

HOPE PRESBYTERIAN CHURCH

7132 Portland Avenue South – Richfield, MN 55423

POSITION DESCRIPTION

NEXT GEN MINISTRIES CHILDREN + FAMILY SUMMER INTERN

Purpose

To provide opportunities to grow in diverse children and family ministry experience, fostering a fun, safe, and spiritually enriching environment for children (K–5th Grade) as well as gain hands-on experience in ministry leadership, curriculum implementation, camp administration, and community outreach.

Characteristics and Qualifications

- a. Personally committed to a relationship with Jesus Christ demonstrated by prayer, devotional life, integrity, and accountability.
- b. Supportive of the Essential Tenets of ECO – A Covenant Order of Evangelical Presbyterians.
- c. Learning to share Christ and invite others to make faith/discipleship commitments in a culturally relevant way.
- d. Motivated to show elementary-aged children the love of Jesus.
- e. Able to communicate effectively as a writer and speaker in church publications, worship and group settings, and within staff and team meetings.
- f. Enthusiastic, engaging, and organized leader interested in pursuing a career in ministry.

Roles and Responsibilities

1. Program Planning and Participation (70%)
 - a. Plan and participate in weekly events for elementary-aged children: Kids Church, Sundays 9am – Noon and Summer Park Hopping, Wednesdays 10:00 – 11:30 am.
 - b. Prepare or delegate children's messages each week.
 - c. Teach curriculum at Hope Shores Bible Camp for the two 2nd-5th grade weeks: June 14-19 and June 21-26.
 - d. Partner with the Director of Hope Shores to complete admin tasks that support communication and registration from Hope Church.
 - i. Attend camp registration on Sundays and provide check-in support.
 - ii. Send monthly camp emails.
 - iii. Create a special social media project that can be used at the Gala.
 - iv. Send follow up camp phone calls regarding registration.
2. Leadership Development (20%)

- a. Meet weekly with the Director of Next Gen Ministries.
- b. Meet weekly with the Director of Hope Shores Bible Camp.
- c. Attend weekly Next Gen Ministries Staff Team meetings.
- d. Attend weekly Staff Leadership Team meetings.
- e. Provide occasional leadership during worship services like announcements, scripture reading, prayer, or a children's message.

3. Communication (10%)

- a. Work alongside Next Gen Ministry Team to regularly update social media outlets.
- b. Send weekly email updates to K-5th families.
- c. Check and reply to emails weekly.

Relationships

This is a 30-40 hour a week position, from Mid-May through July.

This position reports directly to the Director of Next Gen Ministries and will meet as needed with the Next Gen Ministries Staff Team.