



## Excelsior Fire District

*Proudly serving the Communities of*  
**Deephaven • Excelsior • Greenwood • Shorewood • Tonka Bay**

24100 Smithtown Road, Shorewood, MN 55331

### **Fire Operating Committee Meeting** **March 18, 2026 at 9:00 AM**

#### **CALL TO ORDER & ATTENDANCE**

Operating Committee Chair Kristi Luger called the meeting to order at 9:05AM

Members Present:, Kristi Luger (Excelsior City Manager), and Marc Nevinski (Shorewood City Administrator), Max Peters (Tonka Bay City Administrator), Tom Fletcher (Greenwood Mayor in the capacity of City Administrator),

Members Absent: Dan Madsen (Deephaven City Administrator)

Staff Members Present: Fire Chief Curt Mackey; Assistant Fire Chief Nate Basinger

#### **1. Approval of Agenda**

Motion by Luger Second by Nevinski to approve the Agenda – Motion passed

#### **2. Minutes**

Motion by Luger, Second by Nevinski to approve the February 2026 minutes – Motion passed

#### **3. Bills**

Motion by Nevinski, Second by Fletcher to approve the February 2026 bills – Motion Passed

#### **4. Budget Updates**

- a. 2027 Budget - Preliminary. Once staffing plan is done, funding will focus on facilities. The committee discussed salary and wages for 2027 and different models and strategies other departments are using. EFD will seek access to LMC salary survey. Board will start discussing 2027 budget in next week's work session.

#### **5. Administration**

- a. Responses and Calls: Calls 175 YTD Feb vs 106 in 2025; In-route times holding steady; ff/call are down.

#### **6. Board Meeting**

- a. Next Fire Board meeting (Work Session) Wednesday March 25, 2026, 18:00 EOC Station 1.

- i. Need special meeting to discuss financing of next engine. Do not need LMCC to record
  - ii. Move into Work Session
- b. Major "All Call": None

## **7. Admin Updates**

- a. Leadership Development & Succession Planning
  - i. Working with Scott Nelson (Clarity in Thinking) and succession planning. Working with officers on leadership development.
- b. Personnel & Staffing
  - i. At 42 members and expect to take on 4 recruits to land at 45.
  - ii. BC 2, Troy Walsh, Focus on emergency management and support special events. Looking at radio inventory, working on Code Red and bringing over to the EFD. Will start rotation in April. Will be special event contact.
  - iii. Emergency Management – Table Top in Fall. Might be more regional. BC2 is point person.
  - iv. Lexipol – developing, clarifying and updating policies. Will lead to review of JPA and perhaps shift of duties to Operating Committee. May develop bylaws. Shoreline JPA may be a good model.
- c. Future Topics to discuss
  - i. Special events and inspections, Fire permits, Building permits/inspections
- d. Legal Invoices
  - i. Kristi will follow up on prior email to Attorney about billing procedures.
- e. Building Analysis
  - i. KA has developed online dashboard for building improvements.
- f. Apparatus & Station Updates
  - i. Engine is in body shop now.
- g. Chiller Replacement Project
  - i. Change order for electrical work. \$35K to upgrade damaged lines. May cover costs using liquidated damages.

## **8. Other Items**

- a. The chief asked how to proceed with an HR matter that staff has been unable to resolve. The committee recommended contacting the attorney to look into it and perhaps make some findings for staff and the board. The issue needs to come to conclusion.

## **9. Adjournment**

- a. Motion by Luger, Second by Fletcher to adjourn at 10:47 AM – Motion Passed

Next meeting Wednesday, April 15, 2025. 9:00 AM Fire Station 1 Conference Room