered "Yes", please enter the name of the organisation you studied at and the year of your first enrolment:

Name of organisation Year

Tertiary studies (college, university, polytechnic, teachers college)

Qualification e.g. BSc; MA	Institution	Country	Date completed

Prior activity

What was your main activity as at 1 October in the previous year?

- | | | |
|---|---|--|
| ☐ 01 Secondary school student | ☐ 02 Non employed | ☐ 03 Wage or salary worker |
| ☐ 05 University student | ☐ 06 Te Pūkenga student | ☐ 09 Overseas (irrespective of occupation) |

Disability Status

The information you provide is collected for statistical purposes and helps us understand our learners.

Do you describe yourself as disabled, deaf, neurodiverse, or living with a long-term physical or mental health condition?

Please select one option only.

- ☐ Yes ☐ No ☐ Prefer not to disclose

Support Needs

Are there supports that would help you while learning at this tertiary institution? Your response allows us to let you know what assistance is available.

The information you provide is collected for statistical purposes and helps make education more accessible to all learners.

Please select all of the supports you might need.

- ☐ No - I do not need support at this time
- ☐ Access to assistive technology (eg. for reading, writing, communication)
- ☐ Accessible format resources for course content
- ☐ Mobility and transport (eg, navigator support to help movement around campus, mobility carparks, personal emergency evacuation plan)
- ☐ Support with reading, writing, and communicating in learning sessions, teams, and assessments
- ☐ Other (please state)

Additional application requirements

Additional charges apply for the services listed below. Please tick:

- ☐ I would like NorthTec to arrange my homestay. If yes: How many weeks? (minimum 4 weeks) OR Duration of study ☐
- ☐ I would like NorthTec to help me find non-homestay accommodation.
- ☐ I would like NorthTec to book transport for me from Auckland airport to my accommodation in Auckland or Whangarei.
- ☐ I would like NorthTec arrange my medical and travel insurance.
- ☐ I would like to apply for credit transfer/credit recognition of my previous study.

Privacy statement and declaration

Health and Safety - In signing this Registration Form you undertake to disclose, prior to enrolment, all health information that might affect your ability to complete the programme or the health and safety of yourself or others. If you do not disclose all relevant information staff will be unable to advise you appropriately and you may enrol on a programme that you are unable to complete.

I hereby declare that the information provided by me on this registration form is true and correct. I understand that failure to disclose requested information or supplying false information may result in my application/enrolment not being processed or being cancelled. I authorise the Immigration NZ and the Department of Labour to provide NorthTec with any personal details regarding my immigration status, including any information that I have submitted to Immigration NZ in the course of any visa or permit application. I agree to abide by all NorthTec statutes, regulations and policies as may be amended from time to time. I have read, understood and accept the NorthTec Cancellation and Refund Policy for International Students.

Applicants Signature:

Date:

Parent's signature and address (if applicable)

If you are under 18 years of age a parent/guardian must sign below to acknowledge acceptance of this declaration.

Parent's name:

Signature:

Date:

Address:

Postal code:

Email:

Mobile:

Phone:

Emergency contact details

Name:

Relationship:

Address:

Postal code:

Email:

Phone:

Mobile:

Checklist

Before you submit your form, please check:

- ☐ Registration form signed by applicant; and by parent/guardian if under 18
- ☐ Certified English language proficiency evidence attached
- ☐ Certified copy of passport or birth certificate attached
- ☐ Certified English translation of academic qualifications and transcripts attached
- ☐ Additional information supplied (e.g. CV, design portfolio, work reference)

Send the completed Registration Form to NorthTec International Office

Whangarei Campus

Postal Address

Private Bag 9019, Whangarei,
0148, New Zealand

51 Raumanga Valley Road,
Whangarei, 0110

Telephone: +64 9 470 3775

E: international@northtec.ac.nz

Cancellation and Refund Policy for International Students

FOR INTERNATIONAL STUDENTS INCORPORATING THE CONDITIONS FOR TERMINATING ENROLMENT AND THE CONDITIONS FOR TERMINATING THE CONTRACT

Refunds of programme fees will only be made in accordance with the following policy:

By accepting a place in a programme of study at NorthTec, a student enters a contract with NorthTec for the period of one academic year (or the length of the programme if it is less than one year). This contract means there is an obligation to pay the fee for the year (or for the length of the shorter programme).

Students who wish to defer to the following semester must notify NorthTec International two weeks prior to the programme commencement.

There is no automatic right to a refund of fees if a student changes his/her mind about studying at NorthTec.

In normal circumstances, no refunds will be given after programme/course commencement. If a student decides to withdraw from a programme/course once enrolment has been finalised the student will need to complete a NorthTec Withdrawal Form which can be obtained from the International office.

Any request for a refund must be made in writing to the Finance Director. The request must include a detailed explanation of the reasons for withdrawal from the programme/course. At this time, the student's family and agent may be notified by NorthTec that a request for refund has been received.

If a refund is given, it will be paid in NZ dollars and paid by direct credit either to:

- the original payer's nominated bank account, or
- if the Refund Authorisation Letter is completed by the original payer, to another party's bank account

Note: If the student is not the original payer, permission in writing from the original payer will need to be sought before the funds can be transferred to the student.

Consideration of Refund Applications

Applications for refunds will be considered under the following categories, which may require supporting documentation:

Full Refunds

- Immigration New Zealand (INZ) has refused to grant an initial visa for study in New Zealand
- Visa extension is refused by INZ
- NorthTec (Northland Polytechnic) is unable to proceed with the programme/course offered.
- If the programme contracted with NorthTec (Northland Polytechnic) is cancelled for whatever reason, then the student shall be entitled to a total refund of programme fees but shall not be entitled to any other compensation, costs or consequential damages of whatsoever nature.

Part Refunds

- An international student in a semester-based programme, who gains Permanent Residency will not receive a refund of fees for the semester in which residency is granted. However, they will be treated as a New Zealand Permanent Resident for the following semester and refunded any international fees paid beyond the semester in which residency was granted.
- International students in programmes designed with full year non-semester based courses must pay the international fees for the full year, regardless of the date Permanent Residence has been granted during that year.
- If a student wishes to withdraw their application, and notice is received by NorthTec International within the two weeks prior to course commencement, a cancellation fee of 45% of the tuition fee will be charged.
- Special circumstances of a compassionate nature, as approved by NorthTec, may necessitate withdrawal from a programme. Supporting information must be supplied in writing from the student, family and agent (if applicable).

No Refunds

- In the event of inadequate attendance and/or achievement resulting in the termination of enrolment and the contract, no refund is payable
- In the event of a disciplinary action resulting in the termination of enrolment and the contract, no refund is payable.

The conditions for terminating enrolment and the conditions for terminating the contract

Reference: The Education (Pastoral Care of Tertiary and International Learners) Code of Practice 2021 [Section 42]

– UNLESS OTHERWISE STATED TERMINATION OF ENROLMENT ENACTS THE TERMINATION OF CONTRACT – REFUND SUMMARY TABLE

Conditions for terminating enrolment and terminating the contract	Evidence required	Timing	Amount of refund
A visa was not granted	An official letter from INZ indicating the rejection of the visa application.	At any time	Total tuition fee minus registration fee and bank charges
Extension of visa is not granted	An official letter from INZ indicating the rejection of the visa application.	At any time	Total tuition fee minus registration fee and bank charges
NorthTec is unable to proceed with the programme	No documentation required from the student	The refund is automatic	Total fee paid (however if the student transfers to another institution, or another programme, the refund will be sent to that institution or applied to the alternative programme)
Student no longer wishes to study at NorthTec	A letter from the student outlining the reason for their change of circumstances. NorthTec will advise INZ and request cancellation of student visa	Two weeks or more before the commencement the programme of study	Total fee paid less the registration fee, accommodation placement fee, and any agency fees
		Within the two weeks prior to commencement of the programme of study	Total fee paid less the registration fee, accommodation placement fee, any agency fees, and a cancellation fee of 45% of the course fee
		After the commencement of the programme	No refund
Compassionate reasons (serious illness etc)	Documentation supporting application for a refund by the student	At any time	At the discretion of NorthTec and the relevant Executive Manager with responsibility for the programme area
Non-attendance or failure to achieve	As per the NorthTec International Policy http://www.northtec.ac.nz/aboutus/policies	After the commencement of the programme	No refund
Breach of NorthTec Regulations	As per the NorthTec Statutes and regulations http://www.northtec.ac.nz/aboutus/policies	At any time	No refund

DECLARATION GUIDE

Privacy statement

The [Privacy Act 2020](#) has the stated aim of protecting and promoting the privacy of individuals. It governs the collection, use, storage and disclosure of personal information. NorthTec handles personal information in accordance with the 13 information privacy principles in the Act.

NorthTec collects and stores personal information from this form to:

- comply with the requirements of the [Education and Training Act 2020](#) and other legislation relating to maintenance of records
- manage its business, including internal reporting, administrative processes and selection of scholarship and award/prize winners; and
- supply information to government agencies and other organisations, as set out below.

NorthTec will comply with all legal requirements in relation to the use and disclosure of personal information, as set out in the Privacy Act 2020. You are entitled to see any information that NorthTec holds about you and request that any errors in the information be corrected. To do so, contact the Registry Manager.

Disclosure of personal information to government agencies

NorthTec may supply personal information collected on this form to the following government agencies:

- Tertiary Education Commission
- Ministry of Education
- New Zealand Qualifications Authority
- Ministry of Social Development
- Inland Revenue
- Ministry of Business, Innovation and Employment, including Immigration New Zealand; and
- when required by law, New Zealand Police, Department of Justice and the Accident Compensation Corporation.

The government agencies listed above may use the personal information supplied to them to:

- administer the tertiary education system, including allocating funding and the administration of the Fees Free schemes
- develop policy advice for government
- conduct statistical analysis and research
- update the New Zealand Record of Achievement
- include in the National Student Index or use in an authorised information matching programme with the New Zealand Birth Register
- fulfil their statutory responsibilities
- supply it to Statistics New Zealand to be integrated in Statistics New Zealand's [Integrated Data Infrastructure](#).

Disclosure of personal information to other agencies and organisations

NorthTec may also supply personal information as applicable to:

- other educational organisations for the purpose of verifying academic records
- Education New Zealand for the purposes of supporting international students
- scholarship providers for the purposes of administering scholarships
- debt collection agencies for the purposes of recovering unpaid fees

Storage of personal information

Data collected from tertiary education organisations is now stored in the Cloud. Student enrolment and course and qualification completion data is stored in a Microsoft datastore based in Sydney, Australia.

Fees – In signing this enrolment form you undertake to pay all fees as they become due, and to meet any late fees and collection charges associated with debt recovery. NorthTec's policy on withdrawal and refund of fees may be obtained from the Enrolments Officer.

Rules – In signing this enrolment form you undertake to comply with the published rules and policies of NorthTec regarding attendance, academic integrity and progress, disciplinary action, conduct and use of information systems.

Apply now for 2026

www.northtec.ac.nz

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Private Bag 9019, Whangārei, 0148, New Zealand
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NorthTec is a business division of Te Pūkenga New Zealand Institute of Skills and Technology



NorthTec
TAI TOKERAU WĀNANGA