



Excelsior Fire District

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24100 Smithtown Road, Shorewood, MN 55331

Fire Operating Committee Meeting **November 19, 2025 at 9:00 AM**

CALL TO ORDER & ATTENDANCE

Operating Committee Chair, Dan Madsen, called the meeting to order at 9:04AM

Members Present: Dan Madsen (Deephaven City Administrator), Kristi Luger (Excelsior City Manager arrived 9:06), CJ Holl (Tonka Bay City Administrator), Marc Nevinski (Shorewood City Administrator arrived 9:07), and Tom Fletcher (Greenwood Mayor in the capacity of City Administrator)

Members Absent: None,

Staff Members Present: Fire Chief Curt Mackey and Assistant Fire Chief Nate Basinger

1. Approval of Agenda

Motion by Holl, Second by Madsen to approve the Agenda – Motion passed 3-0

2. Minutes

Motion by Holl, Second by Fletcher to approve the October 15, 2025 minutes – Motion passed 3-0

3. Bills Motion by Holl, Second by Fletcher to approve the Bills – Motion passed 5-0

4. Budget Updates

- The Operating Committee agreed that consideration of returning the surplus proceeds from the Rescue Truck above the budgeted \$100,000 to the Member Cities should be added to the Board Meeting Agenda that evening.

5. Administration

- a. Responses and Calls. EFD is at 1,137 calls year to date with likely record call volume for 2025. Average enroute times are 2 minutes with on scene times being an additional 4 to 5 minutes with 6 to 8 firefighters per call. Tuesday evening training sessions are being added to the existing Thursday night schedule. This will provide another option for the firefighters and also reflects the fact that with the

high levels of training participation 40 firefighters is a lot to keep actively engaged and manage parking for.

6. Board Meeting

- a. Next Fire Board meeting November 19, 2025, 18:00 EOC Station 1.
- b. Major "All Call": None

7. Admin Updates

- a. Leadership Development & Succession Planning. Scott Nelson will be providing HR training for the Officers including Battalion Chiefs and Captains.
- b. Personnel & Staffing. Maury Glover from Fox 9 will be creating a story on the four father son families in the Excelsior Fire District.
- c. Chiller Update. The VAVs are in the process of being replaced and the contractor is waiting for the Chiller to arrive to install it. They hope to have the installation completed by year end and then return in March or April to balance the system.

8. Other Items

- a. Nate Basinger provided information on firefighter participation requirements and reviewed it with the Operating Committee. The Chief and Nate will work on providing a plan documenting proposed EFD staffing for review by the Operating Committee by December 10. The Hennepin County EMS study has been completed. It was proposed that Dual service for nonexempt positions be addressed including Attorney and Auditor review. The Chief will organize a Code Red Teams meeting with the City Administrators and staff to answer questions about implementing Code Red for the entire District.

9. Adjournment

- a. Motion by Nevinski, Second by Luger to adjourn at 11:14 AM – Motion Passed 4-1 with Holl voting no.

Next meeting Wednesday, December 17, 2025. 9:00 AM Fire Station 1 Conference Room

Minutes prepared by Tom Fletcher, City of Greenwood