

M365 Readiness-Check

Motivation

Before implementing new Microsoft 365 features like SharePoint Online or Copilot Studio, as well as associated collaboration or reporting tools, organizations should make sure their Microsoft 365 environment is prepared to support these additions securely and efficiently.

A Microsoft 365 Readiness Check highlights any shortcomings, risks, or areas for improvement in your current setup. This assessment offers an organized overview of your technical infrastructure, security practices, business needs, and licensing situation, enabling informed decision-making for future actions.

By conducting a thorough readiness review and the following targeted recommendations, organizations can minimize technical risks, better align their investments with business objectives, and lay a strong groundwork for upcoming Microsoft 365 projects.

What we bring

As a Microsoft-certified partner, PRODYNA brings extensive hands-on experience in assessing, optimizing, and preparing Microsoft 365 environments for future business and technology initiatives.

Our expertise include:

- Microsoft 365 architecture and readiness assessment across collaboration, automation, reporting, and AI-related scenarios.
- Experience with SharePoint Online, Power Platform, Copilot Studio, and related Microsoft technologies.
- Strong understanding of security, governance, licensing, and integration requirements within Microsoft 365, including Microsoft Entra ID, Microsoft Purview, and Microsoft Defender for Cloud.
- A structured and pragmatic approach to turning assessment results into clear, prioritized recommendations.

What you need

To carry out this readiness check effectively, you should provide:

- Business stakeholders who can describe goals, priorities, and expected outcomes
- Technical contacts for your Microsoft 365 environment, security setup, and licensing model
- Access to relevant information about your current Microsoft 365 landscape, governance, and usage
- A target direction, planned initiative, or business objective that the readiness check should support

This service assumes that your organization is already using Microsoft 365 and has an active tenant in place. If additional preparation is required, PRODYNA can support you with the necessary next steps.



Benefits

- Clear visibility regarding current state of your Microsoft 365 environment
- Better alignment between business goals and technical readiness
- Early identification of security, governance, and licensing gaps
- Practical recommendations for reducing risk and improving decision-making
- A stronger foundation for future Microsoft 365 initiatives



Quick facts

- **Scope:** Assessment of your current Microsoft 365 environment
- **Focus:** Business alignment, security, and licensing readiness
- **Outcome:** Clear findings and prioritized recommendations
- **Value:** Better decision-making for future Microsoft 365 initiatives



What you get

With this offering, PRODYNA provides a structured Microsoft 365 readiness assessment tailored to your organization's current situation and goals.

You will receive a clear view of your current environment, relevant risks, and improvement opportunities across the fields of business alignment, security, and licensing. Based on this assessment, we will deliver actionable recommendations that help you prepare your Microsoft 365 foundation for future initiatives.

The readiness check is designed to create transparency, support decision-making, and define practical next steps for a secure and effective adoption of additional Microsoft 365 capabilities. To achieve this, PRODYNA follows a structured readiness approach outlined in the following phases:

PHASE	ACTIONS
1. Initial Assessment	PRODYNA will evaluate your current Microsoft 365 environment, identify relevant integration points, and review the overall technical baseline for future initiatives. Deliverable: Documented current-state assessment.
2. Business Alignment	PRODYNA will work with your stakeholders to clarify business goals, key requirements, and priority scenarios to ensure alignment between technical readiness and organizational objectives. Deliverable: Aligned business goals and documented priority areas.
3. Security Check	PRODYNA will review relevant security and compliance aspects of your Microsoft 365 environment, including access controls, protection measures, and selected governance-related considerations, with focus areas such as Microsoft Entra ID, Microsoft Purview, and applicable Microsoft Defender capabilities. Deliverable: Documented findings and prioritized security recommendations.
4. License Check	PRODYNA will review the current licensing situation and identify optimization opportunities based on your present needs and expected future direction. Deliverable: Licensing review and recommendation summary.

This four-step approach provides a structured and practical foundation for evaluating your Microsoft 365 readiness. It helps identify relevant improvement areas, align priorities, and define clear next steps for future Microsoft 365 initiatives.

Get started

To learn about pricing and how to get started, please contact info@prodyna.com.

About PRODYNA

PRODYNA is an innovative IT consultancy specializing in the creation of custom software solutions and serving the needs of corporates and enterprises across the European continent. Please visit www.prodyna.com for more information.