



# EXCELSIOR FIRE DISTRICT

*Proudly serving the communities of: Deephaven, Excelsior, Greenwood, Shorewood, & Tonka Bay*

Excelsior Fire District Board Meeting  
Wednesday, April 22, 2026  
6:00 pm  
Excelsior Fire District - EOC (Station 1)  
**Meeting Agenda**

1. Call to Order
2. Approval of Agenda
3. Approval of Meeting Minutes (January, March)
4. Consent Agenda
  - a. Monthly Fire District Administrative Reports – January – March 2026
  - b. Report of the Operating Committee minutes – January – March 2026
  - c. Third account signer
5. Matters from the Floor
6. Report Agenda
  - a. 2025 Abdo Fire District Audit video presentation
  - b. Chiller replacement at station 1 (update)
  - c. Fire Chief / Fire District Report/ Major All calls/Staffing update.
  - d. Communications
7. Unfinished Business
  - a. Engine 21 replacement financing (update)
  - b. Current Engine 21 repairs
  - c. Mailbox replacement
  - d. 2027 Budget
8. New Business
  - a. Fourth of July/Fireworks - Rotary
  - b. Interim Fire Chief
  - c. Curt Mackey severance
9. Next Meeting
  - a. Fire Board Meeting May 27, 2026, at 18:00.
10. Adjourn

**Excelsior Fire District Board  
EXFD Governing Board Meeting  
Wednesday, January 28, 2026,**

**24100 Smithtown Road  
Shorewood, Minnesota  
6:00 P.M.**

## MINUTES

### **1. CALL TO ORDER**

Chair Maddy called the meeting to order at 6:03 P.M.

### **ROLL CALL**

Present: Excelsior Fire District (EXFD) Boardmembers: Maddy, Gallagher, Jewett (alternate), Caron, Broas, and Jennings

Also present: Excelsior Fire District (EXFD) Chief Mackey; Excelsior Fire District Assistant Chief Basinger; Deephaven Administrator Madsen; Shorewood City Administrator Nevinski; Tonka Bay City Administrator Holl; Excelsior City Manager Luger.

Absent: None

### **2. APPROVAL OF AGENDA**

Chair Maddy noted that a conversation about the roles and responsibilities of the Operating Committee would be added under New Business.

**Caron moved, Gallagher seconded, approving the EXFD Governing Board meeting agenda as presented. Motion passed 5/0.**

### **3. APPROVAL OF MINUTES**

#### **A. November 2025, EXFD Board Minutes**

**Caron moved, Gallagher seconded, approving the EXFD Board Work Session Minutes of November 2025, as presented. Motion passed 5/0.**

### **4. CONSENT AGENDA**

- A. Monthly Fire District Administrative Reports – November-December 2025**
- B. Report of the Operating Committee Minutes – November-December 2025**
- C. Treasurer Report (Year to Date)**
- D. Dual Services Memo**

Boardmember Caron asked about receiving categories and explanations for items in the Treasurer Report, and the codes on the Fire Administrator Reports. Chief Mackey said those were codes for various items such as suppression, mutual aid, nature of the call, call times, and response times.

Boardmember Caron asked if the Fire District Administrative Report could add a column to indicate time, rather than using the 24-hour clock.

Chair Maddy asked about a heart attack that had 25 Firefighters show up.

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Chief Mackey indicated that it could have been a drill night.

Mr. Carlson noted that the response times are critical and compared to nearby Hennepin County, these are wonderful times.

Chief Mackey said he would look into adding the additional information requested to the Fire District Administrative Report.

Mr. Carlson suggested adding a key or legend up in the top right corner of the report to address those things, rather than adding columns to the report.

Chair Maddy encouraged new members to ask any questions they may have as they go through the meeting.

(9:56) \*No sound\*

Chair Maddy said he consulted legal counsel regarding legal questions, and there were a lot of inquiries regarding Dual Services. He asked Chief Mackey about expenses, since he sees all the invoices.

Chief Mackey said the last meeting was very expensive.

Chair Maddy explained that the Attorney was there for the entire meeting, and it was a three-hour meeting, which is why it was so expensive.

Chief Mackey said there was a time when members of the Fire Department were reaching out directly to the Attorney as well, but that process has been rectified.

(12:00) \*No sound\*

Chief Mackey said there is a set model for certain things that come during the course of the year, and the budget did not increase by that much.

(12:42) Boardmember Caron asked about the Dual Services memo \*cannot hear her question\*

Chief Mackey stated that the first item pertains to a confidential meeting between the Attorney and the Operating Committee.

(13:08) \*No sound\*

Chief Mackey said there should be no impact on the paid-on-call positions.

Chair Maddy said there would be five and a half fewer employees.

Chief Mackey said it would affect three fewer employees, as two of the employees are hourly or part-time and would be exempt.

Chair Maddy asked about the policy for employees showing up when not scheduled.

Chief Mackey said that would be the paid on-call employee duties, and regular employees that had to come in would get overtime.

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**(15:02) \*No sound\***

Chief Mackey said if somebody retired from the paid-on-call position, the Department would hire one backfill position. He noted that the Department is slated for 50 paid on-call positions, and is currently at 42.

**(15:40) \*No sound\***

Chief Mackey reiterated that if someone retired from the paid on-call, it would reduce that budget.

**(16:36) \*No sound\***

Chief Mackey said all of the employees affected are aware.

**Gallagher moved, Caron seconded, approving the Consent Agenda, items A through D, as presented. Motion passed 5/0.**

**5. MATTERS FROM THE FLOOR**

There were no matters from the floor presented this evening.

**6. REPORT AGENDA**

**A. Chiller replacement at station 1 (Update)**

Chief Mackey gave a brief update on the chiller replacement at Station 1 and noted that work is 85 percent complete, but they are working through some delays with the contractor, and some of the work has to be done later in the year due to weather.

**B. Fire Chief/ Fire District Report/ Major All calls/Staffing update**

Chief Mackey gave a brief update on the Fire District Report and said they went to 1,326 calls last year, with 70 percent being EMS-related calls, and this is the most calls they have ever gone to. He noted that they have been receiving calls from individuals who have not eaten due to EBT cards not working, and notified the embedded Social Worker with Hennepin County to get services to those individuals.

Chief Mackey stated that fire engine 21 was involved in an incident in December while responding to a call, when it slid into some mailboxes on an icy road and damaged the pumper and doors on the passenger side. He stated reports were submitted regarding the damage after Firefighters finished responding to two other calls, and they are working through the process of getting it fixed. He noted that a new truck was previously ordered to replace this one, but it will not arrive until 2028.

Chair Maddy said once the numbers come in for the damages to the mailboxes, the District could compensate for them.

Mr. Madsen said the District should consult their insurance agent before setting a precedent on any and all future accidents.

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Mr. Holl asked if they knew what the value of the damages was to the truck.

Chief Mackey said there have not been any estimates given yet.

Chief Mackey gave a brief update on Staffing levels. With upcoming retirements and other circumstances, they will be short eight employees next year, and will work towards getting back to 45 Staff.

### C. Communications

Chief Mackey noted that information for C could be found within the packet materials, but highlighted that the Rotary Club received a grant to pay for rescue EMS dummies for training.

Boardmember Gallagher thanked Chief Mackey and EMS after taking care of her daughter when she was in a serious car accident in December.

## 7. Unfinished Business

### A. Engine 21 replacement financing options delivery 2028

Chief Mackey gave a quick update on Engine 21 financing options, which include pre-paying the whole amount up front with some discount options. They would use PNC Bank for financing with a 4.5 percent interest rate. He noted that PNC gave them the option to make an extra payment in 2027 for the truck, or sign up for a payment plan with an effective interest rate that could be lower than the pre-payment rate, or lease the truck for 10 years with the option to buy out the remaining balance on the truck and own it, or turn the truck back and receive equity towards another new truck. He said PNC will want an answer on financing by March, and if the Board needs to think it over, they could arrange a Special Meeting to make the decision in order to secure the truck for 2028.

Chair Maddy asked when the deadline would be and if the Board wanted to discuss all the options now.

Chief Mackey said he would reach out to PNC and find out when the hard deadline is regarding financing.

Boardmember Broas said he needed more time to digest the options.

(51:40) \*No sound\*

Chief Mackey said he could pull an estimate for truck amounts for the Board, since there is a budget out to 2040, and noted the truck budget and other building items will affect the CIP budget.

Chair Maddy said the Board would have to do its homework and potentially move budget numbers around in order to buy everything needed.

Chief Mackey said last year was tough budget-wise, and added that the Board has two or three years to dial in the budget and purchase what is needed when it is needed.

(57:34) \*No sound\*

Mr. Carlson said he was under the impression that the latest quote from PNC was from January 14, 2026, but those rates change daily, and they will not know the rate until it is set at closing.

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Chief Mackey said the rates do move, but should be similar to what was given until March, but after that, he cannot guarantee what the interest rate will be.

Chair Maddy said there was a clear direction to revisit this topic at the next meeting.

Mr. Carlson asked if the District previously used their EDA bonding capacity to pay for trucks.

Mr. Nevinski said he did not know.

Mr. Carlson said the City may be able to sell some paper, and said he would bring that up to his City Council to talk about.

Chief Mackey said he had previously looked into bonding with the other cities, but there were street projects happening that they were using their bonding for, so they put it back on the Fire Department.

Mr. Carlson said his City never approaches their bonding limit, despite a number of road projects that have been completed recently, and has helped finance other projects for other cities and charged a fee for it.

(1:00:35) \*No sound\*

Mr. Carlson said he would discuss bonding with the City Council, but he would have to get the same fees that the City gets from third parties.

Chief Mackey said if anyone else wants to approach their cities regarding bonding, he would put his best effort together to get all the financing information to present.

Chair Maddy said that could be discussed at the next meeting.

Chief Mackey said the next meeting is a Work Session scheduled for March, and there could be a Special Meeting scheduled sooner to finalize the financing. He noted that a preliminary budget is also set in March, and another regular meeting is scheduled in April, but he does not know if the bank will wait that long and give them the same interest rate.

(1:02:33) \*No sound\*

Chair Maddy said a Special Meeting would have to be added to the schedule.

Chair Mackey said a Special Meeting would have to be added to approve a resolution regarding the financing.

Chair Maddy suggested doing the Special Meeting the same night as a budget session.

(1:03:05) \*No sound\*

Chair Maddy said there will be two meetings at the March meeting, and if something needs to be decided sooner than that, Chief Mackey can let the Board know.

**B. SCBA received an update**

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Chief Mackey stated that the SCBAs have been delivered, and the target date to get them on trucks and in service is February 3. He said the 33 new SCBAs are lighter and smaller in profile, and a lot of thought went into the packs that were purchased; the price went up right after they were purchased, which saved the District a lot of money.

**8. NEW BUSINESS**

**A. Any new fire board members appointed for 2026**

Chair Maddy welcomed Kevin Brous from Tonka Bay and clarified that Mr. Carlson is an alternate for Boardmember Jewett.

Chief Mackey said he sent out the history of appointments as a reference point since, typically, the Vice Chair moves into the Chair role.

(1:05:29) \*Cannot hear the speaker\*

Chair Maddy said it is an unwritten rule that the Vice Chair moves into the Chair role.

Chief Mackey said members either have to come or go early, with some continuity in the Chair and Vice Chair.

(1:06:17) \*Cannot hear the speaker\*

Chief Mackey asked if they should call Jewett and force him to be the Chair.

(1:07:16) \*Cannot hear the speaker\*

Chair Maddy said he was comfortable pushing Jewett into being Vice Chair.

(1:07:42) \*Cannot hear the speaker\*

Chair Maddy asked if everyone was in agreement to make a motion to elect Boardmember Gallagher as 326 Chair and Boardmember Jewett as Vice Chair.

**Caron moved, Broas seconded, to elect Gallagher as the Chair and Jewett as the Vice Chair. Motion passed by a vote of 4/0/1 (Carlson).**

**B. 2026 Appointment resolution next meeting (Waiting for Pledge data from Bank of North Dakota)**

Chief Mackey stated there is a standard appointment of banks, but currently, the Alerus Bank pledge was not worth anything because they are moving money from one bank to another. He said he would discuss it more at the next meeting in April. He said the bank is not changing, and it is just an administrative resolution.

Chair Maddy asked if the District can still do business without appointing a new bank.

Chief Mackey said they are doing business right now and are working off their line of credit.

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Chair Maddy asked if the Board needs to make the appointment resolution.

Chief Mackey said no, because the Board is effectively working under it right now, and will make the appointment in April.

### C. Lexipol Resolution

Assistant Chief Basinger explained that updating and maintaining policies needs an overhaul, and new policies have to be reviewed by attorneys. He said the Board spent a lot of money on attorney fees last year, for policy reviews. He noted that a solution could be Lexipol, which is a cloud-based policy source for Public Safety and is attorney-reviewed and state-specific, that streamlines the process, fosters accountability, uses best practices, and tracks updates and changes in all policies. He has been in the process of mitigating costs elsewhere in order to implement a subscription with Lexipol, and there would be an upfront startup cost to import all of their current policies over several months.

Chief Mackey added that the current policy book was sent to Lexipol, and Lexipol gave them a six-month time frame to go through all of it because it is so dense. He added that several cities have adopted Lexipol for Public Safety, due to all of the changes in policy, especially in Minnesota.

Chair Maddy stated this was a one-time request for \$5,600 for the migration of all the policies and the software, and then the price is negligible moving forward. He asked if Chief Mackey is asking the Board to approve this with a vote, or just moving forward with Lexipol.

Chief Mackey said he would like to get approval to move forward.

(1:17:01) \*Cannot hear the speaker\*

Mr. Holl said Lexipol was implemented in his City, and it was very helpful to their Police Chief.

Chair Maddy asked about the percentage of reserves to pay for Lexipol.

Chief Mackey said the percentage is at 15.9 percent, or \$35,000, based on the audit meeting yesterday.

Chair Maddy said they are 10 percent shy of their goal to have in reserves.

**Caron moved, Broas seconded, to approve the adoption of Lexipole Software. Motion passed by a vote of 5/0.**

### D. Roles and Responsibilities of the Operating Committee

(1:19:12) \*Cannot hear the speaker\*

Boardmember Caron said does not think that the Board is utilizing the experience and competencies of the group. She said she would like to have a conversation about responsibilities and oversight of other Staff, and take some of the load off of the Board.

Chair Maddy asked if this could be done by breaking open the JPA and rewriting that, or on the policy level.

Boardmember Caron said maybe it is a simple policy change, or an amendment.

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Boardmember Broas said he reviewed the JPA, where it states the primary authority for City Managers and City Administrators is to approve budgeted expenditures, which is not common, as they normally have more authority.

Chair Maddy said the Operating Committee does function above what it is mandated, and the Board has been leaning on Administrators and the City Manager for their expertise.

Boardmember Broas asked if the City Manager and Administrator's role would be more supervisory as it relates to the Fire Department to help with priorities, and establishing service levels, instead of just approving budgets. He said he did not want to speak out of turn, but not having that help could create some challenges for the Fire Department.

Chief Mackey said that has been one of the challenges since coming on the Board. He said he relies a lot on the Operating Committee for HR related issues.

Boardmember Broas said the Board would better serve Chief Mackey by amending some of the JPA.

(1:26:23) \*Cannot hear the speaker\*

Boardmember Caron said reopening the JPA is more challenging than anyone ever anticipated. She said she is leaning towards making an amendment to the JPA.

Mr. Holl said the JPA organization is a unique situation, and on the Board, there is a five-headed Operating Committee that acts like the City Administrator but does not have the same authority, and roles are not as clear as they would be within a traditional City.

Mr. Carlson said the Operating Committee is doing things beyond what the JPA states, and the Board could consider having an operational list of additional things the Operating Committee could do as discussion points at the next meeting.

Chair Maddy asked if the Board could give the Operating Committee direction to provide their roles and responsibilities for review.

Boardmember Broas said he does not want to complicate things, and this is to make things simpler.

Mr. Carlson said the Board just wants to know what the Operating Committee's authority is, and provide a list of things the Operating Committee should be doing, and the Board could review.

Chief Mackey said he could get a copy of the League of Minnesota Cities' JPA to review.

(1:31:06) \*Cannot hear the speaker\*

Boardmember Broas added that this would help align the services with what the cities need.

Mr. Madsen asked if the Fire Department leadership should identify their needs for support and management, because it may be different from what the Operating Committee identifies.

Chair Maddy asked if the Board wanted to look at mid-year revisiting this discussion.

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Mr. Nevinski suggested a check-in at the March meeting regarding the Operating Committee.

Chair Maddy said the Board would provide a check-in at the next meeting and go from there.

Chair Maddy stated that Mr. Holl would be leaving the Board and wished him luck on his next adventure.

Mr. Holl shared he would be heading to Norman County to work in Public Service there as an Administrator.

**9. NEXT MEETING**

**A. EXFD Board Meeting March 25, 2026, 6:00 P.M., Station 1**

**10. ADJOURNMENT**

**Chair Maddy adjourned the EXFD Governing Board Meeting of January 28, 2026, at 7:38 P.M.**  
**Motion passed 5/0.**



# EXCELSIOR FIRE DISTRICT

*Proudly serving the communities of: Deephaven, Excelsior, Greenwood, Shorewood, & Tonka Bay*

Excelsior Fire District Fire Board Work Session

Excelsior Fire Station One - EOC

Wednesday, March 25, 2026

6:00pm

## Meeting Agenda

1. Call to Order

*1800 by Vice Chair Jewett*

2. Open Meeting

3. Approval of Agenda

*Discussion was had regarding whether or not business could be acted on in work session. It was determined that since this was only noticed as a work session, it was not an open meeting and no action should be taken.*

*Caron motioned to approve the agenda with moving KA presentation to item 4. Jewett seconded. Approved unanimously.*

4. Presentation from KA on Facilities Condition Assessment.

*a. Tim Kittila presented KA's facilities conditions assessment.*

*b. Discussion on next steps of how to start prioritizing the building needs. What does the board want to see more – spikes in years where more costs are needed, or an attempt at load-leveling by putting a set amount aside each year? Caron asked about someone modeling different ways to pay for everything.*

5. Approval of Annual appointments for Excelsior Fire District Resolution # 26-001

*No action. Moved to 4/8/2026.*

6. Approval of Engine 21 financing options. Resolution # 26-002.

*Discussion on financing options for the truck. Option 3 was recommended to lock in rates. Discussion about where to put the truck payment and recognizing building costs would be coming. The board members present voted informally to approve Option 3, pending rates being confirmed.*

7. 2027 Draft Budget Operating and Building and equipment discussion.

*Chief Mackey walked through the 2027 budget. He emphasized that 2027 focuses on completing the staffing plan with hiring the third battalion chief. After 2027, we should be able to maintain operations relatively stable and start putting money towards the building and capital. General consensus on building was to prioritize roofs and exterior envelopes over the next several years. PD and FD will need to work with their respective boards to coordinate efforts.*

8. Next Meeting

*a. Fire Board meeting– April 22, 2026, 18:00.*

9. Adjourn

**Excelsior Fire District**

Calls Per City  
JANUARY 2026

CALL #	DATE	ADDRESS	SUPPRESSION	RESCUE	SPECIAL	DUTY OFFICER	CANCELLED	DEEPHAVEN	EXCELSIOR	GREENWOOD	SHOREWOOD	TONKA BAY	MUTUAL AID	NATURE OF CALL	CALL TIME (hhmm)	ENROUTE (hhmm)	ONSCENE (hhmm)	#FFs/CALL	Minutes from call time to enroute time	Minutes from enroute time to on scene time
1	1-Jan	25900 Wild Rose Lane		1							1			Difficulty Breathing	0802	0803	0809	9	1	6
2	1-Jan	5525 Timber Lane		1							1			Head Injury	0944	0946	0947	12	2	1
3	1-Jan	25405 Park Lane		1							1			Heart	1017	1019	1022	12	2	3
4	1-Jan	35 Interlachen Dr		1								1		Dizzy/Faint	1256	1258	1303	8	2	5
5	1-Jan	6000 Chaska Rd #139		1							1			Heart	1455	1456	1458	6	1	2
6	2-Jan	24450 Smithtown Rd		1							1			Unconscious	1713	1715	1716	7	2	1
7	2-Jan	20225 Cottagewood Rd	1					1						Alarm Fire/Business	1954	1956	1959	4	2	3
8	2-Jan	24795 Yellowstone Trail		1							1			Difficulty Breathing	2322	2324	2328	6	2	4
9	3-Jan	172 1st St		1					1					Heart	0502	0505	0510	6	3	5
10	3-Jan	723 Water St #3010		1					1					Fall	0931	0932	0935	5	1	3
11	4-Jan	45 Gideons Point Rd	1				1					1		Alarm Fire/House	1718	1720	CANCELLED	4	2	0
12	5-Jan	20440 Radisson Rd		1							1			Heart	0516	0518	0523	5	2	5
13	5-Jan	172 1st St		1					1					Heart	0538	0540	0545	6	2	5
14	5-Jan	6000 Chaska Rd #203		1		1					1			Alarm/Medical	1413	1415	1423	6	2	8
15	5-Jan	5270 Howards Point Rd			1	1					1			Wire Down	1428	1429	1440	1	1	11
16	5-Jan	838 3rd Ave #310		1					1					Bleeding	2208	2210	2216	5	2	6
17	7-Jan	172 1st St		1					1					Heart	0420	0423	0426	6	3	3
18	7-Jan	23290 Highway 7		1							1			PI	0646	0649	0651	7	3	2
19	7-Jan	515 Division St #110		1					1					Unconscious	0842	0844	0848	5	2	4
20	7-Jan	24600 Wiltsey Lane		1							1			Illness	1243	1249	1253	8	6	4
21	7-Jan	Water St & George St			1	1			1					Wire Down	1303	1307	1310	4	4	3
22	7-Jan	4223 Heathcote Rd		1				1						Fall	1940	1943	1954	7	3	11
23	8-Jan	35 Interlachen Dr		1								1		Dizzy/Faint	0618	0622	0630	5	4	8
24	9-Jan	23800 Highway 7			1									Purge Test					0	0
25	10-Jan	Highway 7 & Old Market		1							1			PI	0437	0440	0445	6	3	5
26	10-Jan	4200 North Lane	1					1						Fire Alarm	1437	1438	1448	4	1	10
27	11-Jan	5970 Charleston Cir		1							1			Fall	0014	0015	0018	6	1	3
28	11-Jan	5050 Suburban Dr			1						1			Assist	0644	0648	0654	10	4	6
29	11-Jan	23260 Park St		1							1			Mental	0923	0925	CANCELLED	4	2	0
30	11-Jan	25715 Park Lane		1							1			Illness	1508	1511	1514	9	3	3
31	13-Jan	5710 Ridge Rd		1							1			Bleeding	0403	0406	0412	5	3	6
32	13-Jan	515 Division St #108		1					1					Illness	1042	1045	1047	15	3	2
33	13-Jan	5745 Ayrshire Lane		1							1			Pain	1133	1134	1136	8	1	2
34	13-Jan	19600 Chimo West		1				1						Unconscious	1317	1318	1324	7	1	6
35	13-Jan	302 Water St	1		1	1			1					Alarm Fire	1844	1844	1844	1	0	0
36	13-Jan	5650 Fairway Dr		1							1			Allergic Reaction	2050	2051	2053	7	1	2
37	14-Jan	140 Oak St	1						1					Alarm Fire/Business	1035	1038	1043	8	3	5
38	14-Jan	143 Oak St			1	1			1					CO Alarm	1529	1532	1541	1	3	9
39	14-Jan	19685 Near Mountain Blvd		1							1			Choking	1802	1804	1809	8	2	5
40	15-Jan	20945 Radisson Rd	1								1			Gas Odor	0234	0237	0247	6	3	10
41	15-Jan	723 Water St		1					1					Heart	1513	1514	1516	12	1	2
42	15-Jan	3610 West View Dr		1				1						Fall	1938	1940	1948	36	2	8
43	15-Jan	25900 Wild Rose Lane		1							1			Breathing Difficulty	2108	2109	2112	32	1	3
44	15-Jan	328 West Lake Dr		1					1					Breathing Difficulty	2115	2116	2118	31	1	2
45	16-Jan	723 Water St #1010		1					1					Fall	0610	0612	0614	5	2	2
46	16-Jan	Smithtown Road & County Road 19		1							1			Accident	1746	1749	1750	9	3	1
47	16-Jan	5865 Eureka Rd		1		1					1			Medical Alarm	2013	2015	2018	1	2	3
48	17-Jan	6000 Chaska Rd #331		1							1			Pain	0441	0443	0447	6	2	4
49	17-Jan	23290 Highway 7		1							1			Dizzy/Faint	0840	0842	0845	4	2	3
50	17-Jan	255 Mill St #101		1					1					Pain	0951	0952	0957	4	1	5
51	17-Jan	6000 Chaska Rd #233		1							1			Fall	1814	1816	1819	5	2	3
52	17-Jan	19685 Chimo West		1				1						Pain	2106	2108	2118	5	2	10

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Calls Per City  
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53	18-Jan	18025 Minnetonka Blvd #147		1					1						Fall	0659	0701	0707	7		2	6												
54	18-Jan	19680 Lakeview Ave	1						1						Fire Alarm	0941	0943	0953	5		2	10												
55	19-Sep	5710 Ridge Rd		1								1			Bleeding	0314	0317	0325	5		3	8												
56	19-Jan	6000 Chaska Rd #331		1								1			Heart	0954	0956	0959	5		2	3												
57	19-Jan	6000 Chaska Rd #331		1									1		Difficulty Breathing	1038	1040	1045	6		2	5												
58	19-Jan	19745 Lakeview Ave		1					1	1					Illness	1658	1701	CANCELLED	7		3	0												
59	19-Jan	24625 Yellow Stone Trail			1	1							1		CO Alarm	1916	1917	1924	1		1	7												
60	20-Jan	Manitou Park		1									1		CPR	1257	1258	1302	11		1	4												
61	20-Jan	515 Division St #102		1									1		Difficulty Breathing	1341	1343	1347	10		2	4												
62	20-Jan	26040 Wild Rose Lane			1	1							1		CO Alarm	1432	1433	1438	1		1	5												
63	20-Jan	5985 Mill St		1									1		CPR	1556	1558	1601	12		2	3												
64	20-Jan	19680 Lakeview Ave	1										1		Fire Alarm	2058	2100	2112	12		2	12												
65	21-Jan	20965 Channel Dr		1									1		Heart	0630	0630	0638	3		0	8												
66	21-Jan	536 Division St	1										1		Gas Odor	0806	0807	0812	5		1	5												
67	21-Jan	160 Sunrise Ave	1										1		Fire Alarm/House	0959	1000	1007	5		1	7												
68	21-Jan	18025 Minnetonka Blvd #146		1									1		Broken Bones	1016	1017	1023	7		1	6												
69	20-Jan	4926 Meadville St		1									1		Head Injury	1524	1526	1532	7		2	6												
70	20-Jan	26050 Birch Bluff rd		1									1		Medical Alarm	CANCELLED	CANCELLED	CANCELLED	0		0	0												
71	23-Jan	723 Water St #4000		1									1		Fall	1240	1242	1244	12		2	2												
72	23-Jan	21520 Fairview St	1										1		Alarm Fire/House	1352	1354	1403	11		2	9												
73	25-Jan	County Rd 101 & Highway 7		1									1		PI	1028	1032	CANCELLED	4		4	0												
74	25-Jan	318 Water St		1									1		Seizure	1032	1034	1038	11		2	4												
75	25-Jan	25735 Park Lane		1									1		Medical Alarm	1245	1247	1250	6		2	3												
76	25-Jan	27470 Pine Bnd		1									1		Heart	1907	1909	1919	4		2	10												
77	26-Jan	255 Mill St		1									1		Dizzy/Faint	1158	1200	1204	8		2	4												
78	26-Jan	723 Water St #2000		1									1		Dizzy/Faint	1249	1250	1252	8		1	2												
79	26-Jan	4450 Manitou Rd		1		1	1						1		Medical Alarm	2131	2133	CANCELLED	1		2	0												
80	26-Jan	60100 Chaska Rd #331		1									1		Difficulty Breathing	2357	2359	0002	5		2	3												
81	27-Jan	6145 Club Valley Road		1									1		Fall	1346	1347	1349	6		1	2												
82	28-Jan	6000 Chaska Rd		1									1		Stroke	1127	1131	1134	6		4	3												
83	28-Jan	846 3rd Ave #201		1									1		Choking	1501	1504	1505	8		3	1												
84	28-Jan	9999 Silverwood Park	1										1		Car Fire	1731	1734	1738	11		3	4												
85	28-Jan	23290 Highway 7		1									1		Unconscious	1921	1927	CANCELLED	8		6	0												
86	29-Jan	19905 Highway 7		1									1		Gas Odor	301	301	301	5		0	0												
87	29-Jan	471 3rd St		1									1		Seizure	1454	1455	1458	8		1	3												
88	30-Jan	Highway 7 & Hazeltine		1									1		Birth of Baby	0311	0313	0315	7		2	2												
89	30-Jan	136 George St #104		1									1		CPR	1037	1039	1042	11		2	3												
90	30-Jan	515 Division St #102		1									1		Difficulty Breathing	1116	1118	1122	9		2	4												
91	30-Jan	255 Mill St #104		1									1		Pain	1734	1735	1738	4		1	3												
92	31-Jan	23825 Smithtown Rd		1									1		Heart	0812	0814	0818	6		2	4												
93	31-Jan	603 Lake St #215		1									1		Heart	1125	1127	1130	11		2	3												
94	31-Jan	5510 Maple Heights Rd		1									1		CPR	1532	1535	CANCELLED	7		3	0												
95	31-Jan	2555 Orchard Cir		1									1		Heart	1602	1604	1607	4		2	3												
96	31-Jan	255 Mill St #321		1									1		Broken Bones	1758	1759	1803	5		1	4												
97	31-Jan	255 Mill St #120		1									1		Heart	1800	1803	1803	5		3	0												
98	31-Jan	25525 Park Lane		1									1		Difficulty Breathing	2041	2042	2045	5		1	3												
<b>TOTALS</b>																			<b>SUPP</b>	<b>RESC</b>	<b>SPEC</b>	<b>DO</b>	<b>CANC</b>	<b>DPN</b>	<b>EXC</b>	<b>GRD</b>	<b>SHD</b>	<b>TB</b>	<b>MA</b>	<b>Average</b>			<b>Average</b>	<b>Average</b>
																			12	79	8	9	7	11	29	4	47	5	1	7.18			2.01	4.09

Monthly Fire Call Total:	98
Previous Month 2026	0
<b>YTD 2026</b>	<b>98</b>

**SUPPRESSION** - fires, fire alarms, gas leaks, gas line breaks, smoke  
**RESCUE** - medicals, accidents  
**SPECIAL** - water/ice rescue, wire down/arcng, CO alarm, calls for mutual aid  
**DUTY OFFICER** - medical alarm, CO alarm, wire down

		<b>TOTALS</b>	<b>2026</b>
<b>PURGE CALLS</b>		1	1
<b>All Call</b>		51	51
<b>Duty Officer</b>		9	9
<b>Duty Crew</b>		37	37
<b>Mutual Aid Stand By</b>		0	0
<i>Monthly Total</i>		98	98

**Excelsior Fire District**

Calls Per City  
FEBRUARY 2026

CALL #	DATE	ADDRESS	SUPPRESSION	RESCUE	SPECIAL	DUTY OFFICER	CANCELLED	DEEPAVEN	EXCELSIOR	GREENWOOD	SHOREWOOD	TONKA BAY	MUTUAL AID	NATURE OF CALL	CALL TIME (hhmm)	ENROUTE (hhmm)	ONSCENE (hhmm)	#FFs/CALL	Minutes from call time to enroute time	Minutes from enroute time to on scene time
99	1-Feb	515 Division St #108		1					1					Unconscious	1400	1401	1407	4	1	6
100	1-Feb	19120 Park Ave		1				1						Fall	1849	1851	1855	4	2	4
101	1-Feb	5635 Covington Rd			1						1			CO Alarm	2212	2217	2224	5	5	7
102	1-Feb	521 Linden St		1					1					Birth of Baby	2356	2358	0001	5	2	3
103	2-Feb	Christmas Lake Rd & Highway 7		1						1				Accident	0931	0932	0939	5	1	7
104	2-Feb	515 Division St #109		1					1					Illness	1312	1316	1319	10	4	3
105	2-Feb	515 Division St #105		1					1					Dizzy/Faint	1320	1320	1320	10	0	0
106	2-Feb	18368 Minnetonka Blvd		1			1	1						Medical Alarm	1338	1339	CANCELLED	10	1	0
107	2-Feb	Highway 7 & Mill St		1					1					Accident	1453	1454	1500	10	1	6
108	3-Feb	5140 Manitou Rd		1								1		Fall	0632	0636	0638	7	4	2
109	3-Feb	25525 Park Lane		1							1			Heart	1021	1022	1024	11	1	2
110	3-Feb	255 Mill St #104		1					1					Lift Assist	1146	1148	1155	8	2	7
111	3-Feb	5607 Manitou Rd #2111		1								1		Illness	1557	1558	1600	5	1	2
112	3-Feb	5060 Manitou Rd		1								1		Seizure	1700	1702	1704	8	2	2
113	3-Feb	19955 Excelsior Blvd		1							1			Breathing Problem	2051	2053	2057	8	2	4
114	4-Feb	25780 Sunnyvale Lane		1							1			Unconscious	0303	0306	0309	5	3	3
115	4-Feb	5607 Manitou Rd #2111		1								1		Illness	1323	1324	1326	3	1	2
116	5-Feb	6000 McKinley		1							1			Stroke	1015	1017	1022	5	2	5
117	5-Feb	6000 Chaska Rd #323		1							1			Heart	1035	1036	1039	5	1	3
118	5-Feb	680 Mill St			1				1					PURGE TEST	2159	2159	2159	0	0	0
119	6-Feb	Christmas Lake Rd & Highway 7		1							1			Accident	1216	1224	1224	5	8	0
120	7-Feb	322 2nd St	1						1					Gas Odor	1232	1233	1236	5	1	3
121	7-Feb	5770 Covington Rd	1				1				1			Fire Alarm	1356	1358	CANCELLED	5	2	0
122	7-Feb	Lakeview Ave & Northern Rd		1				1						Broken Bones	2152	2154	2201	6	2	7
123	7-Feb	Highway 7 & Vine Hill Rd					1				1			Accident	2156	CANCELLED	CANCELLED	6	0	0
124	8-Feb	4260 Chimo East St	1				1	1						Fire Alarm	0001	0002	CANCELLED	5	1	0
125	8-Feb	3000 Edgewood Ave S - SLP	1		1								1	Mutual Aid	0717	0726	0744	11	9	18
126	9-Feb	515 Division St #104		1					1					Breathing Problem	0856	0858	0903	4	2	5
127	10-Feb	810 Excelsior Blvd		1					1					Fall	1651	1653	1656	11	2	3
128	10-Feb	6000 Chaska Rd		1							1			Fall	1738	1739	1741	12	1	2
129	10-Feb	723 Water St #2010		1					1					Breathing Problem	1915	1917	1918	7	2	1
130	11-Feb	Highway 7 & Hazeltine Blvd			1						1			Assist Fire	0725	0727	0731	5	2	4
131	11-Feb	23290 Highway 7	1								1			Gas Odor	0858	0900	0903	1	2	3
132	11-Feb	17950 Minnetonka Blvd		1				1						Fall	1030	1031	1048	4	1	17
133	12-Feb	18025 Minnetonka Blvd #143		1			1	1						Fall	0001	0003	CANCELLED	6	2	0
134	12-Feb	6000 Chaska Rd #345		1		1					1			Medical Alarm	1435	1436	1438	1	1	2
135	13-Feb	4900 Suburban Dr		1							1			Broken Bones	1100	1102	1108	7	2	6
136	14-Feb	6015 Burlwood Ct	1								1			CO Alarm	0942	0944	0950	4	2	6
137	14-Feb	26350 Smithtown Rd		1							1			Head Injury	1726	1728	1731	4	2	3
138	14-Feb	26960 Beverly Dr	1								1			Fire Alarm	1834	1835	1844	4	1	9
139	14-Feb	130 Sunrise Ave	1									1		Fire Alarm	2033	2035	2043	4	2	8
140	15-Feb	18025 Minnetonka Blvd #201		1				1						Heart	0401	0404	0409	5	3	5
141	15-Feb	3710 Northome Rd		1				1						Breathing Problem	1000	1001	1006	4	1	5
142	15-Feb	Vine Hill & Highway 7		1							1			Stroke	1209	1210	1214	4	1	4
143	15-Feb	18025 Minnetonka Blvd #141		1				1						Heart	1816	1817	1822	4	1	5
144	16-Feb	723 Water St #3019		1					1					Bleeding	0909	0910	0914	6	1	4
145	16-Feb	26710 W 62nd St			1					1				PURGE TEST	1401	1401	1401		0	0
146	16-Feb	24650 Smithtown Road	1								1			Appliance Fire	1752	1755	1759	12	3	4
147	16-Feb	5970 Boulder Bridge Lane	1				1				1			Fire Alarm	1917	1918	CANCELLED	7	1	0
148	18-Feb	4223 Heathcote		1				1						Bleeding	0414	0416	0423	5	2	7
149	18-Feb	723 Water St #324		1					1					Pain	0935	0936	0939	4	1	3
150	18-Feb	Highway 7 & Highway 41		1							1			Accident	1511	1514	1519	8	3	5
151	18-Feb	Co Rd 19 & Smithtown Rd		1							1			Accident	1524	1525	1526	10	1	1
152	18-Feb	Co Rd 19 & Manitou Rd		1							1			Accident	1712	1713	1714	7	1	1
153	18-Feb	485 Lakeview Ave	1									1		Fire Alarm	1814	1816	1824	8	2	8
154	19-Feb	4965 St Albans Bay Rd		1							1			Breathing Problem	0916	0917	0923	4	1	6

**Excelsior Fire District**

Calls Per City  
FEBRUARY 2026

155	19-Feb	Hazeltin Blvd & Highway 7			1									1		Accident	1421	1423	1426	6	2	3
156	20-Feb	23800 Highway 7			1									1		Insulin	0132	0134	0136	5	2	2
157	20-Feb	322 Lake St	1										1			Fire Alarm	0952	0953	0959	3	1	6
158	21-Feb	4955 St Albans Bay Rd			1									1		Pain	0839	0841	0847	5	2	6
159	21-Feb	85 Mound Ave	1											1		Fire Alarm/House	1120	1122	CANCELLED	5	2	0
160	21-Feb	20115 Manor Rd			1											Seizure	2218	2220	2225	8	2	5
161	22-Feb	19285 Highway 7			1									1		Vehicle Fire	1222	1224	CANCELLED	8	2	0
162	23-Feb	5512 Tiffany Lane			1											Fall	0708	0711	0722	4	3	11
163	23-Feb	3405 Deephaven Ave			1											Fall	0811	0814	0819	5	3	5
164	23-Feb	19155 Easton Rd			1											Stroke	1138	1142	1147	5	4	5
165	24-Feb	18325 Minnetonka Blvd	1													Fire Alarm - School	0952	0953	1003	8	1	10
166	24-Feb	6130 Pond View			1											Breathing Problem	1040	1042	1046	5	2	4
167	24-Feb	24710 Glen Rd			1											Heart	1353	1355	1357	13	2	2
168	24-Feb	5565 Waterford Cir	1													Fire Alarm	1500	1501	CANCELLED	8	1	0
169	24-Feb	Highway 7 & Vine Hill Rd			1											Accident	1637	1638	1653	16	1	15
170	24-Feb	4970 Devonshire Cir														Assist Fire	2026	2028	2034	12	2	6
171	25-Feb	Manitou Rd & Tonka Bay Rd			1											Accident	2026	2028	2034	12	2	6
172	26-Feb	255 Mill St #322			1											Fall	1419	1421	1423	7	2	2
173	26-Feb	18025 Minnetonka Blvd #141			1											Heart	1759	1800	1807	13	1	7
174	27-Feb	18075 Fairhomes Lane			1											Bleeding	1940	1941	CANCELLED	7	1	0
175	28-Feb	18025 Minnetonka Blvd #155			1											Unconscious	1538	1539	1547	4	1	8
<b>TOTALS</b>			<b>SUPP</b>	<b>RESC</b>	<b>SPEC</b>	<b>DO</b>	<b>CANC</b>	<b>DPN</b>	<b>EXC</b>	<b>GRD</b>	<b>SHD</b>	<b>TB</b>	<b>MA</b>							<b>Average</b>	<b>Average</b>	<b>Average</b>
			15	57	6	1	10	16	15	2	35	8	1							6.39	1.87	4.23

Monthly Fire Call Total:	77
Previous Month 2026	98
<b>YTD 2026</b>	<b>175</b>

**SUPPRESSION** - fires, fire alarms, gas leaks, gas line breaks, smoke  
**RESCUE** - medicals, accidents  
**SPECIAL** - water/ice rescue, wire down/arcing, CO alarm, calls for mutual aid  
**DUTY OFFICER** - medical alarm, CO alarm, wire down

	TOTALS	2026
<b>PURGE CALLS</b>	2	3
<b>All Call</b>	49	100
<b>Duty Officer</b>	1	10
<b>Duty Crew</b>	25	62
<b>Mutual Aid Stand By</b>	0	0
<i>Monthly Total</i>	77	175

**Excelsior Fire District**

Calls Per City  
MARCH 2026

CALL #	DATE	ADDRESS	SUPPRESSION	RESCUE	SPECIAL	DUTY OFFICER	CANCELLED	DEEPHAVEN	EXCELSIOR	GREENWOOD	SHOREWOOD	TONKA BAY	MUTUAL AID	NATURE OF CALL	CALL TIME (hhmm)	ENROUTE (hhmm)	ONSCENE (hhmm)	#FFs/CALL	Minutes from call time to enroute time	Minutes from enroute time to on scene time
176	1-Mar	5500 Tiffany Lane		1							1			Stroke	0659	0700	0707	9	1	7
177	1-Mar	723 Water St #2013		1					1					Heart	1546	1548	1553	5	2	5
178	1-Mar	5905 Boulder Bridge Lane	1								1			Fire Alarm	1833	1835	1846	4	2	11
179	1-Mar	255 Mill St #109		1					1					Diabetic - Insulin	1949	1950	1954	4	1	4
180	2-Mar	19625 Highway 7	1								1			Gas Odor	1148	1153	1156	7	5	3
181	2-Mar	24945 Bentgrass Way		1							1			Unconscious	1244	1245	1246	8	1	1
182	2-Mar	21600 Fairview St		1						1				Fall	1602	1604	1610	9	2	6
183	2-Mar	840 3rd Ave #103		1					1					Bleeding	2120	2123	2128	9	3	5
184	3-Mar	18025 Minnetonka Blvd #213		1				1						Fall	0104	0107	0113	5	3	6
185	3-Mar	21135 Minnetonka Blvd		1							1			Fall	0212	0214	0218	5	2	4
186	3-Mar	6100 Cathcart Dr	1								1			House Fire	0635	0637	0641	13	2	4
187	3-Mar	18025 Minnetonka Blvd #213		1				1						Breathing Problem	0842	0843	0852	6	1	9
188	3-Mar	723 Water St #3014		1					1					Heart	1010	1011	1015	4	1	4
189	3-Mar	340 Oak St		1					1					Breathing Problem	1219	1221	1224	5	2	3
190	3-Mar	255 Mill St #212		1					1					Broken Bones	2035	2037	2040	16	2	3
191	3-Mar	24215 Wood Dr			1	1					1			Gas Odor	2229	2231	2236	5	2	5
192	4-Mar	6000 Chaska Rd		1							1			Pain	0959	1001	1004	6	2	3
193	4-Mar	Eureka & Mann Lane		1							1			Accident	1150	1152	1153	9	2	1
194	4-Mar	3rd St 1X	1						1					Pole Fire	2208	2209	2209	6	1	0
195	4-Mar	18025 Minnetonka Blvd #237		1				1						Fall	2216	2218	2223	5	2	5
196	5-Mar	3905 Walden Shores Rd	1					1						Gas Odor	0911	0913	0923	6	2	10
197	5-Mar	5865 Eureka		1							1			Fall	1716	1718	1721	8	2	3
198	5-Mar	20320 Oak Ridge Cir		1							1			Breathing Problem	1744	1746	1750	14	2	4
199	6-Mar	6000 Chaska Rd #138		1							1			Fall	0136	0138	0141	5	2	3
200	6-Mar	515 Division St #125		1					1					Bleeding	0704	0708	0714	2	4	6
201	6-Mar	255 Mill St #322		1					1					Bleeding	1117	1118	1124	6	1	6
202	6-Mar	Water St & Lakeview Ave	1					1						Alarm Fire/House	1244	1245	1254	6	1	9
203	6-Mar	255 Mill St #103		1					1					Bleeding	1305	1306	1309	6	1	3
204	6-Mar	20035 Lakeview Ave	1					1						Gas Odor	1350	1353	1401	7	3	8
205	6-Mar	705 Grant St		1					1					Lift Assist	1837	1840	1845	8	3	5
206	7-Mar	515 Division St #127		1					1					Heart	0627	0631	0635	6	4	4
207	7-Mar	723 Water St #3021		1					1					Pain	1239	1240	1242	4	1	2
208	7-Mar	255 Mill St #103		1					1					Bleeding	1320	1322	1325	4	2	3
209	7-Mar	5690 Christopher Rd		1							1			Seizure	1332	1333	1337	4	1	4
210	7-Mar	18025 Minnetonka Blvd #141		1				1						Unconscious	1552	1554	1601	4	2	7
211	8-Mar	255 Mill St #110		1					1					Insulin Problem	1341	1343	1348	5	2	5
212	8-Mar	25805 Eureka Way		1							1			Breathing Problem	1833	1835	1845	4	2	10
213	8-Mar	723 Water St #3019		1					1					Fall	2250	2252	2255	5	2	3
214	9-Mar	723 Water St		1					1					Fall	1441	1442	1445	12	1	3
215	9-Mar	3635 Therese St		1				1						Breathing Problem	1612	1613	1623	15	1	10
216	9-Mar	818 3rd Ave #304		1					1					Pain	2018	2020	2025	11	2	5
217	11-Mar	441 Oak St		1			1		1					Seizure	1733	CANCELLED	CANCELLED	11	0	0
218	13-Mar	19150 Park Ave	1					1						Electrical Fire	0408	0410	0416	12	2	6
219	13-Mar	5470 Manor Rd			1					1				Wire Arcing	0414	0416	0418	11	2	2
220	13-Mar	25775 Smithtown Rd	1								1			Tree/Pole Fire	0454	0455	0506	11	1	11
221	13-Mar	3665 Laurel Dr		1				1						Tree/Pole Fire	0540	0549	0551	11	9	2
222	13-Mar	19120 Park Ave		1				1						Wire Arcing	0611	0616	0621	10	5	5
223	13-Mar	5370 Manor Rd			1	1	1			1				Wire Down	0717	0719	CANCELLED	1	2	0

**Excelsior Fire District**

Calls Per City

MARCH 2026

224	13-Mar	5580 Shore Rd	1							1		Alarm Fire/House	0742	0744	0751	10	2	7
225	13-Mar	Smithtown Rd & Smithtown Way		1	1	1				1		Wire Down	0754	0754	CANCELLED	1	0	0
226	13-Mar	25780 Smithtown Rd		1	1					1		Wire Down	0904	0906	0909	1	2	3
227	13-Mar	Wild Rose & Sylvan Ln		1	1					1		Wire Down	1141	1144	1146	1	3	2
228	13-Mar	120 W Point Circle	1							1	1	Lift Assist	1213	1214	1218	4	1	4
229	14-Mar	515 Division St #104	1					1				Bleeding	0739	0741	0745	8	2	4
230	14-Mar	80 Mound Ave	1							1		Allergic Reaction	0854	0856	0857	6	2	1
231	14-Mar	1 West Drive #108	1					1				Fall	1153	1154	1156	10	1	2
232	14-Mar	Highway 7 & Old Market	1							1		Vehicle Fire	1645	1646	1650	6	1	4
233	15-Mar	1 West Dr #108	1					1				Fall	0538	0539	0542	4	1	3
234	15-Mar	23155 Academy Ave	1							1		Illness	1651	1653	1655	7	2	2
235	15-Mar	Minnetonka Blvd & Vine Hill	1					1				Tree/Pole Fire	1852	1854	1902	4	2	8
235	16-Mar	24710 Glen Rd	1	1	1	1				1		Medical Alarm	1220	CANCELLED	CANCELLED	0	0	0
237	16-Mar	5030 Meadville St	1			1				1		Illness	1557	1600	CANCELLED	6	3	0
238	17-Mar	5735 Country Club Rd	1							1		Alarm Fire/Business	0239	0241	0245	5	2	4
239	17-Mar	24100 Smithtown Rd	1							1		Heart	1724	1726	1728	8	2	2
240	18-Mar	4863 Vine Hill Rd	1				1					Fall	1031	1036	1041	3	5	5
241	18-Mar	St Albans Bay	1	1						1		Water/Incident	1432	1433	1441	10	1	8
242	18-Mar	723 Water St #3026	1				1					Heart	1535	1536	1538	6	1	2
243	19-Mar	23290 Highway 7	1							1		Gas Odor	0715	0716	0719	2	1	3
244	19-Mar	18025 Minnetonka Blvd	1				1					Stroke	0839	0840	0850	6	1	10
245	19-Mar	Highway 7 & Williston Rd - MTKA	1	1							1	Accident	0843	0843	0852	1	0	9
246	19-Mar	723 Water St #4013	1				1					Breathing Problem	0912	0913	0916	4	1	3
247	19-Mar	55 Birch Bluff Rd	1							1		Seizure	1014	1016	1019	6	2	3
248	20-Mar	19055 Ridgewood Rd		1	1	1	1					Wire Down	1751	1754	CANCELLED	1	3	0
249	20-Mar	18900 Rutledge Rd	1				1					Breathing Problem	1802	1805	1807	7	3	2
250	20-Mar	6000 Chaska Rd #209	1							1		Heart	1905	1907	1910	8	2	3
251	21-Mar	10201 Cedar Lake Rd #315 - MTKA	1	1							1	Medical Alarm	1629	1631	1636	3	2	5
252	21-Mar	20595 Radisson Rd	1							1		Fire Alarm	1632	1634	1639	4	2	5
253	21-Mar	5805 County Road 101 #203 - MTKA	1	1							1	Breathing Problem	1913	1915	1924	3	2	9
254	22-Mar	6000 Chaska Rd #333	1							1		Heart	0925	0927	0933	3	2	6
255	22-Mar	6000 Chaska Rd #327	1							1		Lift Assist	0952	0956	0957	3	4	1
256	22-Mar	5297 St Albans Bay Cir	1							1		Fall	1905	1906	1912	4	1	6
257	23-Mar	18025 Minnetonka Blvd #126	1				1					Fall	0710	0712	0718	4	2	6
258	23-Mar	255 Mill St	1					1				Fire Alarm	1156	1158	1203	9	2	5
259	23-Mar	21095 Radisson Rd	1							1		Lift Assist	1632	1632	1634	11	0	2
260	24-Mar	3655 Laurel Drive	1	1			1					Fall	0539	0541	0551	4	2	10
261	24-Mar	18025 Minnetonka Blvd	1				1	1				Fire Alarm	1403	CANCELLED	CANCELLED	9	0	0
262	24-Mar	723 Water St #2025	1					1				Pain	1430	1431	1433	8	1	2
263	24-Mar	24100 Smithtown Rd		1						1		Practice Burn	1855	1855	1855		0	0
264	24-Mar	Highway 7 & Oak St	1							1		Accident	2004	2005	2008	19	1	3
265	25-Mar	723 Water St #1006	1				1					CPR	0842	0844	0846	10	2	2
266	25-Mar	19400 Highway 7	1				1					Vehicle Fire	1009	1011	1015	13	2	4
267	25-Mar	6170 Cardinal Dr			1	1				1		Wire Down	1907	1908	1914	1	1	6
268	26-Mar	24100 Smithtown Rd		1						1		Practice Burn	1941	1941	1941		0	0
269	26-Mar	24710 Glen Rd	1							1		CPR	2248	2250	2251	12	2	1
270	27-Mar	6000 Chaska Rd #101	1							1		Breathing Problem	0448	0449	0452	6	1	3
271	27-Mar	4271 Chimo East	1				1					Fire Alarm	1859	1900	1906	9	1	6
272	27-Mar	255 Mill St #109	1					1				Illness	2339	2341	2344	6	2	3
273	28-Mar	20 Cedar St	1					1				CPR	0251	0253	0257	7	2	4
274	28-Mar	Willow Haven & Vine Hill	1				1					Accident	0548	0551	0554	5	3	3
275	28-Mar	6035 Pond View	1							1		Fall	0725	0727	0730	8	2	3
276	28-Mar	25745 Wild Rose Lane	1							1		Breathing Problem	0753	0754	0757	8	1	3
277	28-Mar	100 Mound Ave		1						1		Wire Arcing	1128	1128	1131	5	0	3
278	29-Mar	4580 Eastwood Rd	1				1					Accident	1154	1156	1159	7	2	3

**Excelsior Fire District**

Calls Per City  
MARCH 2026

279	29-Mar	4596 Manitou Rd			1							1	Accident	1248	1250	1253	4	2	3
280	29-Mar	6000 Chaksa Rd #306			1							1	Bleeding	1626	1627	1629	4	1	2
281	29-Mar	24020 Yellowstone Trail	1									1	Grass Fire	1659	1701	1704	15	2	3
282	29-Mar	5845 Country Club Rd	1			1						1	Check Burn	2250	2252	2255	5	2	3
283	30-Mar	4725 Vine Hill Rd	1					1					Grass Fire	1517	1519	1524	18	2	5
284	30-Mar	Bentgrass Way & Ayrshire Lane			1		1					1	PRI 3	2055	CANCELLED	CANCELLED	0	0	0
285	31-Mar	18025 Minnetonka Blvd #127			1			1					Head Injury	0128	0131	0136	5	3	5
286	31-Mar	6000 Chaska Rd #137			1							1	Breathing Problem	1100	1101	1103	13	1	2
287	31-Mar	19905 Lakeview Ave	1				1	1					Fire Alarm	1223	1224	CANCELLED	13	1	0
<b>TOTALS</b>			<b>SUPP</b>	<b>RESC</b>	<b>SPEC</b>	<b>DO</b>	<b>CANC</b>	<b>DPN</b>	<b>EXC</b>	<b>GRD</b>	<b>SHD</b>	<b>TB</b>	<b>MA</b>				<b>Average</b>	<b>Average</b>	<b>Average</b>
			25	75	16	9	9	26	29	5	45	4	3				6.63	1.81	4.01

Monthly Fire Call Total:	112
Previous Month 2026	77
<b>YTD 2026</b>	<b>287</b>

**SUPPRESSION** - fires, fire alarms, gas leaks, gas line breaks, smoke  
**RESCUE** - medicals, accidents  
**SPECIAL** - water/ice rescue, wire down/arcng, CO alarm, calls for mutual aid  
**DUTY OFFICER** - medical alarm, CO alarm, wire down

	<b>TOTALS</b>	<b>2026</b>
<b>PURGE CALLS</b>	<b>2</b>	<b>5</b>
<b>All Call</b>	<b>57</b>	<b>157</b>
<b>Duty Officer</b>	<b>8</b>	<b>18</b>
<b>Duty Crew</b>	<b>42</b>	<b>104</b>
<b>Mutual Aid Stand By</b>	<b>3</b>	<b>3</b>
<i>Monthly Total</i>	112	287

Excelsior Fire District  
**Administrative Report**  
**JANUARY 2026**

MONTH	CALL INFORMATION						CALL/CITY						BUDGET INFORMATION				AVERAGES					
	CALL TOTAL	# SUPPRESION	# RESCUE	# SPECIAL	# DUTY	# CNX	DPN	EXC	GRN	SHD	TB	MA	FF CALL HOURS	FF CALL \$ (\$22/HR)	TRAIN HOURS	TRAINING \$ (\$22/HR)	DUTY CREW \$	OVERNIGHT DC \$	WEEKEND OVERNIGHT DC \$	ENROUTE	ONSCENE	FFs PER CALL
January	98	12	79	8	9	7	11	29	4	47	5	1	472	10,384.00	248	5,456.00	16,188.00	7,725.71	4,800.00	2.01	4.09	7.18
February													0.00			0.00						
March													0.00			0.00						
April													0.00			0.00						
May													0.00			0.00						
June													0.00			0.00						
July													0.00			0.00						
August													0.00			0.00						
September													0.00			0.00						
October													0.00			0.00						
November													0.00			0.00						
December													0.00			0.00						
<b>TOTALS</b>	<b>98</b>	<b>12</b>	<b>79</b>	<b>8</b>	<b>9</b>	<b>7</b>	<b>11</b>	<b>29</b>	<b>4</b>	<b>47</b>	<b>5</b>	<b>1</b>	<b>472</b>	<b>10,384.00</b>	<b>248</b>	<b>5,456.00</b>	<b>16,188.00</b>	<b>7,725.71</b>	<b>4,800.00</b>	<b>2.01</b>	<b>4.09</b>	<b>7.18</b>
<b>JAN 2025 TOTALS</b>	<b>106</b>	<b>20</b>	<b>85</b>	<b>3</b>	<b>3</b>	<b>4</b>	<b>16</b>	<b>29</b>	<b>6</b>	<b>46</b>	<b>7</b>	<b>2</b>	<b>803</b>	<b>16,060.00</b>	<b>786</b>	<b>15,725.00</b>	<b>14,084.00</b>	<b>8,640.00</b>	<b>4,700.00</b>	<b>2.04</b>	<b>4.61</b>	<b>8.58</b>
<b>2025 YTD TOTALS</b>	<b>106</b>	<b>20</b>	<b>85</b>	<b>3</b>	<b>3</b>	<b>4</b>	<b>16</b>	<b>29</b>	<b>6</b>	<b>46</b>	<b>7</b>	<b>2</b>	<b>803</b>	<b>16,060.00</b>	<b>786</b>	<b>15,725.00</b>	<b>14,084.00</b>	<b>8,640.00</b>	<b>4,700.00</b>	<b>2.04</b>	<b>4.61</b>	<b>8.58</b>

**Payroll YTD:**

FF Call	\$ 10,384.00
Training Hrs	\$ 5,456.00
Officer Stipend Pay YTD	\$ 2,028.29
DO Pay YTD	\$ 2,025.00
Special Pay YTD	\$ 2,849.00
Weekend Overnight DC YTD	\$ 4,800.00
Overnight DC YTD	\$ 7,725.71

**Payroll Monthly:**

Officer monthly Stipend	\$ 2,028.29
DO Monthly Pay	\$ 2,025.00
Special Pay Monthly	\$ 2,849.00
ESST	\$ -
	<u>\$ 6,902.29</u>

last Month Payroll total:	\$ -
Monthly Payroll Total	\$ 51,456.00
<b>YTD Payroll</b>	<b>\$ 51,456.00</b>

Excelsior Fire District  
Administrative Report  
FEBRUARY 2026

MONTH	CALL INFORMATION						CALL/CITY						BUDGET INFORMATION				AVERAGES					
	CALL TOTAL	# SUPPRESION	# RESCUE	# SPECIAL	# DUTY	# CNX	DPN	EXC	GRN	SHD	TB	MA	FF CALL HOURS	FF CALL \$ (\$22/HR)	TRAIN HOURS	FF TRAINING \$ (\$22/HR)	DUTY CREW \$	OVERNIGHT DC \$	WEEKEND OVERNIGHT DC \$	ENROUTE	ONSCEN E	FFs PER CALL
January	98	12	79	8	9	7	11	29	4	47	5	1	472	10,384.00	248	5,456.00	16,188.00	7,725.71	4,800.00	2.01	4.09	7.18
February	77	15	57	6	1	10	16	15	2	35	8	1	327	7,194.00	324	7,128.00	13,813.50	7,040.00	3,600.00	1.87	4.23	6.39
March														0.00		0.00						
April														0.00		0.00						
May														0.00		0.00						
June														0.00		0.00						
July														0.00		0.00						
August														0.00		0.00						
September														0.00		0.00						
October														0.00		0.00						
November														0.00		0.00						
December														0.00		0.00						
<b>TOTALS</b>	<b>175</b>	<b>27</b>	<b>136</b>	<b>14</b>	<b>10</b>	<b>17</b>	<b>27</b>	<b>44</b>	<b>6</b>	<b>82</b>	<b>13</b>	<b>2</b>	<b>799</b>	<b>17,578.00</b>	<b>572</b>	<b>12,584.00</b>	<b>30,001.50</b>	<b>14,765.71</b>	<b>8,400.00</b>	<b>1.94</b>	<b>4.16</b>	<b>6.79</b>
<b>FEB 2025 TOTALS</b>	<b>93</b>	<b>16</b>	<b>72</b>	<b>6</b>	<b>2</b>	<b>10</b>	<b>17</b>	<b>36</b>	<b>8</b>	<b>24</b>	<b>7</b>	<b>1</b>	<b>523</b>	<b>10,460.00</b>	<b>326</b>	<b>6,520.00</b>	<b>11,957.00</b>	<b>7,120.00</b>	<b>3,800.00</b>	<b>2.13</b>	<b>3.94</b>	<b>6.76</b>
<b>2025 YTD TOTALS</b>	<b>199</b>	<b>36</b>	<b>157</b>	<b>9</b>	<b>5</b>	<b>14</b>	<b>33</b>	<b>65</b>	<b>14</b>	<b>70</b>	<b>14</b>	<b>3</b>	<b>1326</b>	<b>26,520.00</b>	<b>1112</b>	<b>22,245.00</b>	<b>26,041.00</b>	<b>115,760.00</b>	<b>8,500.00</b>	<b>2.09</b>	<b>4.28</b>	<b>7.67</b>

**Payroll YTD:**

FF Call	\$ 17,578.00
Training Hrs	\$ 12,584.00
Officer Stipend Pay YTD	\$ 4,056.58
DO Pay YTD	\$ 3,834.39
Special Pay YTD	\$ 2,959.00
Weekend Overnight DC YTD	\$ 8,400.00
Overnight DC YTD	\$ 14,765.71

**Payroll Monthly:**

Officer monthly Stipend	\$ 2,028.29
DO Monthly Pay	\$ 1,809.39
Special Pay Monthly	\$ 110.00
ESST	\$ -
	<u>\$ 3,947.68</u>

last Month Payroll total:	\$ 51,456.00
Monthly Payroll Total	\$ 42,723.18
<b>YTD Payroll</b>	<b>\$ 94,179.18</b>

**Excelsior Fire District  
Administrative Report  
MARCH 2026**

MONTH	CALL INFORMATION						CALL/CITY						BUDGET INFORMATION					AVERAGES				
	CALL TOTAL	# SUPPRESSION	# RESCUE	# SPECIAL	# DUTY	# CNX	DPN	EXC	GRN	SHD	TB	MA	FF CALL HOURS	FF CALL \$ (\$22/HR)	TRAIN HOURS	TRAINING \$ (\$22/HR)	DUTY CREW \$	OVERNIGHT DC \$	WEEKEND OVERNIGHT DC \$	ENROUTE	ONSCENE	FFs PER CALL
January	98	12	79	8	9	7	11	29	4	47	5	1	472	10,384.00	248	5,456.00	16,188.00	7,725.71	4,800.00	2.01	4.09	7.18
February	77	15	57	6	1	10	16	15	2	35	8	1	327	7,194.00	324	7,128.00	13,813.50	7,040.00	3,600.00	1.87	4.23	6.39
March	112	25	75	16	9	9	26	29	5	45	4	3	528	11,616.00	206	4,532.00	15,198.00	8,000.00	4,000.00	1.81	4.01	6.63
April													0.00	0.00								
May													0.00	0.00								
June													0.00	0.00								
July													0.00	0.00								
August													0.00	0.00								
September													0.00	0.00								
October													0.00	0.00								
November													0.00	0.00								
December													0.00	0.00								
<b>TOTALS</b>	<b>287</b>	<b>52</b>	<b>211</b>	<b>30</b>	<b>19</b>	<b>26</b>	<b>53</b>	<b>73</b>	<b>11</b>	<b>127</b>	<b>17</b>	<b>5</b>	<b>1,327</b>	<b>29,194.00</b>	<b>778</b>	<b>17,116.00</b>	<b>45,199.50</b>	<b>22,765.71</b>	<b>12,400.00</b>	<b>1.90</b>	<b>4.11</b>	<b>6.73</b>
<b>MARCH 2025 TOTAL</b>	<b>104</b>	<b>22</b>	<b>79</b>	<b>6</b>	<b>2</b>	<b>11</b>	<b>23</b>	<b>28</b>	<b>8</b>	<b>39</b>	<b>3</b>	<b>3</b>	<b>570</b>	<b>11,400.00</b>	<b>348</b>	<b>6,960.00</b>	<b>15,010.00</b>	<b>8,000.00</b>	<b>4,200.00</b>	<b>1.92</b>	<b>4.42</b>	<b>6.95</b>
<b>2025 YTD TOTALS</b>	<b>303</b>	<b>58</b>	<b>236</b>	<b>15</b>	<b>7</b>	<b>25</b>	<b>56</b>	<b>93</b>	<b>22</b>	<b>109</b>	<b>17</b>	<b>6</b>	<b>1896</b>	<b>37,920.00</b>	<b>1460</b>	<b>29,205.00</b>	<b>41,051.00</b>	<b>23,760.00</b>	<b>12,700.00</b>	<b>2.03</b>	<b>4.32</b>	<b>7.43</b>

**Payroll YTD:**

FF Call	\$ 29,194.00
Training Hrs	\$ 17,116.00
Officer Stipend Pay YTD	\$ 6,084.87
DO Pay YTD	\$ 5,821.89
Special Pay YTD	\$ 4,620.00
Weekend Overnight DC YTD	\$ 12,400.00
Overnight DC YTD	\$ 22,765.71

**Payroll Monthly:**

Officer monthly Stipend	\$ 2,028.29
DO Monthly Pay	\$ 1,987.50
Special Pay Monthly	\$ 1,661.00
ESST	\$ -
	\$ 5,676.79

last Month Payroll total:	\$ 42,723.18
Monthly Payroll Total	\$ 49,022.79
<b>YTD Payroll</b>	<b>\$ 143,201.97</b>

**EXCELSIOR FIRE DISTRICT**  
**2026 Operating Budget -DRAFT**  
**1/31/2026**

Account Code	Item	2023 Budget	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2026 Monthly	2026 YTD	% of Budget	YTD Variance Over (Under)
<b>Personal Services</b>											
230-42200-101	Employees Regular	254636.00	250592.00	343617.80	301,315.00	521,986	641,549	45,725.40	45,725.40	7.1%	-595,823
230-42200-103	Part-Time Employees	18624.00	19441.00	32596.20	31,816.00	34,221	35,927	2,559.80	2,559.80	7.1%	-33,367
230-42200-106	Firefighter's Salaries	502321.00	595612.00	581610.60	733,221.00	689,650	713,688	98,628.60	98,628.60	13.8%	-615,059
230-42200-121	PERA	40628.00	39284.00	54438.15	48,148.00	80,032	104,547	5,723.51	5,723.51	5.5%	-98,823
230-42200-122	FICA/MC	50804.00	72152.00	55874.41	64,076.00	73,175	71,169	8,381.34	8,381.34	11.8%	-62,787
230-42200-129	State Fire Aid										
230-42200-131	Health & Dental Insurance	46930.00	37657.00	55975.00	44,907.00	82,461	114,895	15,008.19	15,008.19	13.1%	-99,887
230-42200-133	Life Insurance	748.00	452.00	892.00	278.00	1,115	1,115	3.23	3.23	0.3%	-1,112
230-42200-151	Worker's Comp	40765.00	40751.00	47099.36	32,518.00	47,099	47,099	37,249.00	37,249.00	79.1%	-9,850
	<b>Total Personal Services</b>	<b>955,456</b>	<b>1,055,941</b>	<b>1,172,104</b>	<b>1,256,279</b>	<b>1,529,738</b>	<b>1,729,988</b>	<b>213,279</b>	<b>213,279</b>	<b>12.3%</b>	<b>-1,516,709</b>
<b>Pension</b>											
230-42200-170	Fire Pension Contribution	214961.00	214961.00	220000.00	244,137.00	231,000	268,550			0.0%	-268,550
	<b>Total Pension Contribution</b>	<b>214,961</b>	<b>214,961</b>	<b>220,000</b>	<b>244,137.00</b>	<b>231,000</b>	<b>268,550</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	<b>-268,550</b>
<b>Supplies</b>											
230-42200-200	Office Supplies	2800.00	1482.00	3000.00	2,974.00	3,000.00	3,000	44.99	44.99	1.5%	-2,955
230-42200-212	Motor Fuels	18000.00	20400.00	25000.00	20,533.00	25,000.00	20,000	1,145.37	1,145.37	5.7%	-18,855
230-42200-217	Clothing	42121.00	56720.00	45971.00	43,576.00	45,971.00	44,570	0.00	0.00	0.0%	-44,570
230-42200-220	Repair/Maint. Supplies	10000.00	11227.00	11200.00	9,120.00	15,000.00	12,250	464.25	464.25	3.8%	-11,786
230-42200-221	First Aid Supplies	5200.00	5300.00	6000.00	8,535.00	6,000.00	6,000	45.25	45.25	0.8%	-5,955
230-42200-222	Firefighting Supplies	11000.00	6886.00	13000.00	8,516.00	22,600.00	12,910	0.00	0.00	0.0%	-12,910
230-42200-241	Fire Prevention Tools	5800.00	6003.00	7000.00	6,463.00	7,000.00	7,000	75.00	75.00	1.1%	-6,925
	<b>Total Supplies</b>	<b>94921.00</b>	<b>108018.00</b>	<b>111171.00</b>	<b>99,717.00</b>	<b>124,571</b>	<b>105,730</b>	<b>1,775</b>	<b>1,775</b>	<b>1.7%</b>	<b>-103,955</b>
<b>Professional Services</b>											
230-42200-304	Legal	5000.00	870.00	6000.00		6,000.00	3,000	0.00	0.00	0.0%	-3,000
230-42200-307	Fiscal Mgmt Fees	5556.00	6191.00	8060.00	5,537.00	7,400.00	7,400	830.60	830.60	11.2%	-6,569
230-42200-311	Auditing	16100.00	16100.00	18860.00	15,425.00	18,860.00	18,860	8,000.00	8,000.00	42.4%	-10,860
230-42200-312	Refuse & Recycling	2260.00	2751.00	3000.00	3,537.00	3,600.00	3,600	402.62	402.62	11.2%	-3,197
230-42200-313	Janitorial Services	5000.00	3507.00	3000.00	1,993.00	5,000.00	3,000	130.93	130.93	4.4%	-2,869
230-42200-318	Medical Fees	13000.00	10890.00	13000.00	11,292.00	13,000.00	12,000	305.00	305.00	2.5%	-11,695
230-42200-319	Other Prof. Services	31000.00	14356.00	34300.00	14,623.00	17,800.00	14,800	1,072.26	1,072.26	7.2%	-13,728
	<b>Total Prof. Services</b>	<b>77916.00</b>	<b>54665.00</b>	<b>86220.00</b>	<b>52,407.00</b>	<b>71,660</b>	<b>62,660</b>	<b>10,741</b>	<b>10,741</b>	<b>17.1%</b>	<b>-51,919</b>
<b>Other Services and Charges</b>											
230-42200-321	Telephone	24100.00	23574.00	25450.00	15,779.00	25,450.00	18,500	1,459.52	1,459.52	7.9%	-17,400
230-42200-322	Postage	600.00	336.00	600.00	621.00	600.00	600	0.00	0.00	0.0%	-600
230-42200-323	Radio Units	39000.00	40234.00	42650.00	35,369.00	42,650.00	42,650	0.00	0.00	0.0%	-42,650
230-42200-330	Recruitment/Retention		2128.00	25000.00	33,266.00	25,000.00	25,000	1,800.00	1,800.00	7.2%	-23,200
230-42200-331	Conferences	7780.00	15520.00	15250.00	19,776.00	20,250.00	16,250	0.00	0.00	0.0%	-16,250
230-42200-332	Mileage	100.00	556.00	1500.00	872.00	1,500.00	1,000	0.00	0.00	0.0%	-1,000
230-42200-333	Meeting Expenses	5500.00	1874.00	5500.00	4,799.00	5,500.00	4,000	0.00	0.00	0.0%	-4,000
230-42200-334	Training & Schools	27200.00	6833.00	28500.00	11,267.00	28,500.00	28,500	-3,436.31	-3,436.31	-12.1%	-31,936
230-42200-350	Printing & Publishing	1000.00	1334.00	1400.00	345.00	1,700.00	1,475	0.00	0.00	0.0%	-1,475
230-42200-360	Insurance	20000.00	25695.00	28300.00	24,326.00	35,000.00	35,000	0.00	0.00	0.0%	-35,000
230-42200-381	Electric Utilities	37000.00	36645.00	40000.00	29,893.00	40,000.00	35,000	614.68	614.68	1.8%	-34,385
230-42200-383	Gas Utilities	15000.00	16973.00	21000.00	16,398.00	21,000.00	19,000	619.89	619.89	3.3%	-18,380
230-42200-386	Other Utilities	2100.00	2721.00	2310.00	2,655.00	2,500.00	3,000	0.00	0.00	0.0%	-3,000
230-42200-401	Contracted Repairs	22700.00	22475.00	28100.00	38,912.00	28,100.00	30,800	510.00	510.00	1.7%	-30,290
230-42200-404	Machinery/Equipment	43035.00	46295.00	49255.00	63,330.00	52,255.00	52,255	306.39	306.39	0.6%	-51,949
230-42200-405	Other Maintenance	20550.00	8012.00	24050.00	16,955.00	25,050.00	20,325	0.00	0.00	0.0%	-20,325
230-42200-430	Misc Expenses	1226.00	1604.00	1226.00	2,033.00	1,726.00	750	71.59	71.59	9.5%	-678
230-42200-433	Dues and Subscriptions	15780.00	19696.00	16005.00	19,502.00	21,705.00	34,210	6,650.00	6,650.00	19.4%	-27,560
	<b>Total Other Services</b>	<b>282671.00</b>	<b>272505.00</b>	<b>356096.00</b>	<b>336,098.00</b>	<b>378,486</b>	<b>368,315</b>	<b>8,596</b>	<b>8,596</b>	<b>2.3%</b>	<b>-359,719</b>
	<b>Total Operating Budget</b>	<b>1625925.00</b>	<b>1706090.00</b>	<b>1945590.52</b>	<b>1,988,638.00</b>	<b>2,335,455</b>	<b>2,535,243</b>	<b>234,391</b>	<b>234,391</b>	<b>9.2%</b>	<b>-2,300,852</b>
<b>Capital Outlay</b>											
230-42200-720	CIP Tranfer	250000.00	250000.00	285000.00	285000.00	225,000.00	450,605	272,681.29	272,681.29	60.5%	-177,924
230-42200-560	Building Fund Transfer	29000.00	29000.00	24000.00	24000.00	30,000.00	30,000	0.00	0.00	0.0%	-30,000
230-42200-720	Facilities Transfer	274477.00	274477.00	0.00	0.00	0.00	0				0
	<b>Total Capital Outlay</b>	<b>553477.00</b>	<b>553477.00</b>	<b>309000.00</b>	<b>309000.00</b>	<b>255,000</b>	<b>480,605</b>	<b>272,681</b>	<b>272,681</b>	<b>56.7%</b>	<b>-207,924</b>
<b>Total Fund 230</b>	<b>Fire Operating Expenses</b>	<b>2179402.00</b>	<b>2259567.00</b>	<b>2254590.52</b>	<b>2297638.00</b>	<b>2,590,455</b>	<b>3,015,848</b>	<b>507,072</b>	<b>507,072</b>	<b>16.8%</b>	<b>-2,508,775</b>
<b>Operating Revenues</b>											
230-33400	State Fire Aid	214,961	214,961	220,000	244,137.00	231,000	268,550			0.0%	-268,550
230-34202	Municipal Fire Contracts	2,054,000	2,054,000	2,054,000	2,054,000.00	2,304,733.00	2,725,948	568,507.11	568,507.11	20.9%	-2,157,441
230-36210	Interest Earnings	1,100	4,014	1,100	6,221.00	1,100.00	1,100	806.05	806.05	73.3%	-294
230-36228	Refunds & Reimbursements	5,000	20,267	5,000	17,002.00	5,000.00	5,000	593.98	593.98	11.9%	-4,406
230-36230	Donations	2,000	7,705	2,000	4,755.00	2,500.00	2,500	0.00	0.00	0.0%	-2,500
230-36230	Shared Services Income	0	0	0	0	0.00	0				0
230-39203	Special Event Permits	5,000	12,750	10,000	11,340.00	12,750.00	12,750	0.00	0.00	0.0%	-12,750
230-39203	Transfers	0	0	0	0	0.00	0				0
	<b>Total Operating Revenues</b>	<b>2,282,061</b>	<b>2,313,697</b>	<b>2,292,100</b>	<b>2,337,455.00</b>	<b>2,557,083</b>	<b>3,015,848</b>	<b>569,907</b>	<b>569,907</b>	<b>18.9%</b>	<b>-2,445,941</b>
	<b>Balance</b>	<b>102,659</b>				<b>-33,372</b>	<b>0</b>	<b>62,835</b>	<b>62,835</b>	<b>#DIV/0!</b>	<b>0</b>
	<b>Balance January 1st</b>	<b>303,296</b>					<b>303,296</b>		<b>323,919</b>		
	<b>Balance December 31st</b>	<b>323,919</b>					<b>303,296</b>		<b>386,754</b>		
<b>Unassigned Fund Balance %</b>		<b>18.56%</b>									



**EXCELSIOR FIRE DISTRICT**  
**2026 Operating Budget -DRAFT**  
**3/31/2026**

Account Code	Item	2023 Budget	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Budget	2026 Monthly	2026 YTD	% of Budget	YTD Variance Over (Under)
<b>Personal Services</b>											
230-42200-101	Employees Regular	254636.00	250592.00	343617.80	301,315.00	521,986	641,549	39,874.57	133,970.59	20.9%	-507,578
230-42200-103	Part-Time Employees	18624.00	19441.00	32596.20	31,816.00	34,221	35,927	0.00	2,559.80	7.1%	-33,367
230-42200-106	Firefighter's Salaries	502321.00	595612.00	581610.60	733,221.00	689,650	713,688	42,236.87	191,803.14	26.9%	-521,885
230-42200-121	PERA	40628.00	39284.00	54438.15	48,148.00	80,032	104,547	6,226.67	19,176.45	18.3%	-85,370
230-42200-122	FICA/MC	50804.00	72152.00	55874.41	64,076.00	73,175	71,169	4,163.37	17,955.52	25.2%	-53,213
230-42200-129	State Fire Aid										
230-42200-131	Health & Dental Insurance	46930.00	37657.00	55975.00	44,907.00	82,461	114,895	6,793.21	27,773.82	24.2%	-87,121
230-42200-133	Life Insurance	748.00	452.00	892.00	278.00	1,115	1,115	3.23	9.69	0.9%	-1,105
230-42200-151	Worker's Comp	40765.00	40751.00	47099.36	32,518.00	47,099	47,099	21,113.00	58,362.00	123.9%	11,263
	<b>Total Personal Services</b>	<b>955,456</b>	<b>1,055,947</b>	<b>1,172,104</b>	<b>1,256,279</b>	<b>1,529,738</b>	<b>1,729,988</b>	<b>120,411</b>	<b>451,611</b>	<b>26.1%</b>	<b>-1,278,377</b>
<b>Pension</b>											
230-42200-170	Fire Pension Contribution	214961.00	214961.00	220000.00	244,137.00	231,000	268,550			0.0%	-268,550
	<b>Total Pension Contribution</b>	<b>214,961</b>	<b>214,961</b>	<b>220,000</b>	<b>244,137.00</b>	<b>231,000</b>	<b>268,550</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	<b>-268,550</b>
<b>Supplies</b>											
230-42200-200	Office Supplies	2800.00	1482.00	3000.00	2,974.00	3,000.00	3,000	0.00	44.99	1.5%	-2,955
230-42200-212	Motor Fuels	18000.00	20400.00	25000.00	20,533.00	25,000.00	20,000	1,506.91	3,907.43	19.5%	-16,093
230-42200-217	Clothing	42121.00	56720.00	45971.00	43,576.00	45,971.00	44,570	20,794.52	21,914.57	49.2%	-22,655
230-42200-220	Repair/Maint. Supplies	10000.00	11227.00	11200.00	9,120.00	15,000.00	12,250	615.70	2,217.59	18.1%	-10,032
230-42200-221	First Aid Supplies	5200.00	5300.00	6000.00	8,535.00	6,000.00	6,000	76.77	449.58	7.5%	-5,550
230-42200-222	Firefighting Supplies	11000.00	6886.00	13000.00	8,516.00	22,600.00	12,910	171.54	171.54	1.3%	-12,738
230-42200-241	Fire Prevention Tools	5800.00	6003.00	7000.00	6,463.00	7,000.00	7,000	0.00	75.00	1.1%	-6,925
	<b>Total Supplies</b>	<b>94921.00</b>	<b>108018.00</b>	<b>111171.00</b>	<b>99,717.00</b>	<b>124,571</b>	<b>105,730</b>	<b>23,165</b>	<b>28,781</b>	<b>27.2%</b>	<b>-76,949</b>
<b>Professional Services</b>											
230-42200-304	Legal	5000.00	870.00	6000.00		6,000.00	3,000	858.75	971.25	32.4%	-2,029
230-42200-307	Fiscal Mgmt Fees	5556.00	6191.00	8060.00	5,537.00	7,400.00	7,400	115.64	1,061.88	14.3%	-6,338
230-42200-311	Auditing	16100.00	16100.00	18860.00	15,425.00	18,860.00	18,860	260.00	8,260.00	43.8%	-10,600
230-42200-312	Refuse & Recycling	2260.00	2751.00	3000.00	3,537.00	3,600.00	3,600	402.62	1,207.86	33.6%	-2,392
230-42200-313	Janitorial Services	5000.00	3507.00	3000.00	1,993.00	5,000.00	3,000	0.00	825.66	27.5%	-2,174
230-42200-318	Medical Fees	13000.00	10890.00	13000.00	11,292.00	13,000.00	12,000	0.00	305.00	2.5%	-11,695
230-42200-319	Other Prof. Services	31000.00	14356.00	34300.00	14,623.00	17,800.00	14,800	1,312.26	3,679.18	24.9%	-11,121
	<b>Total Prof. Services</b>	<b>77916.00</b>	<b>54665.00</b>	<b>86220.00</b>	<b>52,407.00</b>	<b>71,660</b>	<b>62,660</b>	<b>2,949</b>	<b>16,311</b>	<b>26.0%</b>	<b>-46,349</b>
<b>Other Services and Charges</b>											
230-42200-321	Telephone	24100.00	23574.00	25450.00	15,779.00	25,450.00	18,500	1,458.80	4,316.05	23.3%	-14,184
230-42200-322	Postage	600.00	336.00	600.00	621.00	600.00	600	0.00	161.22	26.9%	-439
230-42200-323	Radio Units	39000.00	40234.00	42650.00	35,369.00	42,650.00	42,650	2,318.82	5,096.84	12.0%	-37,553
230-42200-330	Recruitment/Retention		2128.00	25000.00	33,266.00	25,000.00	25,000	863.30	3,104.30	12.4%	-21,896
230-42200-331	Conferences	7780.00	15520.00	15250.00	19,776.00	20,250.00	16,250	934.28	934.28	5.7%	-15,316
230-42200-332	Mileage	100.00	556.00	1500.00	872.00	1,500.00	1,000	103.60	103.60	10.4%	-896
230-42200-333	Meeting Expenses	5500.00	1874.00	5500.00	4,799.00	5,500.00	4,000	150.78	238.68	6.0%	-3,761
230-42200-334	Training & Schools	27200.00	6833.00	28500.00	11,267.00	28,500.00	28,500	1,926.68	-1,494.29	-5.2%	-29,994
230-42200-350	Printing & Publishing	1000.00	1334.00	1400.00	345.00	1,700.00	1,475	90.01	90.01	6.1%	-1,385
230-42200-360	Insurance	20000.00	25695.00	28300.00	24,326.00	35,000.00	35,000	0.00	49,551.00	141.6%	14,551
230-42200-381	Electric Utilities	37000.00	36645.00	40000.00	29,893.00	40,000.00	35,000	1,886.15	4,648.73	13.3%	-30,351
230-42200-383	Gas Utilities	15000.00	16973.00	21000.00	16,398.00	21,000.00	19,000	2,995.18	6,447.23	33.9%	-12,553
230-42200-386	Other Utilities	2100.00	2721.00	2310.00	2,655.00	2,500.00	3,000	194.00	194.00	6.5%	-2,806
230-42200-401	Contracted Repairs	22700.00	22475.00	28100.00	38,912.00	28,100.00	30,800	25.00	1,397.26	4.5%	-29,403
230-42200-404	Machinery/Equipment	43035.00	46295.00	49255.00	63,330.00	52,255.00	52,255	1,382.20	3,107.62	5.9%	-49,147
230-42200-405	Other Maintenance	20550.00	8012.00	24050.00	16,955.00	25,050.00	20,325	275.00	275.00	1.4%	-20,050
230-42200-430	Misc Expenses	1226.00	1604.00	1226.00	2,033.00	1,726.00	750	10,011.99	9,963.58	1328.5%	9,214
230-42200-433	Dues and Subscriptions	15780.00	19696.00	16005.00	19,502.00	21,705.00	34,210	1,039.00	8,512.00	24.9%	-25,698
	<b>Total Other Services</b>	<b>282671.00</b>	<b>272505.00</b>	<b>356096.00</b>	<b>336,098.00</b>	<b>378,486</b>	<b>368,315</b>	<b>25,655</b>	<b>96,647</b>	<b>26.2%</b>	<b>-271,668</b>
	<b>Total Operating Budget</b>	<b>1625925.00</b>	<b>1706090.00</b>	<b>1945590.52</b>	<b>1,988,638.00</b>	<b>2,335,455</b>	<b>2,635,243</b>	<b>172,180</b>	<b>593,350</b>	<b>23.4%</b>	<b>-1,941,893</b>
<b>Capital Outlay</b>											
230-42200-720	CIP Transfer	250000.00	250000.00	285000.00	285000.00	225,000.00	450,605	28,508.97	308,650.09	68.5%	-141,955
230-42200-560	Building Fund Transfer	29000.00	29000.00	24000.00	24000.00	30,000.00	30,000	0.00	0.00	0.0%	-30,000
230-42200-720	Facilities Transfer	274477.00	274477.00	0.00	0.00	0.00	0	0	0	0.0%	0
	<b>Total Capital Outlay</b>	<b>553477.00</b>	<b>553477.00</b>	<b>309000.00</b>	<b>309000.00</b>	<b>255,000</b>	<b>480,605</b>	<b>28,509</b>	<b>308,650</b>	<b>64.2%</b>	<b>-171,955</b>
	<b>Total Fund 230</b>	<b>2179402.00</b>	<b>2259567.00</b>	<b>2254590.52</b>	<b>2,297,638.00</b>	<b>2,590,455</b>	<b>3,015,848</b>	<b>200,689</b>	<b>902,000</b>	<b>29.9%</b>	<b>-2,113,848</b>
<b>Operating Revenues</b>											
230-33400	State Fire Aid	214,961	214,961	220,000	244,137.00	231,000	268,550			0.0%	-268,550
230-34202	Municipal Fire Contracts	2,054,000	2,054,000	2,054,000	2,054,000.00	2,304,733.00	2,725,948	658,309.00	1,226,816.11	45.0%	-1,499,132
230-36210	Interest Earnings	1,100	4,014	1,100	6,221.00	1,100	1,100	359.71	1,643.58	149.4%	544
230-36228	Refunds & Reimbursements	5,000	20,267	5,000	17,002.00	5,000.00	5,000	16,546.50	16,546.50	330.9%	11,547
230-36230	Donations	2,000	7,705	2,000	4,755.00	2,500.00	2,500	0.00	0.00	0.0%	-2,500
230-36230	Shared Services Income	0	0	0	0	0.00	0	0	0	0.0%	0
230-39203	Special Event Permits	5,000	12,750	10,000	11,340.00	12,750.00	12,750		80.00	0.6%	-12,670
230-39203	Transfers	0	0	0	0	0.00	0	0	0	0.0%	0
	<b>Total Operating Revenues</b>	<b>2,282,061</b>	<b>2,313,697</b>	<b>2,292,100</b>	<b>2,337,455.00</b>	<b>2,557,083</b>	<b>3,015,848</b>	<b>675,215</b>	<b>1,245,086</b>	<b>41.3%</b>	<b>-1,770,762</b>
	<b>Balance</b>	<b>102,659</b>				<b>-33,372</b>	<b>0</b>	<b>474,526</b>	<b>343,086</b>	<b>#DIV/0!</b>	<b>0</b>
	<b>Balance January 1st</b>	<b>303,296</b>					<b>303,296</b>		<b>323,919</b>		
	<b>Balance December 31st</b>	<b>323,919</b>					<b>303,296</b>		<b>667,005</b>		
	<b>Unassigned Fund Balance %</b>	<b>18.56%</b>									

**Rochelle Johnson:**  
 Additional payment due for recoding of firefighters from volunteer to non-volunteer per League of MN Cities

**Rochelle Johnson:**  
 Payment received from SLMPD for \$16,313. Applied to refunds/reimbursements per ABDO

**Rochelle Johnson:**  
 Soldo Consulting Invoice \$10,000

**Rochelle Johnson:**  
 SLMPD check for insurance \$16,313 per ABDO



## **Excelsior Fire District**

***Proudly serving the Communities of  
Deephaven • Excelsior • Greenwood • Shorewood • Tonka Bay***

24100 Smithtown Road, Shorewood, MN 55331

### **Fire Operating Committee Meeting January 21, 2026 at 9:00 AM**

#### **CALL TO ORDER & ATTENDANCE**

Operating Committee Member Kristi Luger called the meeting to order at 9:15 AM

Members Present: Kristi Luger (Excelsior City Manager), and Marc Nevinski (Shorewood City Administrator), CJ Holl (Tonka Bay City Administrator),

Members Absent: Dan Madsen Tom Fletcher (Greenwood Mayor in the capacity of City Administrator), (Deephaven City Administrator),

Staff Members Present: Fire Chief Curt Mackey; Assistant Fire Chief Nate Bassinger

#### **1. Approval of Agenda**

Motion by Luger Second by Holl to approve the Agenda – Motion passed

#### **2. Minutes**

Motion by Luger, Second by Holl to approve the December 2025 minutes – Motion passed

#### **Bills**

Motion by Nevinski, Second by Luger to approve the December 2025 bills – Motion Passed

#### **3. Budget Updates**

- 2025 Audit starting and will lead into the budget process for 2027
- Will need to plan for Third Battalion Chief and truck purchase

#### **4. Administration**

- a. Responses and Calls Finished year with 1326 calls, about 200 over highest record.
- b. Lift Assists – Discussed possible ordinance requiring compensation for lift assists, particularly for commercial operations. Need to get numbers from both PD and EFD and there are many nuances to consider.

#### **5. Board Meeting**

- a. Next Fire Board meeting Wednesday January 28, 2026, 18:00 EOC Station 1.
  - i. Keep dual service policy on the consent agenda
  - ii. Work Session Afterward
    1. Discuss staffing plan/model – goal to get understanding and consensus on moving forward.

- 2. Truck purchase – discuss options for how to proceed financially.
- b. Major “All Call”: None

## **6. Admin Updates**

- a. Leadership Development & Succession Planning
  - i. Working with Scott Nelson and succession planning. Will be at 44 and will test this level of staffing. FAOs in training
- b. Personnel & Staffing
  - i. At 46 following a recent resignation
  - ii. Hired BC 2, Troy Walsh and has strong background in firefighting, public works and loss control at LMC. Focus on emergency management and support special events.
- c. Future Topics to discuss
  - i. Special events and inspections
  - ii. Fire permits
  - iii. Building permits and inspections
- d. EMS
  - i. Review of recent meeting with County about EMS.
- e. Dual Service
  - i. On consent agenda for next meeting.
- f. Building Analysis
  - i. KA is conducting and expect to complete shortly.
- g. Apparatus & Station Updates
  - i. SCBAs have been delivered. Smaller and lighter, FF like them can maneuver more easily.
  - ii. Engine 21 – working with LMC on fixes following accident on Ridge Road. 23 year old truck and hard to replace equipment. Will sell in two years. Considering how much to fix.
- h. Chiller Replacement Project
  - i. System is functioning. Billed mostly in 2025.

## **7. Other Items**

- a. No other items

## **8. Adjournment**

- a. Motion by Lugar, Second by Nevinski to adjourn at 10:45 AM – Motion Passed, Holl Opposed.

Next meeting Wednesday, February 18, 2026. 9:00 AM Fire Station 1 Conference Room

Minutes prepared by Marc Nevinski



## Excelsior Fire District

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24100 Smithtown Road, Shorewood, MN 55331

### **Operating Committee Meeting Minutes February 18, 2026 at 9:00 am**

Operating Committee Chair, Dan Madsen, called the meeting to order at 9:13 am

Members Present: Dan Madsen (Deephaven City Administrator), Kristi Luger (Excelsior City Manager), Tom Fletcher (Greenwood Mayor in the capacity of City Administrator) arrived at 10:46 am, and Marc Nevinski (Shorewood City Administrator)

Staff Members Present: Assistant Fire Chief Nate Bassinger

#### **1. Approval of Agenda**

Motion made by Luger, and seconded by Nevinski, to approve the agenda. Motion carried by a vote of 3-0.

#### **2. Approval of Minutes – January**

Motion made by Luger, and seconded by Nevinski, to approve the January minutes. Motion carried by a vote of 3-0.

#### **3. Approval of Bills – February**

Motion made by Nevinski, and seconded by Luger, to approve the February bills. Motion carried by a vote of 3-0.

#### **4. Budget Updates**

The 2026 audit is almost complete, which will help create the 2027 budget.

#### **5. Administrative Reports – January**

They can now look at the calls in more depth to better understand staffing needs. There were 98 calls for service in January.

#### **6. Board Meeting**

- a. Next Fire Board Meeting March 25, 2026, 18:00 EOC Station 1  
The fire board needs to understand the why behind replacing equipment before they discuss how to finance the purchase.
- b. Major "All Call"  
None.

c. OC Roles and Responsibilities

The fire chief and the assistant chief will discuss what support they need from the operating committee and look at other joint powers agreements (JPAs). The operating committee will review the work they have been doing on an informal basis to decide what should be formalized in the JPA.

**7. Administrative Updates**

a. Leadership Development/Succession Planning

i. Continuing to work with Scott Nelson on leadership development.

b. Personnel/Staffing

i. The EFD is currently at 43 members and Troy Walsh, who is the new BC2, will be starting on March 9.

c. Board Attorney Invoices

i. Marc is going to email the attorney about when they should correspond with firefighters per the personnel policy.

**Apparatus & Stations**

a. Capital Improvement Plan with Krause Anderson Update

ii. The report is almost complete.

b. Engine 21

i. The LMCIT approved the repairs on Engine 21.

c. Chiller Update

i. System is functioning, they will be assessing the electrical damage.

**8. Other Items**

a. No other items

**9. Next Meeting Date and Time – Wednesday, March 18, 2026. 9:00 am Fire Station 1 Conference Room**

**10. Adjournment**

Motion made by Nevinski, and seconded by Luger, to adjourn the meeting. Motion carried by a vote of 4-0 and the meeting was adjourned at 11:05 a.m.

*Minutes respectfully submitted by Kristi Luger*



## Excelsior Fire District

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**Deephaven • Excelsior • Greenwood • Shorewood • Tonka Bay**

24100 Smithtown Road, Shorewood, MN 55331

### **Fire Operating Committee Meeting** **March 18, 2026 at 9:00 AM**

#### **CALL TO ORDER & ATTENDANCE**

Operating Committee Chair Kristi Luger called the meeting to order at 9:05AM

Members Present:, Kristi Luger (Excelsior City Manager), and Marc Nevinski (Shorewood City Administrator), Max Peters (Tonka Bay City Administrator), Tom Fletcher (Greenwood Mayor in the capacity of City Administrator),

Members Absent: Dan Madsen (Deephaven City Administrator)

Staff Members Present: Fire Chief Curt Mackey; Assistant Fire Chief Nate Basinger

#### **1. Approval of Agenda**

Motion by Luger Second by Nevinski to approve the Agenda – Motion passed

#### **2. Minutes**

Motion by Luger, Second by Nevinski to approve the February 2026 minutes – Motion passed

#### **3. Bills**

Motion by Nevinski, Second by Fletcher to approve the February 2026 bills – Motion Passed

#### **4. Budget Updates**

- a. 2027 Budget - Preliminary. Once staffing plan is done, funding will focus on facilities. The committee discussed salary and wages for 2027 and different models and strategies other departments are using. EFD will seek access to LMC salary survey. Board will start discussing 2027 budget in next week's work session.

#### **5. Administration**

- a. Responses and Calls: Calls 175 YTD Feb vs 106 in 2025; In-route times holding steady; ff/call are down.

#### **6. Board Meeting**

- a. Next Fire Board meeting (Work Session) Wednesday March 25, 2026, 18:00 EOC Station 1.

- i. Need special meeting to discuss financing of next engine. Do not need LMCC to record
  - ii. Move into Work Session
- b. Major "All Call": None

## **7. Admin Updates**

- a. Leadership Development & Succession Planning
  - i. Working with Scott Nelson (Clarity in Thinking) and succession planning. Working with officers on leadership development.
- b. Personnel & Staffing
  - i. At 42 members and expect to take on 4 recruits to land at 45.
  - ii. BC 2, Troy Walsh, Focus on emergency management and support special events. Looking at radio inventory, working on Code Red and bringing over to the EFD. Will start rotation in April. Will be special event contact.
  - iii. Emergency Management – Table Top in Fall. Might be more regional. BC2 is point person.
  - iv. Lexipol – developing, clarifying and updating policies. Will lead to review of JPA and perhaps shift of duties to Operating Committee. May develop bylaws. Shoreline JPA may be a good model.
- c. Future Topics to discuss
  - i. Special events and inspections, Fire permits, Building permits/inspections
- d. Legal Invoices
  - i. Kristi will follow up on prior email to Attorney about billing procedures.
- e. Building Analysis
  - i. KA has developed online dashboard for building improvements.
- f. Apparatus & Station Updates
  - i. Engine is in body shop now.
- g. Chiller Replacement Project
  - i. Change order for electrical work. \$35K to upgrade damaged lines. May cover costs using liquidated damages.

## **8. Other Items**

- a. The chief asked how to proceed with an HR matter that staff has been unable to resolve. The committee recommended contacting the attorney to look into it and perhaps make some findings for staff and the board. The issue needs to come to conclusion.

## **9. Adjournment**

- a. Motion by Luger, Second by Fletcher to adjourn at 10:47 AM – Motion Passed

Next meeting Wednesday, April 15, 2025. 9:00 AM Fire Station 1 Conference Room

# Memo



**To:** Excelsior District Fire Board  
**From:** Assistant Chief Basinger  
**cc:**  
**Date:** 04/16/2026  
**Re:** Third Signer on District Account

---

The Excelsior Fire District administration has maintained the practice of having three designated signers for the fire district bank accounts. Checks and payments require two signatures and having a third signer enables District business to continue if one of the other two signers is absent or otherwise incapacitated. These signers have historically been the fire chief, the assistant chief, and the office manager. With the fire chief position currently vacated, it is recommended that Battalion Chief Spinks be added as a signer on the account until the fire chief position is filled on a permanent basis.



# Executive Governance Summary

## Excelsior Fire District

Shorewood, Minnesota

For the year ended December 31, 2025



5201 Eden Avenue, Ste 250  
Edina, MN 55436  
P 952.835.9090

100 Warren Street, Ste 600  
Mankato, MN 56001  
P 507.625.2727

14500 N Northsight Blvd, Ste 321  
Scottsdale, AZ 85260  
P 480.864.5579

April 6, 2026

Management and Board of Directors  
Excelsior Fire District  
Shorewood, Minnesota

We have audited the financial statements of governmental activities and each major fund of the Excelsior Fire District Shorewood, Minnesota, for the year ended December 31, 2025. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter dated December 1, 2025. Professional standards require that we provide you with the following information related to our audit.

### **Significant Audit Findings**

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control as a basis for designing procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore material weaknesses or significant deficiencies may exist that were not identified. However, material weaknesses may exist that have not been identified. We did identify certain deficiencies in internal control, described on the following pages as items 2025-001 and 2025-002 that we consider to be significant deficiencies.

Findings

Description

**2025-001**

**Preparation of Financial Statements**

*Condition:*

We were requested to draft the audited financial statements and related footnote disclosures as part of our regular audit services. Ultimately, it is management's responsibility to provide for the preparation of your statements and footnotes, and the responsibility of the auditor to determine the fairness of presentation of those statements. It is our responsibility to inform you that this deficiency could result in a material misstatement to the financial statements that could have been prevented or detected by your management. Essentially, the auditors cannot be part of your internal control process.

*Criteria:*

Internal controls should be in place to provide reasonable assurance over financial reporting.

*Cause:*

From a practical standpoint, we both prepare the statements and determine the fairness of the presentation at the same time in connection with our audit. This is not unusual for us to do with organizations of your size.

*Effect:*

The effectiveness of the internal control system relies on enforcement by management. The effect of deficiencies in internal controls can result in undetected errors in financial reporting. As in prior years, we have instructed management to review a draft of the auditor prepared financials in detail for accuracy; we have answered any questions that management might have, and have encouraged research of any accounting guidance in connection with the adequacy and appropriateness of classification of disclosure in your statements. We are satisfied that the appropriate steps have been taken to provide you with the completed financial statements.

*Recommendation:*

Under these circumstances, the most effective controls lie in management's knowledge of the District's financial operations. It is the responsibility of management and those charged with governance to make the decision to accept the degree of risk associated with this condition because of cost or other considerations. Regarding the specific situations listed above, we would offer the following recommendations: 1) Utilize a disclosure checklist to ensure that all required disclosures are present and agree to work papers, and 2) Agree your accounting information from your financial software to the amounts reported in the financial statements.

*Management Response:*

The District's management currently accepts the degree of risk associated with the conditions and thoroughly reviews a draft of the financial statements.



<u>Findings</u>	<u>Description</u>
<b>2025-002</b>	<b>Limited Segregation of Duties - Cash Disbursements/Receipts and Payroll</b>
<i>Condition:</i>	During our audit we reviewed procedures over cash disbursements, cash receipts, payroll, and journal entries and found the District to have limited segregation of duties for these procedures.
<i>Criteria:</i>	There are four general categories of duties: authorization, custody, record keeping and reconciliation. In an ideal system, different employees perform each of these four major functions. In other words, no one person has control of two or more of these responsibilities.
<i>Cause:</i>	As a result of the small staff, the Office Manager has control over check stock, prepares the checks and reconciles the bank account on a monthly basis. The Office Manager also has complete control over the payroll transactions.
<i>Effect:</i>	The existence of the limited segregation of duties increases the risk of fraud.
<i>Recommendation:</i>	While we recognize staff is not large enough to eliminate these deficiencies, we believe the risk can be reduced with monitoring. We recommend the District formally document a review of the bank statements and payroll registers by someone other than the Office Manager.

*Management Response:*

Management recognizes that it is not economically feasible or desirable to add staff to provide for a true segregation of duties over cash receipts and disbursements and payroll and accepts the risk of the finding.

**Qualitative Aspects of Accounting Practices**

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the District are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies were not changed during the year ended December 31, 2025. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements are included below:

- Management's estimate of depreciation is based on estimated useful lives of the assets. Depreciation is calculated using the straight-line method.
- Management's estimate of its pension liability is based on several factors including, but not limited to, anticipated investment return rate, retirement age for active employees, life expectancy, salary increases and form of annuity payment upon retirement.
- Management's estimate of future paid sick time usage is based on historical usage data.

We evaluated the key factors and assumptions used to develop these accounting estimates in determining that it is reasonable in relation to the financial statements taken as a whole. The disclosures in the financial statements are neutral, consistent, and clear. Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users.



## **Difficulties Encountered in Performing the Audit**

We encountered no significant difficulties in dealing with management in performing and completing our audit.

## **Corrected and Uncorrected Misstatements**

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

We assisted in preparing a number of year end accounting entries. These were necessary to adjust the Districts records at year end to correct ending balances. The District should establish more detailed processes and procedures to reduce the total number of entries in each category. The District will receive better and timelier information if the preparation of year end entries is completed internally.

## **Disagreements with Management**

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

## **Management Representations**

We have requested certain representations from management that are included in the management representations letter dated April 6, 2026.

## **Management Consultations with Other Independent Accountants**

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the District's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

## **Other Matters**

We applied certain limited procedures to the required supplementary information (RSI) (Management's Discussion and Analysis, budget schedule and related notes, the Schedules of Employer's Share of the Net Pension Liability, the Schedules of Employer's Contributions, and the Change in Net Pension Liability (Asset) and Related Ratios), which is information that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the supplementary information which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.



We were not engaged to report on the introductory section, which accompanies the financial statements but is not RSI. We did not audit or perform other procedures on this other information and we do not express an opinion or provide any assurance on it.

### **Other Audit Findings or Issues**

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

### **Future Accounting Standard Changes**

The following Governmental Accounting Standards Board (GASB) Statements have been issued and may have an impact on future District financial statements:

**GASB Statement No. 103** – *Financial Reporting Model Improvements* *Effective: 12/31/2026*

**GASB Statement No. 104** – *Disclosure of Certain Capital Assets* *Effective: 12/31/2026*

Further information on upcoming GASB pronouncements. [GASB pronouncements.](#)

\* \* \* \*

### **Restriction on Use**

This purpose of this communication is solely for the information and use of the District Board and management of the District and is not intended to be, and should not be used by anyone other than those specified parties.

Our audit would not necessarily disclose all weaknesses in the system because it was based on selected tests of the accounting records and related data. The comments and recommendations in the report are purely constructive in nature, and should be read in this context.

If you have any questions or wish to discuss any of the items contained in this letter, please feel free to contact us at your convenience. We wish to thank you for the continued opportunity to be of service and for the courtesy and cooperation extended to us by your staff.



**Abdo**  
Minneapolis, Minnesota  
April 6, 2026



# Memo



**To:** Excelsior District Fire Board

**From:** Assistant Chief Basinger

**cc:**

**Date:** 04/16/2026

**Re:** Reimbursement of HOA Costs for Mailbox Damage

---

## Background

At the January Fire Board meeting, discussion was had regarding the damage to the bank of mailboxes on Ridge Road caused when a fire apparatus slid on ice and collided with them. While the Fire District's insurer (League of MN Cities) denied the claim of the Ridge Road North Homeowners Association to reimburse the costs of the damage, the Board gave consideration to reimbursing the HOA depending on the overall projected costs and so long as neither the LOMC nor the Board's attorney had any objections.

## Findings

Neither the insurance adjuster nor the Board attorney has any objection with the District reimbursing the HOA for the costs of the mailbox repairs. The Board attorney drafted a formal opinion letter and draft settlement agreement (both attached). The projected repair costs are \$4,410.11. Additionally, the attorney stated, "In terms of process after the Fire Board approves the settlement, the payment is due to the HOA within 30 days after the HOA delivers a signed agreement and an IRS Form W-9. If the HOA is reluctant to provide a Form W-9, please discuss with the Fire Board's auditor whether the Fire Board needs this form. I believe the answer is yes, but I will defer to the auditor on this point."

## Recommendation

It is my recommendation that, if the Board does in wishes to reimburse the HOA, they approve the reimbursement in an amount not to exceed \$5,000.

## Attachments

- HOA email of estimated costs
- LOMC Insurance Adjuster's opinion (email)
- Attorney Dorothy's opinion letter
- Draft settlement agreement

---

**Re: Ridge Road Mailboxes**

---

**From** [REDACTED]  
**Date** Fri 4/10/2026 15:05  
**To** Nate Basinger <nbasinger@excelsiorfire.org>

Hello Nate,

I received the following numbers from the contractor [REDACTED]

Cedar = \$452.20

- Treated framing lumber, stain and fasteners = \$395.12

- Labor 20 hours at \$50.00 = \$1000.00

**Total = \$1,847.32**

Cost already incurred:

- Mail boxes \$2,187.79
- Nordic Snow Management Road Salting \$115
- Contract labor \$260

**Total Project Cost: \$4,410.11**

Thanks!

On Fri, Apr 10, 2026 at 12:13 PM Nate Basinger <[nbasinger@excelsiorfire.org](mailto:nbasinger@excelsiorfire.org)> wrote:  
Sounds great. Thank you so much, [REDACTED]

**Nate Basinger**

**Assistant Chief**

Excelsior Fire District  
24100 Smithtown Road  
Shorewood, MN 55331  
Cell: 612-998-0638  
Email: [nbasinger@excelsiorfire.org](mailto:nbasinger@excelsiorfire.org)

---

**From:** [REDACTED]  
**Sent:** Friday, April 10, 2026 12:04  
**To:** Nate Basinger <[nbasinger@excelsiorfire.org](mailto:nbasinger@excelsiorfire.org)>  
**Subject:** Re: Ridge Road Mailboxes

Hello Nate,

Ridge Road North Homeowners Association.

I should have a firm quote on the repairs by sometime this weekend.

Thanks,

**RE: New claim CA487002**

---

**From** Crosby, Steve <SCrosby@lmc.org>  
**Date** Thu 1/29/2026 09:57  
**To** Nate Basinger <nbasinger@excelsiorfire.org>

Hi Nate,  
LMCIT does not have a concern with a Trust Member providing a payment to a claimant after we've denied liability. I've been advised by other cities of similar situations where they provide a payment to a claimant after we've denied liability.

Thanks-

**Steve Crosby | Claims Adjuster**  
Tel: (612) 476-5715 | Fax: (866) 291-4942  
[scrosby@lmc.org](mailto:scrosby@lmc.org) | [www.lmc.org](http://www.lmc.org)  
League of Minnesota Cities Insurance Trust  
145 University Ave. West | St. Paul, MN 55103

---

**From:** Nate Basinger <nbasinger@excelsiorfire.org>  
**Sent:** Thursday, January 29, 2026 9:46 AM  
**To:** Crosby, Steve <SCrosby@lmc.org>  
**Subject:** Re: New claim CA487002

Good morning, Steve.  
We were discussing this case with our board last night and they suggested that, even though insurance will not be paying for the damage, we as a district should potentially offer to compensate the HOA for the cost of repairs.  
Before I reach out to the HOA president, would there be any issues or concerns the LMC would have with that?  
Thank you.

**Nate Basinger**  
**Assistant Chief**  
Excelsior Fire District  
24100 Smithtown Road  
Shorewood, MN 55331  
Cell: 612-998-0638  
Email: [nbasinger@excelsiorfire.org](mailto:nbasinger@excelsiorfire.org)

---

**From:** Crosby, Steve <[SCrosby@lmc.org](mailto:SCrosby@lmc.org)>  
**Sent:** Monday, December 22, 2025 12:07  
**To:** Nate Basinger <[nbasinger@excelsiorfire.org](mailto:nbasinger@excelsiorfire.org)>  
**Cc:** Curt Mackey <[cmackey@excelsiorfire.org](mailto:cmackey@excelsiorfire.org)>  
**Subject:** RE: New claim CA487002

You don't often get email from [scrosby@lmc.org](mailto:scrosby@lmc.org). [Learn why this is important](#)

I spoke with [REDACTED] and advised there will not be a liability payment provided for the damages. I summarized my investigation and explained the immunities that apply. Attached is a copy of the letter that I will be emailing him now. He was frustrated by my decision, and

**GREGERSON, ROSOW, JOHNSON & NILAN, LTD.**  
**ATTORNEYS AT LAW**

DAVID H. GREGERSON\*  
JOSEPH A. NILAN\*†  
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ROBERT I. LANG (1922-2012)  
ROGER A. PAULY (RETIRED)  
RICHARD F. ROSOW (RETIRED)  
MARK J. JOHNSON (RETIRED)

#Also admitted in Illinois  
†Also admitted in North Dakota  
\*Also admitted in Wisconsin

Writer's Direct Dial: 612-436-7475  
Writer's E-mail: [jdorothy@grjn.com](mailto:jdorothy@grjn.com)

March 4, 2026

Curt Mackey  
Fire Chief  
Excelsior Fire District  
24100 Smithtown Road  
Shorewood, MN 55331

VIA EMAIL ONLY  
[cmackey@excelsiorfire.org](mailto:cmackey@excelsiorfire.org)

**RE: Ridge Road Mailboxes Claim**  
**Our File No.: 2013.001**

Dear Chief Mackey:

You requested we provide an opinion to the Excelsior Fire District ("Fire District") regarding whether the Fire District may settle a claim when the Fire District has defenses available to it and its insurer denied coverage for the claim because of those defenses. As discussed below, it is our opinion that the Fire District has authority to settle a claim in these circumstances.

**DISCUSSION**

On December 14, 2025, the Fire District was responding to a call when a firetruck slipped on snowy or icy road conditions. The fire truck collided with a row of mailboxes. It is our understanding that the president of a homeowners association submitted a claim to the Fire District and estimated the cost to replace and repair the mailboxes at \$4,500-\$5,000. It is not clear to us whether the mailboxes are owned by the homeowners association or by the home owners themselves.

The Fire District submitted the claim to its insurance provider, the League of Minnesota Cities Insurance Trust ("LMCIT"). LMCIT determined the Fire District is not legally liable for the damage. LMCIT based its determination on Minnesota Statutes Section 466.03, subdivision 4. This section exempts municipalities from liability for tort claims based on snowy or icy roadway conditions, except when the condition is affirmatively caused by the municipality's negligence. LMCIT determined the Fire District did not negligently cause the snowy or icy roadway conditions, and therefore was not liable for the damages to the mailboxes. Because the Fire District was not liable, LMCIT denied the claim and declined to pay for the damages to the mailboxes.

It is our understanding that the Fire Board has discussed the matter and expressed an interest in paying for the damages regardless of LMCIT's denial. It is our opinion the Fire District

**GREGERSON, ROSOW, JOHNSON & NILAN, LTD.**

Fire Chief Curt Mackey

March 4, 2026

Page 2

may pay for the damage at its own expense. Minnesota Statutes Section 466.08 expressly gives municipalities the right to settle tort claims regardless of whether exceptions to tort liability are available. However, any settlement agreement is still subject to the rule that public money may only be expended for a public purpose. The Fire Board should determine, in light of all the facts and circumstances, whether it is in the Fire District's best interest to settle the claim. Historically, courts have justified public expenditures arising out of moral obligations, such as personal injury claims, but moral obligations need not be the Fire District's only reason for settling the claim.

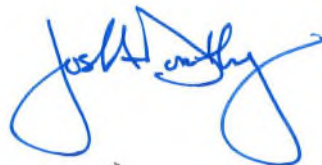
Additionally, the settlement must be made in good faith. Settlements that are a gift in disguise or that result from fraud are invalid. For that reason, if the Fire District decides to settle the claim, we recommend not settling for an amount greater than the amount actually necessary to repair the damage. Finally, while we do not expect this to occur here, if the settlement amount exceeds \$10,000, Section 466.08 requires the settlement to be approved by a district court before it is effective. The Fire District would file a petition with the Hennepin County District Court requesting it issue an order approving the settlement.

We are attaching for your review a proposed settlement agreement in which the owner of the mailboxes releases all claims it may have against the Fire District in exchange for payment of an amount to be inserted in the agreement. As noted above, the ownership of the mailboxes is not apparent to us. Because LMCIT's denial letter referred to the mailboxes as "owned by members of the homeowners association (HOA)," rather than as owned by the association, we have drafted the settlement agreement to be between the Fire District and multiple individuals. Names of specific individuals receiving payment and the amount paid to each of them still need to be filled in. If instead the mailboxes are owned by the association, the settlement agreement will need to be revised to name the homeowners association and a lump sum to be paid to the association.

If you have any other questions or concerns, please do not hesitate to contact us.

Very truly yours,

GREGERSON, ROSOW, JOHNSON & NILAN, LTD.

A handwritten signature in blue ink, appearing to read "Joshua A. Dorothy". The signature is stylized with large loops and a long horizontal stroke at the end.

Joshua A. Dorothy  
Abigail S. Taylor

JAD/AST

Enclosure

cc w/ encl.: Assistant Fire Chief Nate Basinger (via email only: [nbasinger@excelsiorfire.org](mailto:nbasinger@excelsiorfire.org))

## **SETTLEMENT AGREEMENT AND RELEASE**

This Settlement Agreement and Release (“Agreement”) is entered into by and among the Excelsior Fire District, a Minnesota joint powers entity formed by the Cities of Deephaven, Excelsior, Greenwood, Shorewood, and Tonka Bay (the “Fire District”) and Ridge Road North Homeowners Association (the “HOA”; each of the Fire District and the HOA a “Party” and collectively the “Parties”) and is effective as of [DATE] (“Effective Date”).

### **RECITALS**

A. On December 14, 2025, the Fire District was responding to an emergency call. Due to snowy and icy road conditions, a firetruck that was owned and operated by the Fire District, collided into the HOA’s mailboxes (“Incident”).

B. As a result of the Incident, the HOA sustained certain property damages, including damage to the mailboxes, and other damages or losses relating to the Incident. The HOA made pre-litigation demands to the Fire District for payment of damages.

C. The Fire District expressly disputes and denies all liability or responsibility to the HOA, and affirmatively states its actions, and the actions of its employees, were at all times reasonable, proper, and lawful. The Fire District further asserts, among other positions, the defense of immunity and protections under Minnesota Statutes, Chapter 466, and any other applicable law.

D. To avoid the time and expense of litigation, the Parties now wish to fully and finally resolve their disputes according to the terms and conditions set forth in this Agreement.

### **AGREEMENT**

NOW, THEREFORE, for and in consideration of the mutual covenants, agreements, promises, payments, and releases provided for in this Agreement, the sufficiency of which are hereby acknowledged by each Party, the Parties agree:

1. HOA’s Representations and Warranties. The HOA represents and warrants that all persons and entities performing repairs, services, work, or remediation in relation to any damage the HOA may have sustained as a result of the Incident, and all persons and entities in any manner involved in or connected with the performance of any services or matters relating to the Incident have been paid in full and there are no outstanding payments owed or claims for payments in relation to the Incident. The HOA represents and warrants it does not know of any actual, threatened, or intended claims, losses, damages, costs, or expenses by or against it, or at all, for personal injury, property damage, or otherwise, as a result of or related to the Incident, except for the claims that are fully and forever released under this Agreement.

2. Fire District’s Reservation of Defenses. The Fire District is a joint powers organization duly organized pursuant to the laws of the State of Minnesota. The Fire District is entitled to the protections and limitations of Minnesota Statutes, including, but not limited to, Chapter 466, and applicable law. The Fire District has not waived any liability limitations, protections, or defenses contained in Chapter 466 or any other applicable law and expressly reserves all rights, defenses,

and protections, including immunity-based defenses, available to the Fire District and the Fire District Releasees (defined below).

3. HOA's Release of Fire District. The HOA for itself and its agents, officers, directors, employees, affiliates, parents, subsidiaries, insurers, reinsurers, attorneys, successors, and assigns hereby forever releases, discharges, and acquits the Fire District and its predecessors, successors, assigns, directors, board members, administrators, officers, employees (past, present, actual, ostensible and borrowed), agents, attorneys, insurers, affiliates, subsidiaries, and their respective agents, officers, directors, owners, employees (past, present, actual, ostensible and borrowed), affiliates, parents, subsidiaries, insureds, insurers, reinsurers, attorneys, successors, heirs, executors, administrators, and assigns (collectively, "Fire District Releasees") from and against any and all claims, demands, damages, judgments, costs, debts, or losses, of any nature whatsoever, known or unknown, asserted or unasserted, accrued or unaccrued, contingent or non-contingent, in law or in equity, including, but not limited to, compensatory damages, consequential damages, exemplary or punitive damages, statutory damages, lost profits, interest, attorneys' fees, costs, or other expenses, relating to or arising out of the Incident. The HOA covenants not to file, initiate, or pursue a lawsuit, complaint, or claim against the Fire District or any of the Fire District Releasees or against any third party for any damages, remedy, or relief released in this Agreement, except as necessary to enforce this Agreement.

4. Fire District's Release of the HOA. The Fire District for itself and the other Fire District Releasees hereby forever releases, discharges, and acquits the HOA and its respective agents, officers, directors, owners, employees (past, present, actual, ostensible and borrowed), shareholders, affiliates, parents, subsidiaries, insurers, reinsurers, subcontractors, suppliers, attorneys, successors, heirs, executors, administrators, and assigns (collectively, "HOA Releasees") from and against any and all claims, demands, damages, judgments, costs, debts, or losses, of any nature whatsoever, known or unknown, asserted or unasserted, accrued or unaccrued, contingent or non-contingent, in law or in equity, including, but not limited to, for compensatory damages, consequential damages, exemplary or punitive damages, statutory damages, lost profits, interest, attorneys' fees, costs, or other expenses, relating to or arising out of the Incident. The Fire District covenants not to file, initiate, or pursue a lawsuit, complaint, or claim against the HOA, any of the HOA Releasees, or against any third party for any damages, remedy, or relief released in this Agreement, except as necessary to enforce this Agreement.

5. Payment. Within 30 days of the HOA's delivery to the Fire District of this executed Agreement and a completed IRS Form W-9, the Fire District shall make and deliver payment to the HOA in the aggregate amount of [redacted] and \_\_\_/100 Dollars (\$ , . ). Said payment shall be delivered to the HOA:

[redacted]

6. No Admission of Liability. The Parties recognize and agree that this Agreement is the compromise of disputed claims, and that the consideration accepted and paid under this Agreement is neither intended nor shall it be construed to be an admission of liability by any of the Parties, by whom all such liability is expressly denied.

7. Governing Law, Jurisdiction, and Venue. This Agreement will be governed by and construed according to the laws of the State of Minnesota, without reference to the choice-of-laws doctrine of any state. All claims relating to or arising out of this Agreement, or the breach of this Agreement, whether sounding in contract, tort, or otherwise, will likewise be governed by the laws of the State of Minnesota, without reference to the choice-of-laws doctrine of any state. Any dispute arising out of, relating to, or pursuant to this Agreement will be venued exclusively in the Hennepin County District Court, whether or not such venue is or subsequently becomes inconvenient. The parties agree that the Hennepin County District Court will have personal jurisdiction over them and subject matter jurisdiction over all matters arising from or relating to this Agreement.

8. Successors. This Agreement shall be binding on and inure to the benefit of the Parties, their affiliates, subsidiaries, related entities, successors, and assigns.

9. Assignment Not Permitted. The Parties' rights and obligations under this Agreement shall not be assigned, transferred, or pledged without the express written consent of the other Party, which may be withheld in each Party's sole and absolute discretion. The Parties represent and warrant there has been no assignment of any right, claim, or cause of action encompassed by this Agreement. Subject to the foregoing prohibition, this Agreement shall be binding on the Parties' permitted assigns.

10. Execution and Delivery. This Agreement may be executed in counterparts, which taken together shall constitute one agreement binding on all Parties. Electronic signatures and delivery (including files in Adobe PDF, DocuSign, or similar format/means) shall be valid and binding to the same extent as signatures delivered in original. Once all counterpart signatures are executed and delivered, this Agreement shall be binding as of the Effective Date.

11. Authority to Bind. The Parties' designated representatives signing below warrant and represent that each is authorized to execute and bind to the terms of this Agreement the Party for which the representative is signing for all purposes in law and in fact.

12. Incorporation of Recitals. The introductory language and recitals set forth above are incorporated into this Agreement by reference and made a part of this Agreement.

13. Entire Agreement; Amendment. This Agreement contains the entire agreement between the Parties and merges and supersedes all prior agreements, covenants, arrangements, communications, representations, or warranties between them, whether oral or written, and whether provided by any officer, employee, attorney, agent, or representative. No alteration, amendment, or change to this Agreement shall be binding upon any Party unless such alteration, amendment, or change is made in writing and executed by all Parties.

14. Drafting of Agreement. This Agreement is a product of mutual assent. The Parties agree that the rule of construction to the effect that any ambiguities are to, or may be, resolved against the drafting Party will not be employed in the interpretation of this Agreement to favor any one Party or over the other.

15. Severability. To the extent any offending provision of this Agreement cannot be curtailed or limited to comply with Minnesota law, it shall be fully severable, and the remainder of this Agreement shall remain in full force and effect.

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*[Balance of Page Intentionally Blank. Signature Pages to Follow.]*

**IN WITNESS WHEREOF**, the Parties have executed this Agreement as follows:

**EXCELSIOR FIRE DISTRICT**

Date: \_\_\_\_\_

By: \_\_\_\_\_

(signature)

\_\_\_\_\_  
(print name)

Its: \_\_\_\_\_

**RIDGE ROAD NORTH  
HOMEOWNERS ASSOCIATION:**

Date: \_\_\_\_\_

By: \_\_\_\_\_

(signature)

\_\_\_\_\_  
(print name)

Its: \_\_\_\_\_

**GREGERSON, ROSOW, JOHNSON & NILAN, LTD.**  
**ATTORNEYS AT LAW**

DAVID H. GREGERSON\*  
JOSEPH A. NILAN\*†  
DANIEL R. GREGERSON\*  
JOSHUA A. DOROTHY†  
DANIEL A. ELLERBROCK#  
MARGARET L. NEUVILLE\*  
JACOB T. MERKEL  
NICHOLAS J. SIDERAS\*  
STEVEN M. TALLEN  
MAYA V. ORTIZ  
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FAX: (612) 349-6718  
[WWW.GRJN.COM](http://WWW.GRJN.COM)

ROBERT I. LANG (1922-2012)  
ROGER A. PAULY (RETIRED)  
RICHARD F. ROSOW (RETIRED)  
MARK J. JOHNSON (RETIRED)

#Also admitted in Illinois  
†Also admitted in North Dakota  
\*Also admitted in Wisconsin

Writer's Direct Dial: 612-436-7475  
Writer's E-mail: [jdorothy@grjn.com](mailto:jdorothy@grjn.com)

March 4, 2026

Curt Mackey  
Fire Chief  
Excelsior Fire District  
24100 Smithtown Road  
Shorewood, MN 55331

VIA EMAIL ONLY  
[cmackey@excelsiorfire.org](mailto:cmackey@excelsiorfire.org)

**RE: Ridge Road Mailboxes Claim**  
**Our File No.: 2013.001**

Dear Chief Mackey:

You requested we provide an opinion to the Excelsior Fire District ("Fire District") regarding whether the Fire District may settle a claim when the Fire District has defenses available to it and its insurer denied coverage for the claim because of those defenses. As discussed below, it is our opinion that the Fire District has authority to settle a claim in these circumstances.

**DISCUSSION**

On December 14, 2025, the Fire District was responding to a call when a firetruck slipped on snowy or icy road conditions. The fire truck collided with a row of mailboxes. It is our understanding that the president of a homeowners association submitted a claim to the Fire District and estimated the cost to replace and repair the mailboxes at \$4,500-\$5,000. It is not clear to us whether the mailboxes are owned by the homeowners association or by the home owners themselves.

The Fire District submitted the claim to its insurance provider, the League of Minnesota Cities Insurance Trust ("LMCIT"). LMCIT determined the Fire District is not legally liable for the damage. LMCIT based its determination on Minnesota Statutes Section 466.03, subdivision 4. This section exempts municipalities from liability for tort claims based on snowy or icy roadway conditions, except when the condition is affirmatively caused by the municipality's negligence. LMCIT determined the Fire District did not negligently cause the snowy or icy roadway conditions, and therefore was not liable for the damages to the mailboxes. Because the Fire District was not liable, LMCIT denied the claim and declined to pay for the damages to the mailboxes.

It is our understanding that the Fire Board has discussed the matter and expressed an interest in paying for the damages regardless of LMCIT's denial. It is our opinion the Fire District

**GREGERSON, ROSOW, JOHNSON & NILAN, LTD.**

Fire Chief Curt Mackey  
March 4, 2026  
Page 2

may pay for the damage at its own expense. Minnesota Statutes Section 466.08 expressly gives municipalities the right to settle tort claims regardless of whether exceptions to tort liability are available. However, any settlement agreement is still subject to the rule that public money may only be expended for a public purpose. The Fire Board should determine, in light of all the facts and circumstances, whether it is in the Fire District's best interest to settle the claim. Historically, courts have justified public expenditures arising out of moral obligations, such as personal injury claims, but moral obligations need not be the Fire District's only reason for settling the claim.

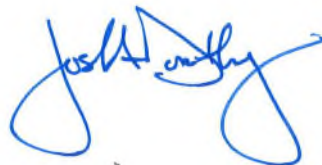
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If you have any other questions or concerns, please do not hesitate to contact us.

Very truly yours,

GREGERSON, ROSOW, JOHNSON & NILAN, LTD.



Joshua A. Dorothy  
Abigail S. Taylor

JAD/AST  
Enclosure

cc w/ encl.: Assistant Fire Chief Nate Basinger (via email only: [nbasinger@excelsiorfire.org](mailto:nbasinger@excelsiorfire.org))

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*[Balance of Page Intentionally Blank. Signature Pages to Follow.]*

**IN WITNESS WHEREOF**, the Parties have executed this Agreement as follows:

**EXCELSIOR FIRE DISTRICT**

Date: \_\_\_\_\_

By: \_\_\_\_\_

(signature)

\_\_\_\_\_  
(print name)

Its: \_\_\_\_\_

**RIDGE ROAD NORTH  
HOMEOWNERS ASSOCIATION:**

Date: \_\_\_\_\_

By: \_\_\_\_\_

(signature)

\_\_\_\_\_  
(print name)

Its: \_\_\_\_\_



# MEMORANDUM

Funding Request from the Lake Minnetonka  
Excelsior Rotary for Public Safety Funds for

**Re:** Fireworks

**Date:** April 16, 2026

South Lake Minnetonka Police  
Department Coordination Committee and  
the Excelsior Fire District Board

**To:**

Cari Lindberg, Assistant City

**From:** Manager/Special Events Coordinator

The fireworks in Excelsior have been a cherished tradition for decades. This celebration brings in thousands of people from the Lake Minnetonka Community and beyond. The Chamber of Commerce historically held the special event permit for the event and facilitated the funding, operations and planning for this large-scale celebration. With the Excelsior Lake Minnetonka Chamber no longer interested in managing the event, The Excelsior Morning Rotary agreed to take over the fundraising, securing the fireworks contract and the barge to help ensure this tradition stays in place.

Historically, the cities allocated funds to the Excelsior Chamber to assist with costs for this regional event. The Rotary is requesting either a financial contribution from the individual cities to help pay for the costs for public safety or that the cities collectively agree to provide police and fire safety services during the event. The estimated cost for public safety for the event would be \$17,000.

Zarir Erani, the new President of the Excelsior Morning Rotary Club and Scott Gerlicher will be present to discuss the funding of the public safety needs for the 4<sup>th</sup> of July Celebration.

**Action Required:** Discuss the support for public safety services for the 2026 fireworks celebration.



## **Excelsior Fire District**

***Proudly serving the Communities of***  
**Deephaven • Excelsior • Greenwood • Shorewood • Tonka Bay**

24100 Smithtown Road, Shorewood, MN 55331

**To:** Excelsior Fire District Board

**From:** Kristi Luger, Excelsior Fire District Operating Committee

**Date:** April 22, 2026

**Subject:** Recommendation for Appointment of Interim Fire Chief

---

### **Summary**

The Operating Committee is recommending that the Board take the following actions:

- Appoint Interim Fire Chief Basinger as the Interim Fire Chief until a permanent appointment is in place.
- Approve a retroactive temporary wage adjustment to be determined by the Operating Committee.

### **Interim Fire Chief Appointment**

Following the departure of Chief Mackey, an appointment of an Interim Fire Chief is necessary to maintain continuity of operations and oversight within the Excelsior Fire District (EFD). Interim Fire Chief Basinger is well-positioned to continue serving in an interim capacity. His familiarity with ongoing initiatives, staffing, and response protocols will support a stable transition and minimize disruption to service delivery. Additionally, his existing working knowledge reduces the need for an adjustment period and allows for immediate assumption of responsibilities associated with the Interim Fire Chief role.

Designating an Interim Fire Chief from within the organization, versus hiring an Interim Fire Chief from outside the EFD, will provide continuity while allowing time to conduct a comprehensive recruitment process for a permanent appointment.

Based on these considerations, the Operating Committee recommends that Interim Fire Chief Nate Basinger be appointed as Interim Fire Chief until a permanent appointment is in place.

### **Wage Adjustment**

The interim assignment will involve a significant increase in scope since he will be serving as the Assistant Fire Chief and the Fire Chief. To reflect these additional duties, a temporary wage adjustment is appropriate for the duration of the interim appointment. The Operating Committee recommends that Interim Fire Chief Basinger receive a temporary pay adjustment that is retroactive from the date that he became the Interim Fire Chief. The Operating Committee is requesting Board's authorization to set the temporary wage adjustment within the parameters of the budget.

**Next Steps**

At the May 27 meeting, the Operating Committee will be recommending a third-party search firm to conduct the hiring process for the permanent Fire Chief and an organizational consultant for the Board's consideration.

**Recommended Board Action**

Motion to appoint Interim Fire Chief Basinger as the Interim Fire Chief until a permanent appointment is in place and approve a retroactive temporary wage adjustment to be determined by the Operating Committee.



## Excelsior Fire District

*Proudly serving the Communities of*  
**Deephaven • Excelsior • Greenwood • Shorewood • Tonka Bay**

24100 Smithtown Road, Shorewood, MN 55331

**To:** Excelsior Fire District Board

**From:** Dan Madsen, Excelsior Fire District Operating Committee

**Date:** April 22, 2026

**Subject:** Recommendation for Settlement of Curtis Mackey Final Payment of Employment Compensation and Benefits

---

### Summary

The Operating Committee is recommending that the Board take the following actions:

- Approve the final payroll payment for Curtis Mackey based upon his salary, prorated on a per-day basis from the commencement of the most recent pay period through his last day of employment, Wednesday, April 8, 2026.
- Approve the required final payment of vacation time for Curtis Mackey based upon the prorated accrual on a per-day basis through his last day of employment pursuant to the Excelsior Fire Department Handbook Section 2.16.3 entitled “Severance.”
- Approve the conditional discretionary final payment of sick time for Curtis Mackey based upon the prorated accrual on a per-day basis through his last day of employment pursuant to the Excelsior Fire Department Handbook Section 2.16.3 entitled “Severance.” Payment of the accrued sick time would be conditioned upon the execution and receipt of waiver of liability and employment release by Mr. Mackey for any and all employment-related claims he may have against the Excelsior Fire District.

### Severance Compensation and Section 2.16.3 of the EFD Employee Handbook

The Excelsior Fire Department Handbook provides guidance and direction on the final payment of wages and benefits to firefighters leaving their employment with the Excelsior Fire District. Section 2.16.3 of the Employee Handbook entitled “Severance” provides that “[a]ll vacation time earned as of the date of separation shall be disbursed upon termination.” This policy further states, other than vacation time, employees meeting an employment longevity requirement of five years and having resigned in good standing “shall be further compensated through the buy-back of one-half (1/2) of unused sick leave... as of the date of separation.” As a caveat to this sick-time buy-back provision, the policy provides “[t]he EXFD reserves the right not to pay severance compensation if an employee is terminated.” **The language of this policy is less than artful as it does not define “severance,” but yet seems to make a distinction between vacation time and sick time. Based upon the construction of the policy language, only the payment of sick time is discretionary.**

Section 3.4 of the Employee Handbook, entitled “Vacation Leave (Non-Member Employees), provides: “Upon termination, an employee shall be compensated for all accumulated unused vacation time, subject to applicable severance compensation as noted in this policy.” This section

also suggests that vacation time is paid out regardless of the reason the employment relationship ends.

The Operating Committee met with Interim Chief Basinger at the April 16, 2026, Operating Committee Meeting. After discussion and review, the Operating Committee voted unanimously to recommend to the Board that the Excelsior Fire District pay the accrued sick time as provided in Section 2.16.3 of the Employee Handbook if Curtis Mackey signs and returns a waiver of liability and employment release in which he agrees to waive any and all current and future causes of action he may have against the Excelsior Fire District. The return of the signed waiver, to be drafted by Board Attorney, Joshua Dorothy, would be a condition precedent to the payment of Mr. Mackey's accrued sick time at the stated one-half buyback rate.

A copy of Section 2.16.3 of the Excelsior Fire District Employee Handbook is attached to this Memorandum for your reference and review. The final amount of prorated salary and the calculation of vacation time were not available at the time of the drafting of this memorandum but will be made available to the Board prior to or at our Wednesday, April 22<sup>nd</sup>, 2026, Fire Board Meeting. Additionally, the monetary value of the accrued sick time calculated pursuant to the severance policy will also be provided to the Fire Board prior to or at the Fire Board Meeting.

**Recommended Board Action**

Motion to approve final payout of prorated salary and vacation time benefits as presented, with accrued sick time benefits to be paid as presented subsequent to the receipt of a properly executed waiver of liability and employment release by Mr. Mackey in favor of the Excelsior Fire District.

## **2.16 Resignation**

### **2.16.1 General**

Employees wishing to leave in good standing are required to provide the Fire Chief with a written resignation stating the last date of work and reason for leaving at least 14 calendar days prior to resigning from service. The Fire Chief may vary time requirements for notice under special circumstances at the Fire Chief's discretion. The last day of active membership for members will be observed as the termination date. Vacation leave or compensatory time may not be used to extend the date of resignation. Any leave used during the last 2 weeks of employment must be approved by the Fire Chief. Upon termination, an employee will receive compensation for any unused compensatory or unused applicable leave.

Firefighters eligible for a pension should refer to the Excelsior Firefighters' Relief Association By-laws for additional information.

Any member who resigns from the EXFD in good standing after at least 5 full years of service shall be considered a retired member of the EXFD and is entitled to use EXFD facilities in accordance with EXFD policies.

### **2.16.2 Unauthorized absence**

Unauthorized absence from work for a period of three (3) days or more may be considered by the Fire Chief as a resignation by the employee.

### **2.16.3 Severance**

Regular full-time and part-time employees shall be eligible for severance compensation upon retirement, death, resignation, or layoff in accordance with the following conditions:

- All vacation time earned as of the date of separation shall be disbursed upon termination.
- Other than vacation time, the employee shall have been employed by the EXFD for at least five (5) years and shall have resigned in good standing as defined herein in order to receive severance compensation. The EXFD reserves the right not to pay severance compensation if an employee is terminated.
- If the employee has been employed by the EXFD for at least five (5) years, the employee shall be further compensated through the buy-back of one-half (1/2) of unused sick leave

up to 800 hours accrued as of the date of separation.

In the event severance compensation is due to an employee as the result of death, the death benefits shall be paid to the employee's beneficiary or to the employee's estate.

## **2.17 Termination Process**

The EXFD will comply with all federal and state laws regarding termination. The Fire Chief may terminate any employee. A terminated employee will be served a letter of termination stating the reason for termination. All terminations shall be reviewed and approved by the Operating Committee and Board.

Any employee who is terminated may request a meeting with the Fire Chief and Operating Committee to discuss his/her termination. This request must be in writing within seven (7) calendar days of receipt of the termination letter.

## **2.18 Data Practices**

The EXFD maintains employee records in accordance with the Minnesota Data Practices Act (MDPA). Information that is not public, but is maintained as part of an employee's personnel record, will not be shared with anyone but those authorized to receive it without the employee's consent.

An employee can review his or her personnel file by making an appointment with the Fire Chief. Each employee is responsible for providing updated information, as necessary, to maintain the accuracy of records. Contact the Fire Chief with questions regarding employment data practices.

## **2.19 Compensation**

### **2.19.1 General**

It is the policy of EXFD that competitive and equitable compensation be provided to employees/members. The Compensation Plan shall be reviewed regularly by the Fire Chief, with any changes recommended to the Operating Committee and the EXFD Board.

wishes to take leave to care for a covered injured or ill service member, the husband and wife may only take a combined total of 26 weeks leave.

### **3.3.12 Failure to Return from FMLA Leave**

Employees who cannot return from an approved FMLA leave at the end of the approved leave period may request an extension (up to the maximum of 12 weeks allowed under FMLA). If the 12 FMLA weeks have already been used, the employee can request to go on a regular unpaid leave of absence. If approved, before unpaid leave begins the employee must use any accrued sick leave, compensatory time, or vacation leave (annual leave) that remains. If the leave is approved and unpaid, the employee will be required to pay the full cost of all group insurance, as provided under state and federal law, in order to continue coverage.

If the unpaid leave of absence is not approved or the employee fails to request additional leave, the employee will be considered to have voluntarily resigned. If circumstances beyond the employee's control prevented the employee from requesting additional leave, a retroactive leave request may be allowed, subject to the EXFD's approval.

If an employee fails to return from an FMLA leave and is determined to have voluntarily quit as described above, the EXFD may seek reimbursement from the employee for the portion of the insurance premiums paid by the EXFD on behalf of that employee during the period of leave.

### **3.4 Vacation Leave (Non-Member Employees)**

All regular full-time employees shall be eligible for and accrue vacation time at their current rate of pay. Newly hired employees will accrue vacation during their probationary period, but it may only be used with Fire Chief approval. Vacation shall be earned in accordance with the following schedule, provided that the employee is on compensated payroll status or approved military leave:

Years of Continuous Completed Service	Vacation Days Earned per year
1 - 12 months	10.00
1 year but less than 5 years	12.00
5 years but less than 10 years	15.00
10 years but less than 15 years	18.00
15 years but less than 20 years	21.00
20 years but less than 23 years	22.00
23 years but less than 24 years	23.00

24 years but less than 25 years	24.00
25 years or more	25.00

Regular part-time employees shall earn vacation benefits in accordance with the above schedule on a pro-rated basis. The Fire Chief and/or Board may approve different vacation accrual rates or set a different number of vacation days in certain hiring situations.

When continuous length of service reaches a point entitling the employee to the next vacation rate, the new rate will commence on the first day of the pay period following the date of eligibility.

Vacation time will accrue to a maximum of 400 hours.

Employees may use accumulated vacation leave benefits as an extension of sick leave, provided all sick leave benefits have been exhausted. Vacation leave benefits utilized as an extension of sick leave shall be subject to the conditions regulating the use of sick leave.

Upon termination, an employee shall be compensated for all accumulated unused vacation time, subject to applicable severance compensation as noted in this policy. Compensation shall be in a lump sum payment, at the employee's current rate of compensation. In the event of death of an employee, all earned vacation of the deceased shall be paid to the employee's beneficiary, otherwise to the estate of the deceased employee.

An employee who retires under the laws governing the Public Employee's Retirement Association of the State of Minnesota may, at the employee's option, receive a lump sum payment for accumulated vacation and severance compensation.

Creditable service for use in determining an employee's vacation accrual shall be only current continuous service, including all authorized paid leave and authorized leave without pay for military service. Unpaid leaves of absence, less than 30 days, will not affect the date used to determine vacation accrual.

### **3.5 Sick Leave (Non-Member Employees)**

Sick leave shall be earned by regular full-time employees at the rate of 1 day for each full month of service. A person employed on a regular part-time basis, of at least 20 hours per week, shall accrue sick