



Excelsior Fire District

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24100 Smithtown Road, Shorewood, MN 55331

Fire Operating Committee Meeting **October 15, 2025 at 9:00 AM**

CALL TO ORDER & ATTENDANCE

Operating Committee Chair, Dan Madsen, called the meeting to order at 9:15 AM

Members Present: Dan Madsen (Deephaven City Administrator), Kristi Luger (Excelsior City Manager), CJ Holl (Tonka Bay City Administrator) and Marc Nevinski (Shorewood City Administrator). Tom Fletcher (Greenwood Mayor in the capacity of City Administrator),

Members Absent: None

Staff Members Present: Chief Curt Mackey and Assistant Chief Nate Basinger

Staff Members Absent: None

1. Approval of Agenda

Code Red was added as item e. under Administrative updates. Motion by Luger, Second by Fletcher to approve the amended Agenda – All in favor.

2. Minutes

Motion by Fletcher, Second by Luger to approve the September 17, 2025 minutes – All in favor.

3. Bills

Motion by Fletcher, Second by Holl to approve the September 2025 bills – All in favor

4. Budget Updates

- a. **2026 budget in process:** Chief Mackey said they are just starting to evaluate equipment and staffing needs and it's early in the process.
- b. **Paid Family and Medical Leave start Jan 1, 2026:** Chief Mackey reported that funding was allocated using the state program and the dept is working on a use policy to mimic or be like the ESST policy. Discussion was had on the percentage of coverage and the tax implications of 100% coverage. No action was taken.

5. Administrative Reports

- a. **Responses:** – Chief Mackey reported 1,003 YTD up from 876 PY, 6-8 FF/call (including duty crews), turn out is 2 minutes and on scene in 4-5 minutes
- b. **Calls for Service:** See above.
- c. **Firefighter Activity** - None
- d. **Inspection Reports** – None

6. Board Meeting Items

- a. **Next Fire Board meeting Wednesday November 19, 2025, 18:00 EOC Station 1.**
Chief Mackey said the Fire Relief will be doing a presentation at that meeting for the Board.
- b. **Major “All Call”:** House fire at 5910 Covington (Shorewood) - Chief Mackey reported that there was an issue with the paging system and the call back/reignite calls only went to the 50% of the staff.

7. Administrative Updates

- a. **Leadership Development/Succession Planning on going (Clarity in thinking):** No specific update.
- b. **Personnel/Staffing Currently 49 members:** – Discussion was had regarding staffing. Chief Mackey reported that he expects to be at approximately 45 members by the end of 2026 due to attrition. The group discussed what is the right size and Mackey gave some historical perspective.
- c. **Chiller update:** Some small work has started with evaluating VAV and switches. Estimate of arrival of first equipment is December 1st.
- d. **Dual Service paid on call, hourly employee (non-exempt, salary (exempt) review policy from attorney:** Discussion was had regarding the lookback period for OT calculation and all agreed that the issue was clear and should be paid out appropriately. Chief Mackey will work those affected. A longer discussion was held regarding dual exempt/non-exempt participation. Ops members expressed concern about the policy and if there was a previous board approved policy allowing dual participation. No action was taken but it will be further discussed at the next meeting.
- e. **Code Red:** Deeplaven is set up and using the service. Others would like to join as well with EFD being the lead agency. Madsen provided information on the potential cost. Question to be clarified is if the cost is per population? Another item to answer is how administration of the service is done, and if each city can administer for their own needs? Madsen said he would ask and report back.

8. Apparatus and Training:

- a. **Capital Improvement Plan with Krause Anderson set for next year 2026:** Chief Mackey reported that he will bring the KA recommendation to the next Board meeting for formal approval and present the options, but he believes KA is the most cost effective and most thorough of the quotes received.

9. Other: None

10. Adjournment

- a. Motion by Nevinski, second by Luger to adjourn at 10:50AM – Nevinski, Lugar, Fletcher and Madsen in favor. Holl opposed. Motion passed 4-1.
- b. Next meeting TBD due to November Veterans holiday at the regular meeting time at Fire Station 1 Conference Room.

Minutes prepared by CJ Holl, City of Tonka Bay

October 20, 2025