

Process for Assessment of Event Suitability

We understand that residents value the quiet enjoyment of their homes and neighbourhood. That's why all proposed events at the Blue Gum Hall undergo a careful and thorough review process designed to protect local amenity and ensure that the Hall continues to be used for community benefit.

Every event request is assessed on a case-by-case basis to ensure it reflects the purpose of Yirranma Place — to support educational, socially oriented, and community-driven activity — while maintaining the peace and character of the area.

Importantly, Blue Gum Hall is not available for private functions, commercial events, or parties.

To ensure that any proposed activity meets these standards and minimises any impact on neighbours, the process outlined below will be followed:

Application Lodgement

Event organisers must submit a formal request through hello@yirranmaplace.com. The Building Manager, Two Good Co. (a social enterprise), will review the application to confirm that the organiser is a not-for-profit, for-purpose or community organisation, and that the event itself has a clear social or community purpose.

Initial Review by Two Good Co.

If the initial criteria are met, the application is passed on to the Paul Ramsay Foundation (PRF), as the landlord and custodian of the precinct, for further review.

Comprehensive Assessment by PRF

PRF undertakes a detailed review of each application, looking at both the potential positive social impact of the event and any possible effects on local amenity. This may include requesting changes to event details — such as reducing guest numbers or adjusting timing — to ensure they are appropriate and manageable.

Events are assessed using the following criteria:

- **Attendance and capacity**
 - Estimated number of attendees and expected movement in and out of the building Any impact on nearby public spaces, accessways, or local noise levels
- **Event timing**
 - Duration of the event, including set-up and pack-down
Whether it falls within permitted usage hours
- **Purpose and fit**
 - How well the event aligns with the purpose of Yirranma Place and PRF's values
- **Organiser track record**
 - The applicant's purpose, experience, and ability to safely and responsibly manage an event
- **Coordination with other activities**
 - Whether it coincides with other activities or could contribute to overuse of the precinct Food and beverage
 - Catering plans, waste management, and potential for noise or odour
Waste and water use
 - Anticipated waste and water use, and strategies for sustainable disposal and minimisation

Decision and Conditions

Following review, PRF may approve the application with or without conditions, or decline it if it does not meet the above standards.

Transparency and Community Awareness

To keep local residents informed, an up-to-date calendar of confirmed events will be available on the Yirranma Place website.

Generally, events are held on weekdays, with most interest for Tuesday to Thursday, and occasional Monday evening or Friday morning/lunchtime convenings. It is rare for requests to be approved for Friday night, or Saturday and Sunday. If a request is received for one of these times, it will only be considered if the request presents minimal risk to residential amenity, presents significant benefit to the public/community, and meets all other criteria outlined above. Further, as outlined in the documents submitted to Council, the Landlord has committed not to approve events on Saturday or Sunday evenings (after 5pm), notwithstanding the existing Council consent.