ILLINOIS INTERNATIONAL PORT DISTRICT
Finance and Personnel Committee Meeting

September 18, 2026

SUMMARY OF MINUTES

Members Present:
Ivan Solis, Committee Chair
PS Sriraj
Henry Wisniewski
Danielle Cassel (via teleconference)
Erika Rodriguez
Betty Sanchez
Marcus Jordan

Others Present:
Averil Edwards, Director
Michelle McClendon, Director
LaKesha Lundy
Brad Smith, Neal & Leroy
Erik Varela, IIPD Executive Director
Ma Cherry Trivedi, IIPD COO

Committee Chairman Solis opened the meeting of the Finance and Personnel Committee at approximately 8:25 am. Roll was taken and a quorum was present.

General Public Present: See attached list of members of the public present.

Committee Chairman Solis requested a Motion allow Committee Member Director Cassel to attend the meeting via teleconference. The Motion was made by Ms. Rodriguez, seconded by Dr. Sriraj, and the Motion passed unanimously.

APROVAL OF MINUTES

Committee Chairman Solis requested a Motion recommending the Board of Directors approve the August 21, 2026 minutes of the Finance and Personnel Committee meeting. The Motion was made by Mr. Wisniewski, and was seconded by Mr. Jordan, and the Motion passed unanimously.

FINANCIAL REPORT

The July 2026 Financial Statements were presented. After review and discussion, Treasurer Lundy recommended approval of the July 2026 Financial Statements.

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Committee Chairman Solis requested a Motion recommending the Board of Directors approve the July 2026 and the August 2026 Financial Statements. The Motion was made by Ms. Sanchez, and was seconded by Mr. Jordan, and the Motion passed unanimously.

Treasurer Lundy reported IIPD staff continue the transition with the new accounting firm. She reported that the accounting firm has suggested consideration of a new accounting software package. Treasurer Lundy indicated she has requested information on their recommendations, including cost. She is awaiting this information and hopes to have it by the October meeting to allow her to provide the Committee with detail and potential recommendations.

FINANCIAL REPORT (CONTINUED)

The Committee briefly discussed timing of implementation, if a new software program was chosen, and what benefits this change could bring to the IIPD. Treasurer Lundy indicated the hope would be for implementation to be in place for 2027 reporting; however, further information is needed prior to deciding if a change is warranted.

Treasurer Lundy reported the Committee will receive a preliminary 2027 budget in October.

OLD BUSINESS

IIPD 2025 Audit Report

Committee Chairman Solis reported the IIPD's 2025 Audit Report has been completed by Baker Tilly and reviewed by Treasurer Lundy. Treasurer Lundy reported the auditors indicated there were no material findings of deficiencies or internal control issues. Treasurer Lundy recommended approval of the IIPD's 2025 Audit Report. Committee Chairman Solis requested a Motion recommending the Board of Directors approve the 2025 Audit Report. A Motion was made by Ms. Sanchez, seconded by Dr. Sriraj, and the Motion passed unanimously.

EXECUTIVE SESSION

Discussion of personnel matters pursuant to Section 2(c)(1) of the Ill. Open Meetings Act.
Discussion of litigation matters pursuant to Section 2(c)(11) of the Ill. Open Meetings Act.

Committee Chairman Solis reported there was no business requiring discussion in Executive Session.

NEW BUSINESS

IIPD 2026/2027 Insurance Renewal

Executive Director Varela reported he has received the 2026/2027 insurance renewal documents and cost estimates. Committee Chairman Solis reported the renewal's annual premium reflects an approximate 5% decline from the 2025//2026 premium. After discussion, Committee Chairman Solis requested a Motion recommending the Board of Directors approve the 2026/2027 Insurance Renewal. A Motion was made by Ms. Sanchez, seconded by Mr. Jordan and the Motion passed unanimously.

Equipment Acquisition Approval – Boom Lift

Committee Chairman Solis requested a Motion recommending the Board of Directors approve the acquisition of a Boom Lift, at a cost not to exceed $20,000. A Motion was made by Mr. Jordan, seconded by Dr. Sriraj. and the Motion passed unanimously.

Maintenance - Lake Calumet Dock Emergency Potable Water Line Repair

Committee Chairman Solis requested a Motion recommending the Board of Directors approve the repair of a broken water line discovered behind Shed 3, and installation of a new ground-level yard hydrant at Lake Calumet, at a cost not to exceed $23,000. A Motion was made by Ms. Sanchez, seconded by Dr. Sriraj, and the Motion passed unanimously.

NEW BUSINESS (CONTINUED)

Maintenance - Lake Calumet Storm Water Pump Control Panel and Interface Updates
The storm water management system at the Lake Calumet Pump House requires upgrade, including replacement of the control panel, sensors, and monitoring hardware. Committee Chairman Solis requested a Motion recommending the Board of Directors approve the upgrading, at a cost not to exceed $31,000. A Motion was made by Dr. Sriraj, seconded by Ms. Sanchez. and the Motion passed unanimously.

Maintenance – Lake Calumet Mission Building Water Valve Replacement
This item does not require Committee or Board action.

Maintenance – Lake Calumet Fire System Repairs
Chairman Solis requested a Motion recommending the Board of Directors approve the annual fire protection system testing and inspection, along with two system valve/component replacements at 12800 S Butler Drive, at a cost not to exceed $22,000. A Motion was made by Mr. Jordan, seconded by Ms. Sanchez. and the Motion passed unanimously.

Resolution 26-04: Federal PROTECT Grant for Stormwater Management Plan
Executive Director Varela reported this is a new federal grant opportunity with a response deadline of October 9th. The Executive Director reported that the IIPD will partner with IDOT due to ongoing stormwater-related projects with IDOT. The Executive Director indicated that IDOT will cover the engineering costs and the IIPD will apply for a planning grant to review the overall stormwater management at Lake Calumet, with Collins Engineering providing consultation. The Executive Director reported there is no cost for the application and because this is a planning grant, there is no funding match required.

Chairman Solis requested a Motion recommending the Board of Directors approve Resolution 26-04. A Motion was made by Ms. Sanchez, seconded by Mr. Jordan, and the Motion passed unanimously

Resolution 26-05: Funding and Phase I Design for Lake Calumet Multi-Use Trail
Executive Director Varela reported this resolution relates to the grant received from the Federal Community Project Funding program. Legal Counsel Smith reported this is a preliminary resolution that allows the IIPD to work with IDOT to encumber funds related to the project. Legal Counsel Smith indicated that a Uniform Intergovernmental Grant Agreement with IDOT relating to engineering and services will be presented in the near future.

Chairman Solis requested a Motion recommending the Board of Directors approve Resolution 26-05. A Motion was made by Ms. Sanchez, seconded by Dr. Sriraj, and the Motion passed unanimously

PUBLIC COMMENT

There was none.

ADJOURNMENT

There being no further business to come before the Committee, Committee Chairman Solis requested a Motion to adjourn. The Motion was made by Dr. Sriraj, seconded by Ms. Sanchez, and the Motion passed unanimously.

APPROVED:

Ivan Solis
Committee Chairman

ATTESTED:

Kathleen Dart
Secretary

September 18, 2026 **Finance and Personnel Committee** **Public In Attendance**	
Wilfred Quinn	Associate General Counsel Local 150
Freddy Alvarez	Local 150
Kristine Kavanagh	Local 150
Andrew Kavalauskas	IUOE 150
Glenn Minyard	Local 150, Safety Coordinator
Justin Kuehn	Local 150
Emilia Ruszel	Local 150
R. Avelda	Local 150
Clemens Gizynski	QSL
Heriberto Gutierrez	QSL
Jesus Zavala	QSL
Manuel Roa	QSL
Richard Betz	QSL
Richard Hernandez	QSL
John P	
*Please excuse misspellings or typos	