

Program Guidelines & Applicant Rights & Responsibilities

Please read each statement carefully. By initialing and signing below, you acknowledge that you understand and agree to the following terms:

Initial Here: _____

Program Guidelines

- I understand that applying does not guarantee approval or receipt of services or funds.
- I acknowledge that all information provided in this application must be true, complete, and accurate to the best of my knowledge.
- I understand that incomplete, inaccurate, or false information may result in delay, denial, or termination of services.
- I understand that all program deadlines, documentation requirements, and rules must be followed as outlined by the program.

Initial Here: _____

Card Use & Reporting Requirements

- I understand that the card issued through this program is to be used only for the benefit of the approved student(s) and not for use by the parent/legal guardian or any other individual.
- I acknowledge that misuse of funds, including use for non-student purposes, may result in denial of services in future program years.
- I agree to notify the program within seven (7) calendar days if the card(s) is/are lost or stolen.
- I understand that failure to report a lost or stolen card within the required timeframe may result in loss of remaining funds.

Initial Here: _____

Card Expiration & Reissuance

- I understand that all cards will expire on the last day of November of each year, regardless of remaining balance.
- I acknowledge that no cards will be reissued after the expiration date, for any reason.
- I understand that unused funds after the expiration date will be forfeited.

Initial Here: _____

Student Eligibility Requirements

- I understand that applications for students who are high school seniors repeating a grade and over the age of 18 will not be approved.

- If a student is over the age of 18 and identified with special needs, I understand that the program must receive official notification from the school verifying that:
 - the students have not walked with their graduating class, and
 - The student is not enrolled in a transitioning program.
- I understand that failure to provide required school documentation may result in denial of the application.

Initial Here: _____

Applicant Responsibilities

- I am responsible for submitting all required documentation by the deadlines stated.
- I am responsible for updating any court documents to verify guardianship to the Enrollment Office before applying. Failure to do so will result in delays of processing.
- I understand that it is my responsibility to monitor email, mail, and phone communications related to this program.
- I agree to notify the program promptly of any changes to my contact information or student status.
- I understand that failure to respond to requests for information may affect my eligibility.

Initial Here: _____

Applicant Rights

- I understand that my personal information will be handled in a confidential manner, in accordance with applicable policies and laws.
- I have the right to ask questions or request clarification regarding program requirements or application decisions.

Acknowledgment & Agreement

By signing below, I certify that I have read, understand, and agree to all guidelines, rights, and responsibilities listed above.

Applicant Signature: _____

Printed Name: _____

Date: _____