

Kitchen Assistant & Dishwasher (Senior Nutrition Program)

Senior Services for South Sound



Opening Date: 9/23/2025
Closing Date: Continuous – Open until filled.
Department: SNP
Job Type: Non-Exempt, 0.4 FTE – **16 hours per week**
Salary: New hires start at **\$17.50** per hour. This position is a Step 1 of the internal salary schedule which has a range of \$17.37–22.97/hour. Opportunity for wage increase is based on passing the 6-month period, satisfactory job performance, availability of budgetary funds, and market factors.
Benefits: *For regular employees working 16 hours per week:*
Retirement: If expected to earn \$5k in compensation per year, tax-deferred Simple IRA with company matching up to 3% of gross is available.
Pet Insurance: available to all employees.
Employee Assistance Program: available to all employees.
Paid sick leave in compliance with WA state standards.
Location: Headquarters in Olympia, report to Lacey, WA

Senior Services for South Sound is looking for a Kitchen Assistant & Dishwasher in the Senior Nutrition Program (SNP) based out of Lacey for 16 hours per week who will help prepare, pack, deliver, and serve meals in Rochester and Tenino. Come join an amazing team and help us drive our Senior Nutrition Program goals in support of our organization’s mission and exciting growth!

Senior Services for South Sound (SSSS) is a highly mission-driven 501(c)(3) dedicated to improving the quality of life for people as they age. While the focus is on delivering great service to seniors, our organization is filled with caring, thoughtful people who have a lot of fun and heart. As a diverse organization that values integrity, inclusion, respect, results, and service excellence, we are a positive culture where employees are engaged, empowered, and appreciated.

Moreover, we offer awesome **benefits!**

- *Sick Leave* in proportion to the FTE with up to 8 hours in a calendar month and no less than 1 hour for every 40 hours worked;
- *Retirement* if expected to earn \$5k or more in the calendar year, the employer will match the employee contribution, dollar for dollar up to 3% of the employee’s gross annual salary in a Simple IRA;
- *Pet Insurance* available to all employees; and
- *Employee Assistance Program*.

What you will be doing:

We're looking for a **Kitchen Assistant & Dishwasher** working **16 hours a week** to assist in preparing, packing, delivering, and serving meals in Tenino and Rochester, including knowing and following all program policies and procedures.

Key outcomes:

The Kitchen Assistant & Dishwasher:

- Works under the Lacey Senior Nutrition Site Manager to prepare, transport, serve, track, and report meals for the Tenino and Rochester senior meal sites.
- Ensures all food is properly handled and follows all food safety guidelines.
- Keeps dry storage, refrigerators, and freezers clean, neat and organized.
- Helps train and supervise volunteers and ensures they are trained to work safely in the kitchen and dining room and maintain food safety, quality and portion control standards
- Drives vehicle to deliver and serve food to Tenino and Rochester congregate clients on Monday – Friday.
- Cross trains to fill in for other SNP staff as needed.
- Participates in staff meetings, in-service sessions and other training sessions, which are primarily held in Olympia.
- Performs other duties as required.

What you will bring:

- Current Washington State Driver's License; auto insurance coverage, and reliable personal vehicle.
- GED or High School graduate.
- Experience implementing and maintaining food safety practice and regulations and supervising volunteers.
- Must possess or obtain a current CPR/First Aid card.
- Must possess a current Food Handler's permit or obtain one within 30 days of employment and retain it at all times.
- Experience supervising volunteers.
- KSAs: food production, principles and processes for providing customer and personal services, time management, safety, operation monitoring, good decision-making, performance assessment, quality control analysis, information ordering, oral and written comprehension, good communication skills, and works effectively with all people.

Preferred:

Applicants who also possess the following *may* receive additional consideration from the hiring manager:

- Experience cooking for catering or large-scale.

Why work at SSSS?

Senior Services for South Sound is committed to improving the quality of life for people as they age and having fun doing it. With a culture of inclusion and positivity, the goal of enriching the lives of seniors is

powered by dedicated, inspiring people delivering programs such as Brighter Days Adult Day Program, Meals on Wheels, Senior Community Dining, Senior Transportation, Supportive Services, Health, and Wellness Programs, Adult Learning, Independent Living, and activities and classes featured at our two centers. Moreover, we believe in supporting and taking care of our employees, offering medical, retirement, and paid vacations to eligible employees. Apply with your **cover letter, resume or CV**, and **references** today!

**The hiring authority may make a hiring decision at any time. Initial screening will begin on September 23, 2025. It is to the applicant's advantage to submit materials as soon as possible and request a complete job description. The candidate pool certified from this recruitment may be used to fill future similar vacancies for up to six months. **Senior Services for South Sound (SSSS) is an equal opportunity employer and does not discriminate based on age, sex (including gender identity), marital status, sexual orientation, race, creed, color, national origin, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability. If you require a reasonable accommodation to participate in the hiring process, please contact Human Resources to start the interactive process.*

Contact:

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