Mileage Declaration
Business Use of Personal Vehicle

Tax Year - 2022

Taxpayer name: _____

Nature of Business or Employment: _____

Vehicle (year, make & model): _____

Mileage at the end of the year: _____

Mileage at the beginning of the year: _____

Total miles (ending – beginning): _____

Business Miles*:

January – June, 2022 _____

July – December, 2022 _____

Commuting Miles _____

Personal Miles _____

Total Miles (business + commuting + personal) _____

- I have another vehicle available for personal use. ___ Yes ___ No
- This vehicle was available for personal use during off-duty hours. ___ Yes ___ No

I affirm that the above information is an accurate representation of the business use of my personal vehicle and that I have written evidence to support the tax deduction claimed for mileage.

Taxpayer Signature _____

Date _____

* Note: Separate mileage calculations are required for January to June, 2022 and for July to December, 2022 since the IRS raised the mileage rate from $0.585 per mile to $0.625 per mile effective July 1, 2022.