

## **ILLINOIS INTERNATIONAL PORT DISTRICT**

### **Summary Record of Proceedings of the REGULAR BOARD MEETING**

**November 21, 2025**

The regular meeting of the Board of Directors of the Illinois International Port District was held on Friday, November 21, 2025, at the offices of the IIPD, at 3600 E. 95<sup>th</sup> Street, Chicago, Illinois.

Roll was called at approximately 10:25 am. The following Directors were present:

Mr. Solis	Present	Ms. McClendon	Present	Ms. Rodriguez	Present
Ms. Sanchez	Present	Mr. Wisniewski	Present	Ms. Edwards	Present
Ms. Cassel	Absent	Dr. Sriraj	Present		

Also present: Erik Varela, Executive Director; Maria Limonciello, IIPD; LaKesha Lundy, Treasurer; and Counsel Brad Smith, Neal and Leroy, LLC.

**General Public Present:** Jack Eskin, HNTB.

### **REPORTS ON STANDING COMMITTEES**

#### **Leases and Agreements Committee Report – Items requiring action.**

##### Adoption of Committee Minutes

Chairman Solis reported the Leases and Agreements Committee recommended the Board of Directors approve the Committee's October 17, 2025 meeting minutes and requested a Motion for approval. The Motion was made by Dr. Sriraj, seconded by Ms. Edwards and the Motion passed unanimously.

##### Lease Amendment – Aretha Construction

Chairman Solis reported that IIPD tenant Aretha Construction has requested an amendment to its existing lease, that would extend its lease for two additional years, commencing January 1, 2026. He reported that the Leases and Agreements Committee recommended the Board of Directors approve the First Amendment Lease Agreement with Aretha Construction. Chairman Solis requested a Motion for approval. The Motion was made by Dr. Sriraj, seconded by Ms. Sanchez, and the Motion passed unanimously.

#### **Finance and Personnel Committee Report – Items requiring action**

##### Adoption of Committee Minutes

Chairman Solis reported the Finance and Personnel Committee recommended the Board of Directors approve the Committee's October 17, 2025 minutes and requested a Motion for approval. The Motion was made by Ms. Rodriguez, seconded by Mr. Wisniewski, and the Motion passed unanimously.

**Finance and Personnel Committee Report – Items requiring action (continued)**

**Adoption of Financial Reports**

Chairman Solis reported the financial reports are under review by the Committee and approval has been postponed.

**ADOPTION OF BOARD MINUTES**

**Adoption of Committee Minutes**

After review, Chairman Solis requested a Motion to approve the Board of Directors October 17, 2025 meeting minutes. The Motion was made by Mr. Wisniewski, seconded by Dr. Sriraj and the Motion passed unanimously.

**OLD BUSINESS**

Chairman Solis reported there was no Old Business to be addressed.

**NEW BUSINESS**

Chairman Solis reported there was no New Business to be addressed.

Chairman Solis requested a Motion to enter Executive Session to discuss a personnel matter pursuant to Section 2(c)(1) of the Illinois Open Meetings Act. The Motion was made by Ms. McClendon, seconded by Ms. Rodriguez, and the Motion passed unanimously

**EXECUTIVE SESSION**

Discussion of litigation matters pursuant to Section 2(c)(11) of the Illinois Open Meetings Act.  
Discussion of property lease matters pursuant to Section 2(c)(6) of the Illinois Open Meetings Act.  
Discussion of personnel matters pursuant to Section 2(c)(1) of the Illinois Open Meetings Act.

After discussion in Executive Session, Chairman Solis requested a Motion to exit Executive Session. The Motion was made by Ms. Rodriguez, seconded by Ms. Sanchez, and the Motion passed unanimously.

**EXECUTIVE DIRECTOR REPORT**

Executive Director Varela reported:

- The Chicago Park District held a press conference on November 12 at Calumet Park to announce that the Confined Disposal Facility has been designated as Park No. 608.
- A standardized questionnaire for all prospective employees and consultants has been drafted and is being reviewed by counsel.
- He intends to prepare and issue a Request for Qualifications for a Grant Manager as soon as possible.
- The Tariff and Rules & Regulations documents, with the assistance of a consultant, are being reviewed for needed updating.
- He has a pending meeting with State officials relating to the Clean Ports Grant.

**PUBLIC COMMENT**

There was none.

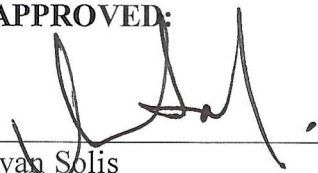
**ADJOURNMENT**

With no other business before the Board, Chairman Solis requested a Motion to adjourn at approximately 11:20 am. The Motion was made by Ms. McClendon, seconded by Ms. Rodriguez, and the Motion passed unanimously.

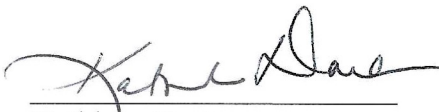
**Next Regularly Scheduled Meeting**

The next Board of Directors meeting, the Leases and Agreements Committee meeting, and the Finance and Personal Committee meeting will be held on Friday, December 19, 2025 at 3600 E. 95<sup>th</sup> Street, Chicago, Illinois. The Leases and Agreements Committee meeting will begin at 8:00 a.m., followed by the Finance and Personnel Committee. The Regular Board Meeting will follow the adjournment of the Finance and Personnel Committee.

**APPROVED:**

  
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Ivan Solis  
Chairman

**ATTESTED:**

  
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Kathleen Dart  
Secretary