



## Excelsior Fire District

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24100 Smithtown Road, Shorewood, MN 55331

### **Operating Committee Meeting Minutes February 18, 2026 at 9:00 am**

Operating Committee Chair, Dan Madsen, called the meeting to order at 9:13 am

Members Present: Dan Madsen (Deephaven City Administrator), Kristi Luger (Excelsior City Manager), Tom Fletcher (Greenwood Mayor in the capacity of City Administrator) arrived at 10:46 am, and Marc Nevinski (Shorewood City Administrator)

Staff Members Present: Assistant Fire Chief Nate Bassinger

#### **1. Approval of Agenda**

Motion made by Luger, and seconded by Nevinski, to approve the agenda. Motion carried by a vote of 3-0.

#### **2. Approval of Minutes – January**

Motion made by Luger, and seconded by Nevinski, to approve the January minutes. Motion carried by a vote of 3-0.

#### **3. Approval of Bills – February**

Motion made by Nevinski, and seconded by Luger, to approve the February bills. Motion carried by a vote of 3-0.

#### **4. Budget Updates**

The 2026 audit is almost complete, which will help create the 2027 budget.

#### **5. Administrative Reports – January**

They can now look at the calls in more depth to better understand staffing needs. There were 98 calls for service in January.

#### **6. Board Meeting**

- a. Next Fire Board Meeting March 25, 2026, 18:00 EOC Station 1  
The fire board needs to understand the why behind replacing equipment before they discuss how to finance the purchase.
- b. Major "All Call"  
None.

c. OC Roles and Responsibilities

The fire chief and the assistant chief will discuss what support they need from the operating committee and look at other joint powers agreements (JPAs). The operating committee will review the work they have been doing on an informal basis to decide what should be formalized in the JPA.

**7. Administrative Updates**

a. Leadership Development/Succession Planning

i. Continuing to work with Scott Nelson on leadership development.

b. Personnel/Staffing

i. The EFD is currently at 43 members and Troy Walsh, who is the new BC2, will be starting on March 9.

c. Board Attorney Invoices

i. Marc is going to email the attorney about when they should correspond with firefighters per the personnel policy.

**Apparatus & Stations**

a. Capital Improvement Plan with Krause Anderson Update

ii. The report is almost complete.

b. Engine 21

i. The LMCIT approved the repairs on Engine 21.

c. Chiller Update

i. System is functioning, they will be assessing the electrical damage.

**8. Other Items**

a. No other items

**9. Next Meeting Date and Time – Wednesday, March 18, 2026. 9:00 am Fire Station 1 Conference Room**

**10. Adjournment**

Motion made by Nevinski, and seconded by Luger, to adjourn the meeting. Motion carried by a vote of 4-0 and the meeting was adjourned at 11:05 a.m.

*Minutes respectfully submitted by Kristi Luger*