



DEPARTMENT OF ENROLLMENT

MINOR CHANGE OF ADDRESS FORM

- COMPLETE ALL FORMS IN BLACK OR BLUE INK - NO WHITEOUT/CORRECTION TAPE - ALL ORIGINAL DOCUMENTS WILL BE RETURNED VIA CERTIFIED MAIL - ORIGINAL FORM MUST BE SUBMITTED BY MAIL OR IN PERSON - **NO COPIES, FAXES, OR EMAILS**
- If BOTH parents/guardians are listed in the enrollment database, BOTH are required to sign the Minor Change of Address Form
- GUARDIANSHIP/CUTODY: ONLY the legal custodial parent(s) or legal guardian(s) listed in our database can complete this form on a minor's behalf. If guardianship/custody status has changed, provide original or certified copy of court documents changing custody arrangement
- NAME CHANGE requires original or certified copied court-ordered name change WITH original birth certificate AND social security card bearing the same name
- This form is invalid six (6) months after the notary date

☐ MALE☐ FEMALE

CHILD'S FIRST NAME MIDDLE NAME LAST NAME SUFFIX DATE OF BIRTH

ROLL # SOCIAL SECURITY # PRIMARY PHONE EMAIL ADDRESS

● ● ● ● ● ● ● ● **NEW ADDRESS** ● ● ● ● ● ● ● ●

MAILING ADDRESS CITY STATE ZIP COUNTY

STREET ADDRESS CITY STATE ZIP COUNTY

INDIVIDUALS APPLYING FOR MINOR'S FUNDS ARE REQUIRED TO READ AND SIGN THE FOLLOWING STATEMENT:

Certification: By signing below, I certify that I am the custodial parent/legal guardian of the minor listed above and that the information provided on this form is true, complete, and accurate. I understand that knowingly making false statements or submitting false information may result in administrative, civil, or criminal penalties under federal law, including 18 U.S.C. §1001.

PRINTED NAME OF PARENT/GUARDIAN #1

SIGNATURE OF PARENT/GUARDIAN #1

DATE

PRINTED NAME OF PARENT/GUARDIAN #2

SIGNATURE OF PARENT/GUARDIAN #2

DATE

THIS BOX IS FOR NOTARY USE ONLY - ID IS REQUIRED FOR NOTARIZATION

State of _____

County of _____

Subscribed and sworn to before me this _____ day of _____, 20_____.

Notary Public

NOTARY
SEAL



Mail or Bring Original Form to:
DEPARTMENT OF ENROLLMENT

P.O. Box 134 • Concho OK 73022

Phone (405) 422-7600 or 800-247-4612 Ext 27600