

## **ILLINOIS INTERNATIONAL PORT DISTRICT**

### **Summary Record of Proceedings of the REGULAR BOARD MEETING**

**May 16, 2025**

The regular meeting of the Board of Directors of the Illinois International Port District was held on Friday, May 16, 2025, at the offices of the IIPD, at 3600 E. 95<sup>th</sup> Street, Chicago, Illinois.

Roll was called at approximately 9:05 am. The following Directors were present:

Mr. Solis	Present	Ms. Rodriguez	Absent	Ms. McClendon	Absent
Dr. Sriraj	Present	Mr. Wisniewski	Present	Ms. Sanchez	Absent
Ms. Edwards	Present	Ms. Cassel	Present		

A quorum was present.

Also present: Erik Varela, Executive Director; Maria Limonciello, IIPD; Counsel Brad Smith, Neal and Leroy, LLC, and IIPD Treasurer LaKesha Lundy (via teleconference).

**General public present:** None.

Chairman Solis requested a Motion to allow Treasurer Lundy to attend the meeting via teleconference. The Motion was made by Dr. Sriraj, seconded by Ms. Edwards, and the Motion passed unanimously.

### **REPORTS ON STANDING COMMITTEES**

#### **Leases and Agreements Committee Report – Items requiring action.**

##### **Adoption of Committee Minutes**

Chairman Solis reported the Leases and Agreements Committee recommended the Board of Directors approve the Committee's April 18, 2025 meeting minutes and requested a Motion for approval. The Motion was made by Ms. Cassel, seconded by Ms. Edwards, and the Motion passed unanimously.

##### **Lease Amendment - Port City Marine Services**

Chairman Solis reported the Leases and Agreements Committee recommended the Board of Directors approve a lease amendment to the Port City Marine Services lease, with the stipulation that the final amended lease agreement has no material changes from the amendment discussed in Committee. Chairman Solis requested a Motion for approval, under the noted stipulation. The Motion was made by Ms. Cassel, seconded by Dr. Sriraj, and the Motion passed unanimously.

##### **License Agreement - RC Motors/Chicago Port Logistics, LLC**

Chairman Solis reported the Leases and Agreements Committee recommended the Board of Directors approve a License Agreement with Chicago Port Logistics, LLC., and requested a Motion for approval. The Motion was made by Ms. Cassel, seconded by Dr. Sriraj, and the Motion passed unanimously.

**Leases and Agreements Committee Report – Items requiring action (continued).**

**FTZ Operating Agreement - Power Stop LLC**

Chairman Solis reported the Leases and Agreements Committee recommended the Board of Directors approve a FTZ Operating Agreement with Power Stop LLC and requested a Motion of approval. The Motion was made by Dr. Sriraj, seconded by Ms. Cassel, and the Motion passed unanimously.

**Finance and Personnel Committee Report – Items requiring action**

**Adoption of Committee Minutes**

Chairman Solis reported the Finance and Personnel Committee recommended the Board of Directors approve the Committee's April 18, 2025 meeting minutes and requested a Motion for approval. The Motion was made by Ms. Cassel, seconded by Dr. Sriraj, and the Motion passed unanimously.

**Adoption of Financial Reports**

The approval of the April Financial Reports was postponed to the June meeting.

**ADOPTION OF BOARD MINUTES**

After review, Chairman Solis requested a Motion to approve the minutes from April 18, 2025, Board of Directors meeting. The Motion was made by Mr. Wisniewski, seconded by Dr. Sriraj, and the Motion passed unanimously.

**OLD BUSINESS**

Chairman Solis reported there was no Old Business to be addressed.

**EXECUTIVE SESSION**

Chairman Solis reported there was no business to discuss in Executive Session.

**NEW BUSINESS**

Chairman Solis reported there was no New Business to be addressed.

**EXECUTIVE DIRECTOR REPORT**

Executive Director Varela updated the Board on repairs in Shed 1 and Shed 2.

- The sprinkler head in Shed 2 has been replaced and repairs completed.
- The repairs relating to the flooding in Shed 1 have been completed.
- A new cabinet and electric room equipment have been installed in Shed 1. The restoration of power to the Shed will be completed once ComEd installs the new meters.

Executive Director Varela reported:

- Legal review of documents relating to the Shed Roof Project has been completed, and Collins Engineers has submitted documents to the County. He has hope that the County will return the necessary documents for Board review and approval in June, if not, July, and the project will start in August.
- The removal, replacement and repair of one of the storm water pumps along Butler Drive is nearing completion. This was a capital project approved in 2024.
- Grant Updates:
  - MARAD PIDP Dock Wall – MARAD visited the IIPD in early May. The NEPA process will now begin, with the assistance of Collins Engineers. MARAD will be sending a draft copy of the grant agreement for IIPD completion. Collins Engineers is working with IDOT regarding matching funds.
  - USEPA Clean Ports – The IL EPA has requested all sub-recipients complete a Notice of Funding Opportunity by June 1. Once submitted and approved, the IEPA will provide a draft agreement to the IIPD for review and negotiation.
  - Representatives from the Port of Antwerp and the Great Lakes St. Lawrence Seaway will visit the IIPD on May 22. The Chicago Propeller Club is hosting a networking event at Navy Pier. Both representatives from the Port of Antwerp and IIPD will be attending.

**PUBLIC COMMENT**

There was none.

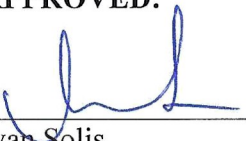
**ADJOURNMENT**

With no other business before the Board, Chairman Solis requested a Motion to adjourn. The Motion was made by Ms. Cassel, seconded by Ms. Edwards, and the Motion passed unanimously.

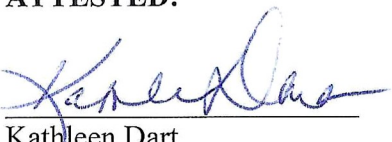
**Next Scheduled Meeting**

The next Board of Directors meeting, the Leases and Agreements Committee meeting, and the Finance and Personnel Committee meeting will be held on Friday, June 20, 2025 at 3600 E. 95<sup>th</sup> Street, Chicago, Illinois. The Leases and Agreements Committee meeting will begin at 8:00 a.m., followed by the Finance and Personnel Committee. The Regular Board Meeting will follow the adjournment of the Finance and Personnel Committee.

**APPROVED:**

  
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Ivan Solis  
Chairman

**ATTESTED:**

  
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Kathleen Dart  
Secretary