

CAMIPRO – NEW CARD

Form to be returned by e-mail to camipro@epfl-innovationpark.ch
with a copy of your identity card or passport
and a photo (.jpeg/.png) with a minimum resolution of 480x640 pixels

Name : _____ Surname : _____

Date of birth : _____ Gender : _____

Company name : _____

Function in the company (in french) : _____

End date (if internship or temporary contract): _____

Professional email : _____

Date : _____

Mandatory signatures on reverse

This information is confidential and remains internal

FONDATION EPFL INNOVATION PARK

Tel : +41 21 353 80 00 / e-mail: camipro@epfl-innovationpark.ch

Processing your data

The Foundation EPFL Innovation Park (FEIP) collects your data using this form in order to register you in the EPFL database, which enables you to obtain a camipro card.

The only data that FEIP stores on a long-term basis for internal use (mailings, etc.) is your surname, first name, professional e-mail address and the name of your company.

Photos and copies/scans of identity documents are deleted immediately after your profile is created. Forms and email exchanges will be stored for one week for control purposes, after which time they will be permanently deleted in a confidential manner.

As regards data stored by EPFL : " 8. Any Cardholder may request information on the data recorded concerning him/her at the CAMIPRO Back-Office (local BS 143) or by internal mail to "CAMIPRO Back-Office- BS 143", RHO-DII-E, Station 4".

For full details of the camipro card's general terms and conditions of use, please consult the following link: https://camipro.epfl.ch/conditions_generales

Signature of the Supervisor : _____

Signature of the new employee : _____

Departure of an employee

The company must inform FEIP reception of any employee leaving at camipro@epfl-innovationpark.ch so that access to the site can be blocked. The camipro card should be returned to reception if the employee is no longer affiliated to any EPFL or EIP unit.

Additional Rules for CAMIPRO cardholders who are not members of EPFL within the meaning of Art. 13 ETH Act

Preamble

As a person who is not a member of EPFL within the meaning of Art. 13 of the ETH Act and who is therefore a member of the EPFL Guest Entities (EHE) and the companies on site or as any other person recognised in the EPFL accreditation system (ACCRED) in accordance with the directives in force (hereinafter “you”), you will receive a multifunctional card known as CAMIPRO.

By signing this document you undertake to comply with the provisions of LEX 1.5.8 “Directive concerning the CAMIPRO multifunction card system”. As a reminder, some of the provisions of LEX 1.5.8 are repeated below.

Reminder of some of the provisions of LEX 1.5.8

The CAMIPRO card is multifunctional with RFID, serving as identification, electronic key, electronic wallet and unique identifier. It must be presented during security checks and may be withdrawn or blocked in the event of non-compliance with the rules governing its use.

The card contains personal data, and any change of status or extension of validity requires an update via a validation kiosk.

Access to the premises is controlled, with automatic activation of the electronic key for generic access. Additional access rights require a well-founded request to the Department of Security, Safety and Facilities Operations (DSE).

The e-wallet is optional and can be loaded in a variety of ways, including online and via the EPFL Campus app. It is also accepted at UNIL with discounts granted according to the status of the holder.

The card also serves as an identifier for the library and other services of EPFL and third parties.

It is strictly personal, and the holder is responsible for its use and must immediately report any theft or loss. The cardholder must keep the card on campus and is responsible for its use and the amounts charged, and will not be reimbursed for misuse due to the loss or theft of the card.

In the event that the holder ceases activities at EPFL, the card rights will be cancelled and the card may be retained and reactivated upon return to EPFL within 12 months of its deactivation. Personal data (see Art. 22 of LEX 1.5.8) are protected in accordance with the law, with security measures in place to prevent any manipulation, loss, destruction or unauthorised access.

Finally, any misuse of the card, including voluntary disclosure to third parties, unauthorised alteration of information, and use of a stolen card, may result in sanctions, including denial or restriction of access to campuses, and reimbursement of costs incurred as a result of the misuse.

Lausanne (date)

Surname:

First name:

Contact email address:

Signature: