



Excelsior Fire District

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24100 Smithtown Road, Shorewood, MN 55331

Fire Operating Committee Meeting **August 20, 2025 at 9:00 AM**

CALL TO ORDER & ATTENDANCE

Operating Committee Chair, Dan Madsen, called the meeting to order at 9:02 AM

Members Present: Dan Madsen (Deephaven City Administrator), Kristi Luger (Excelsior City Manager arrived 9:06), CJ Holl (Tonka Bay City Administrator), Marc Nevinski (Shorewood City Administrator arrived 9:06), and Tom Fletcher (Greenwood Mayor in the capacity of City Administrator)

Members Absent: None,

Staff Members Present: Fire Chief Curt Mackey and Assistant Fire Chief Nate Basinger

1. Approval of Agenda

Motion by Holl, Second by Fletcher to approve the Agenda – Motion passed 3-0

2. Minutes

Motion by Fletcher, Second by Holl to approve the July 16 2025 minutes – Motion passed 3-0

3. Bills

4. Budget Updates

- The chiller contract is signed. The Version 7.2 budget was approved by the EFD Board.
- There was a discussion of where the Cities are respectively on the budget.
- Paid Family Medical Leave is in the budget

5. Administration

- a. Responses and Calls. Through the end of July EFD is up close to 200 calls from last year. The response times and firefighters per call are both good. There was a

discussion of how cities might be notified in a timely manner regarding critical incidents.

6. Board Meeting

- a. Next Fire Board meeting September 24, 2025, 18:00 EOC Station 1.
- b. Major "All Call": None

7. Admin Updates

- a. Leadership Development & Succession Planning. Marc is coordinating with Lisa Sorenson for the Chief's 360 review. The Chief filled the last Captain position and is bringing Scott Nelson back in for leadership development since the Department has inexperienced officers.
- b. Personnel & Staffing. There is no change in staffing and the Chief expects significant retirements next year.
- c. Apparatus & Station Updates. The Chief received the third estimate for the building capital planning. Rescue 11 is up for sale but there are no bidders yet.

8. Other Items

- a. The Chief was asked what the status was of the Attorney request for clarification on pay and relief participation. The Chief is waiting for the Attorney's response and will provide it to the Operating Committee once he receives it.

9. Adjournment

- a. Motion by Luger, Second by Nevinski to adjourn at 10:42 AM – Motion Passed 4-1 with Holl voting no.

Next meeting Wednesday, September 17, 2025. 9:00 AM Fire Station 1 Conference Room

Minutes prepared by Tom Fletche, City of Greenwood