

Summary

Where is the business now and where do you want it to get to?



Company Snapshot

Detail your service/product offering (elevator pitch)

What is your vision for the business?

What are your company values? List them:

- 1.
- 2.
- 3.



Goals

Identify 3 SMART* goals you'd like to achieve with your digital marketing activity.

*Remember SMART = Specific, Measurable, Achievable, Realistic and Time-Based

- 1.
- 2.
- 3.

Examples...

- Generate 8 new leads per month
- Grow 1,000 social media followers per month
- Increase email subscribers by 500 each month



Target Audience

Who is your current audience (clients/customers)?

Who is your idea audience (new clients/customers)?

Demographics (age, location, job role)

Psychographics (challenges, needs)

Company type (size, industry)

Identify any differences so you're clear on who you want to target now and consider them in everything you plan from hereon in.

Competitor Analysis

Idenfity your top 3 competitors and outline what you think they do well that you can learn from and what not so well that you can improve upon.

	Example	Competitor 1	Competitor 2	Competitor 3
Digital Marketing Channels Used	LinkedIn SEO Email Marketing			
Strongest Channel	LinkedIn			
Weakest Channel	SEO			
Audience	Tech Start-Ups			
Content	How-to guides & videos			
Social Followers	25,000			
Engagement	1%			
Frequency of posting	Daily (mon-fri)			

Competitor Summary:



Current Situation

What 3 marketing channels* are you currently using most?

*Reminder: a marketing channel	is any medium you use	to market your business	s, from SEO
to Social Med	dia or Email Marketing to	Video Content.	

to Social Media of Ethan Marketing to video Content.			
1. 2. 3.			
What has gone well	for each channel and what	could be improved?	
Marketing Channel	Good	Ways to Improve	
	Customer Journey ink your prospects take befo ng each touchpoint of your (
Step 1			
Step 2			
Step 3			
Step 4			
Step 5			



Marketing Channel Plans

How can you use each of the marketing channels available to capture, nurture and convert prospective customers at different stages in the customer journey.

Channel	Activity	Aim
Example - Content	Blog writing	Capture more traffic via Google search for relevant queries

Roles & Responsibilities

To ensure your strategy gets actioned upon you need to define who will do what, list the people responsible for each task below:

Activity	Responsible
Example - Blog writing	Jane

Frequency & Timings

Now you have the actions and the team in place it's about setting a cadence you can stick to and be consistent with, detail this below:

Activity	Frequency	Timings
Example - Blog writing	2 per month	Publish on 1st & 15th of month



Reporting

All the above is great and you're way ahead of most businesses if you've come this far but it's also important to ensure you regularly review and update your strategy. To do that effectively you need to have a reporting system with deadlines and timings.

NB. Remember to tie this into to your SMART goals created at the beginning to check you're on the right track.



www.jmacmarketing.com