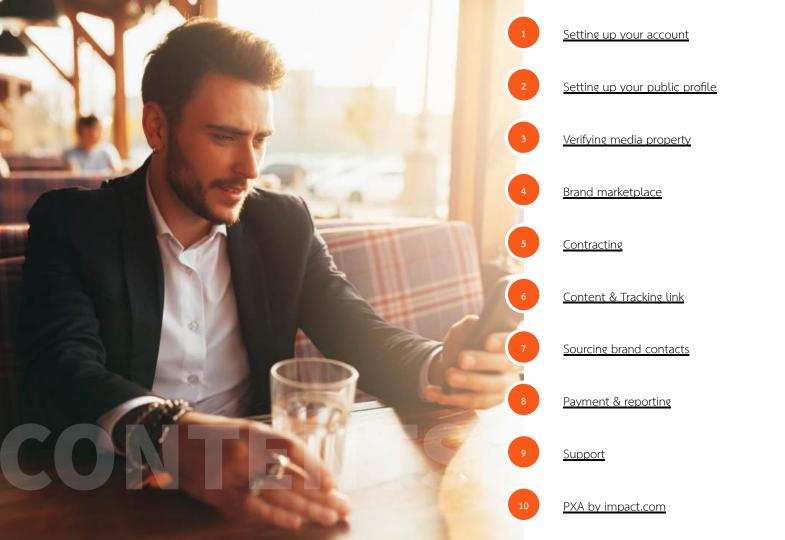
# PARTNER GUIDE

2023

https://app.impact.com/

Login Via

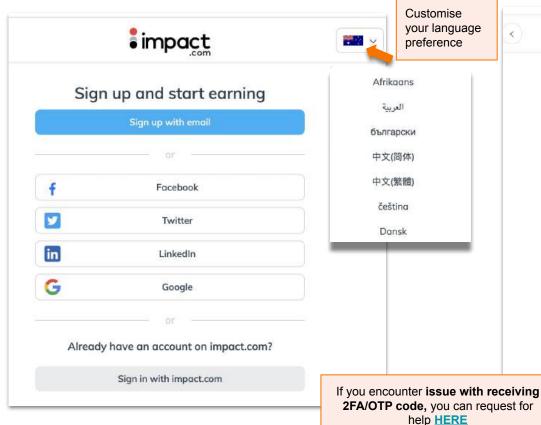


# Setting Up Your Account

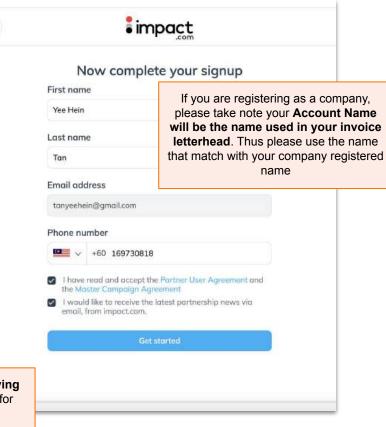
# For Publishers or Affiliates

(skip to slide 11 for social creators)

#### Step 1: Sign up to Impact



#### **Step 2: Add your Details**





#### Step 3: Verify your email via a 2FA code

Once registered, you will receive an email from <notifications@app.impact.com> with the subject "Verify your email address to complete your registration". Follow the email instruction.

#### Step 4: Log in

Once verified, follow the email instruction to enter <a href="https://app.impact.com/">https://app.impact.com/</a> Log in with your verified email address and password

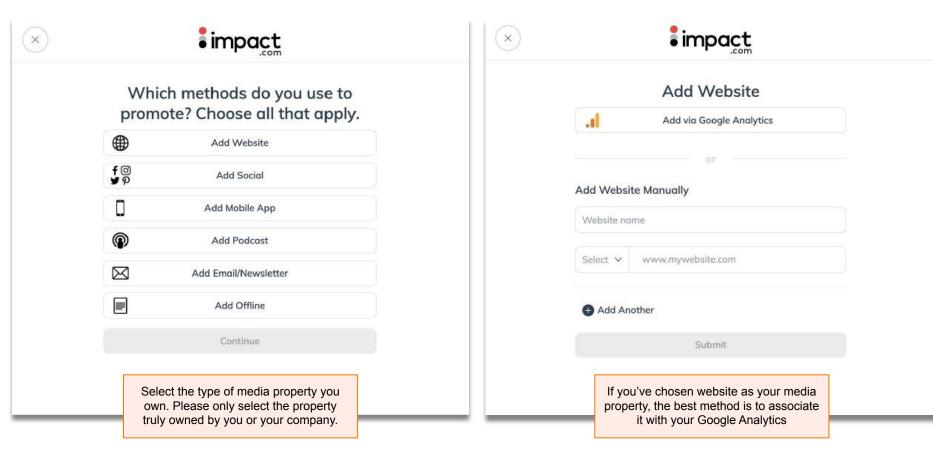
#### Note:

If you do not remember the credentials used to access your account, you are provided the option to reset your password using the option 'Forgot Password or Username'.

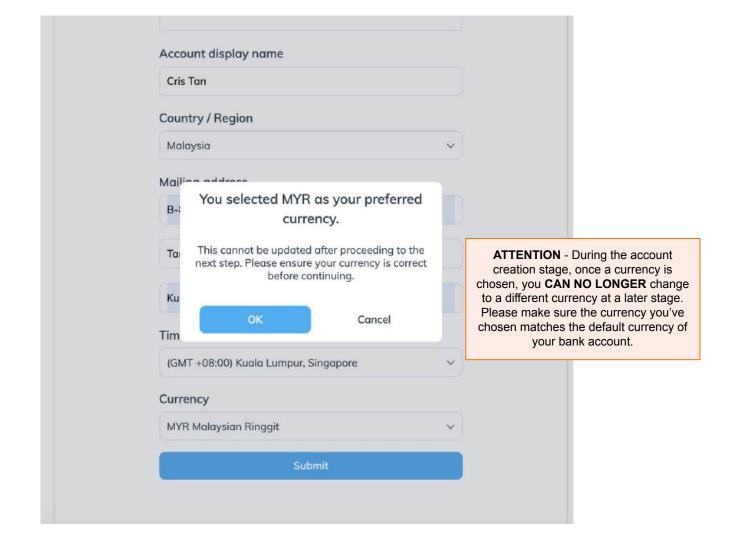
Entering incorrect details 3 times will lock your account. You will be required to contact Impact and validate your identity. Please email 'support@impact.com' with details of your accounts and/or associated email address.



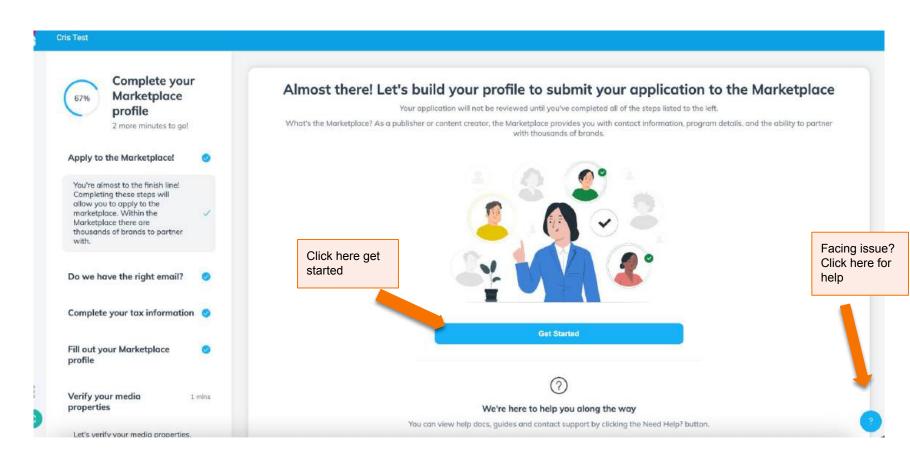










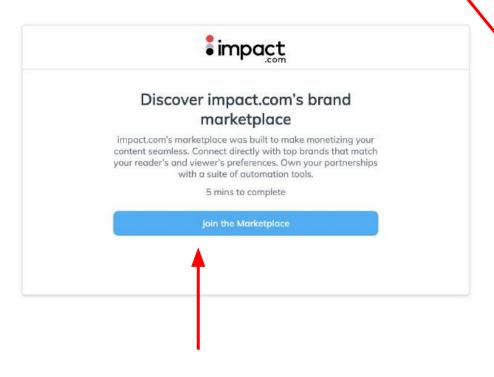


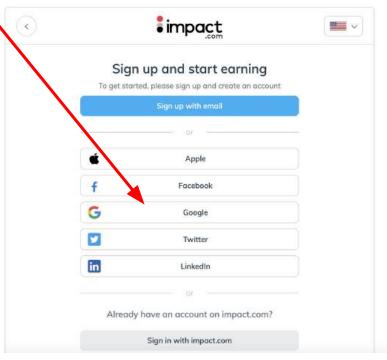


# For Social Creators

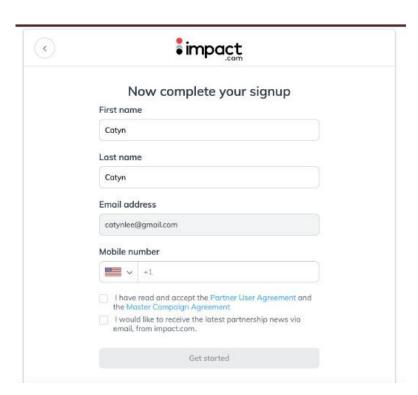
#### Start Creator Sign Up - 6 Easy Steps



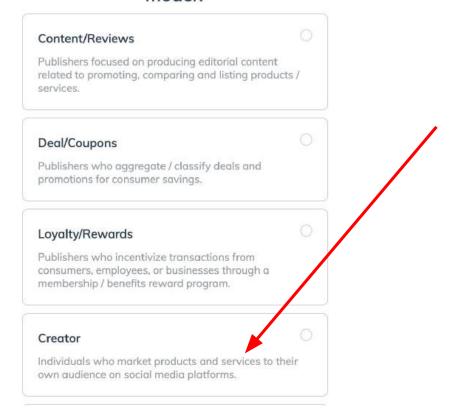




These will be customized to your brand specific requests (IE: it won't say "Join the Marketplace" it'll say something like "Become a Next Creator", be in your brand colors, etc...)



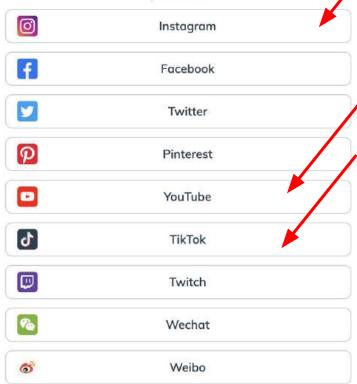
# What is your primary business model?



Choose Creator to ensure proper assignment in Impact.com platform

#### Add Social

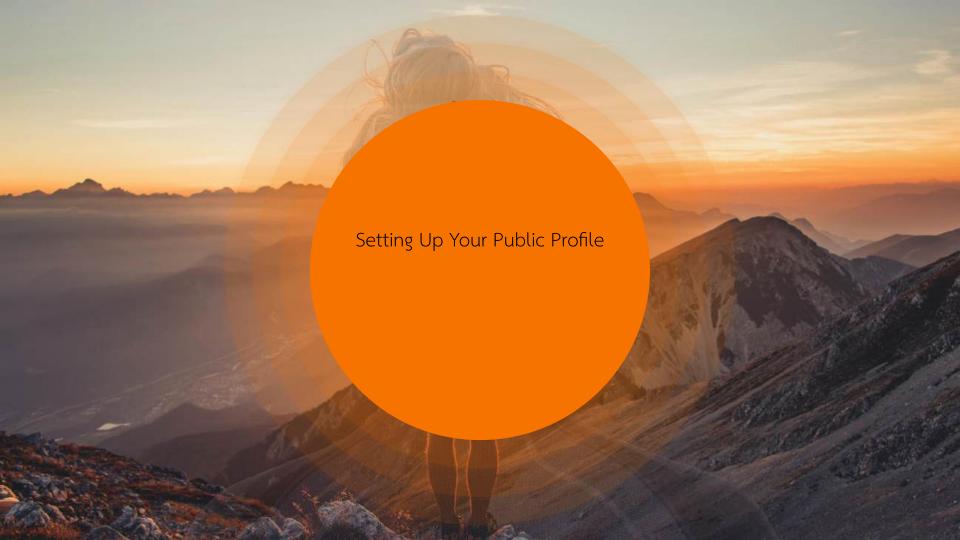
You can add more than one accounts from each type of social platforms.



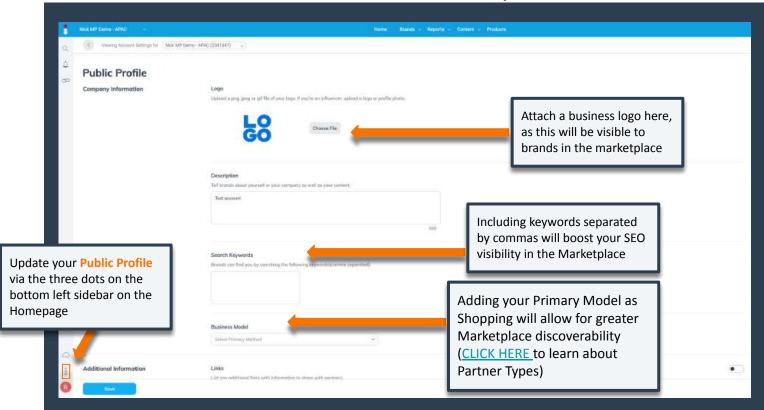
By choosing their social media platforms, they are opting to share their social data, so every campaign is accurate and analyzed in real time.

This is only applicable for new influencers joining the marketplace and won't apply to private invite influencers.

Automotives	
Architecture	
Beauty & Personal Care	0
Design	
Gaming	
Family & Babies	
Fitness & Sports	
Food & Drink	
Health & Wellness	0
Home & Garden	
Music & Entertainment	

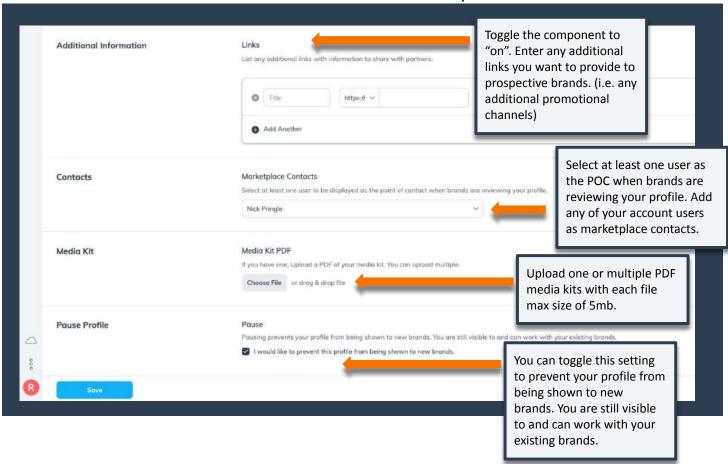


### Public Profile Set Up



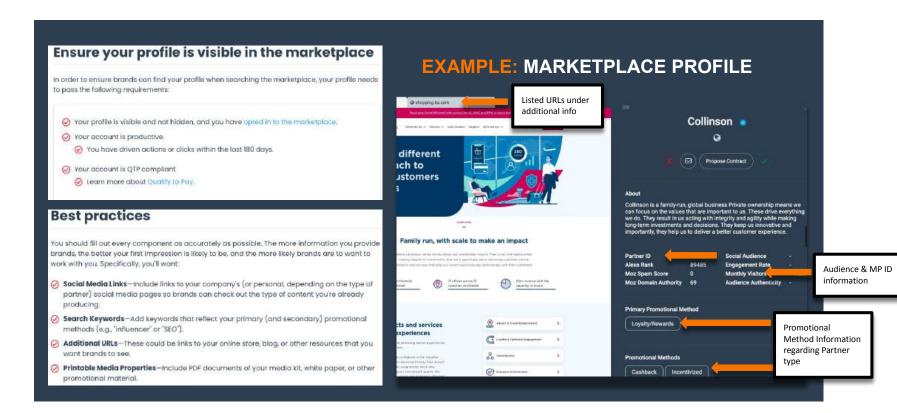


#### Public Profile Set Up





#### Public Profile Set Up

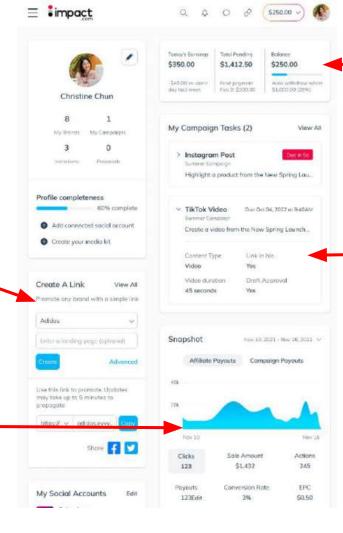






Automatically generated Next link (marketplace creators have the ability to create their own links)

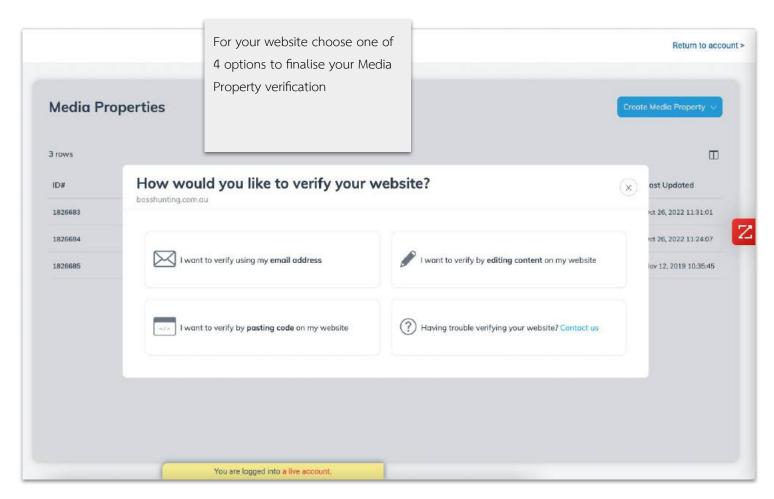
Performance based on content created for Next



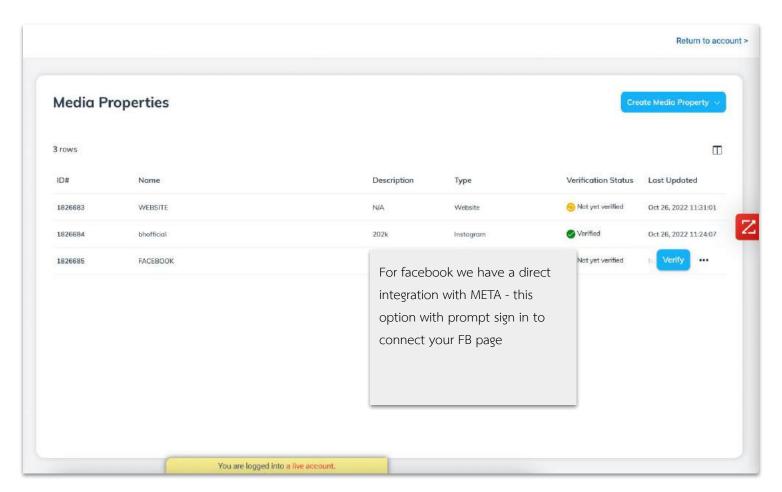
Money made/owed to your creator based on their work with you

Tasks owed to Next by creator (posts/due dates, edits needed, etc...)

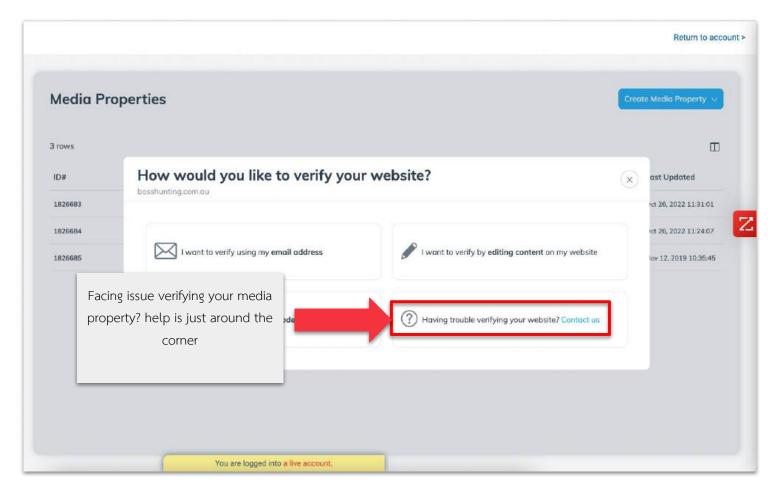




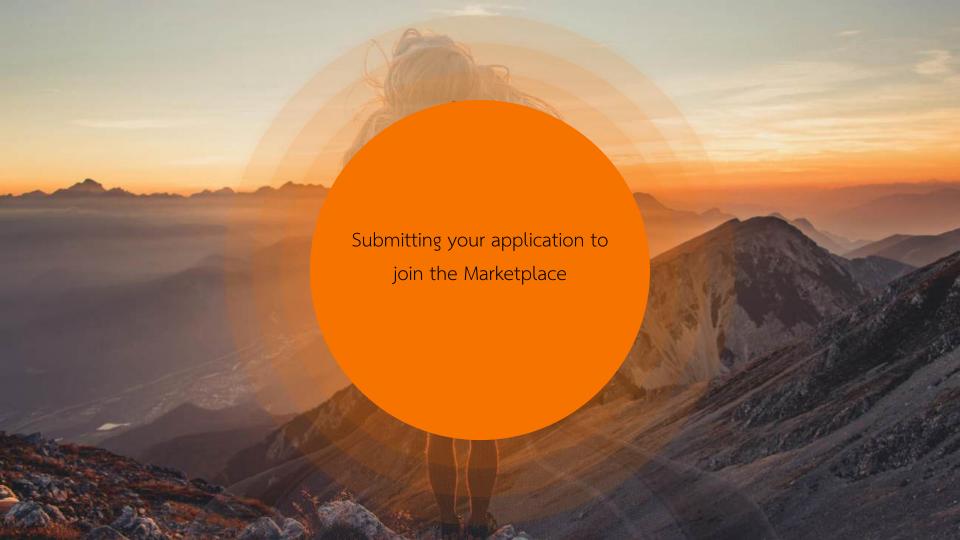












# Fill out your Marketplace profile



Now, let's make sure your Marketplace Profile pops! It'll be the 1st thing brands see, so let's make a good first impression and share a logo, description, and 1 or more interest tags.



# Verify your media properties

1 mins

Let's verify your media properties. This is important because in the Marketplace, brands needs to trust that you actually own the social handle or website you'll be promoting through! NOTE: this step is required, in order to submit your application.

## Submit your Marketplace application!



The last step to apply to join the Marketplacel NOTE: Only if you've completed ALL previous steps, will the "Submit Application" turn blue. That includes verifying a media property (previous step).

#### Final step! Submit your Marketplace profile and application

We'll review within two business days. Once approved, you'll be able to work with brands immediately.

Submit Application

If everything is done right, the submit button will turn blue. If greyed, then some steps is still missing

Click here

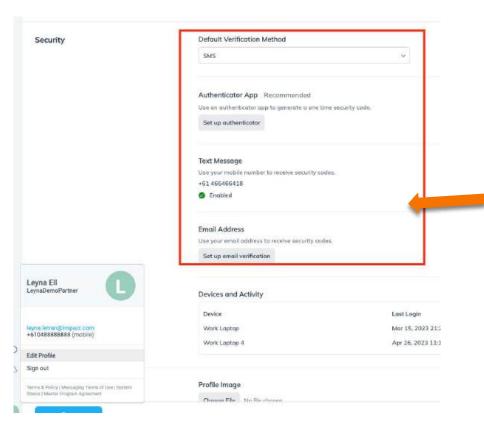


Publisher

Dashboard

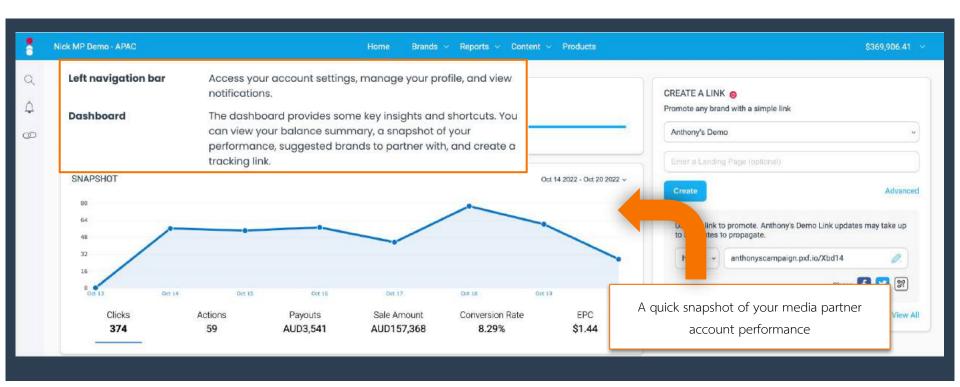
#### **Publisher Account Setup**

#### Complete your login security

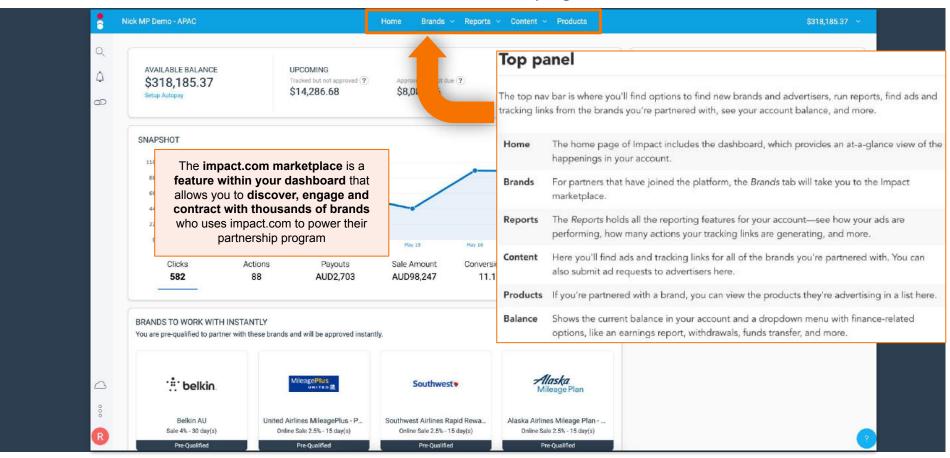


Navigate to your profile and 'EDIT PROFILE' then scroll to the 'SECURITY' section and choose your preferred 2FA method. Complete this step as early as possible to prevent any login interruption in the future.

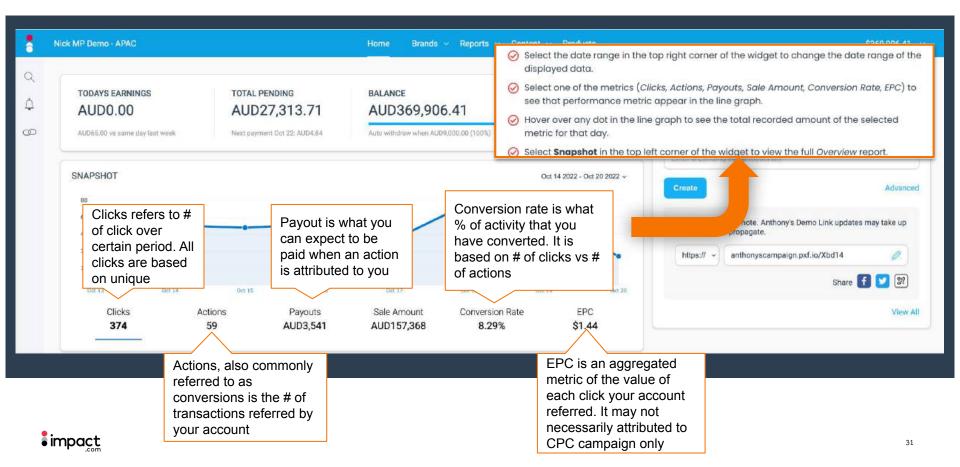


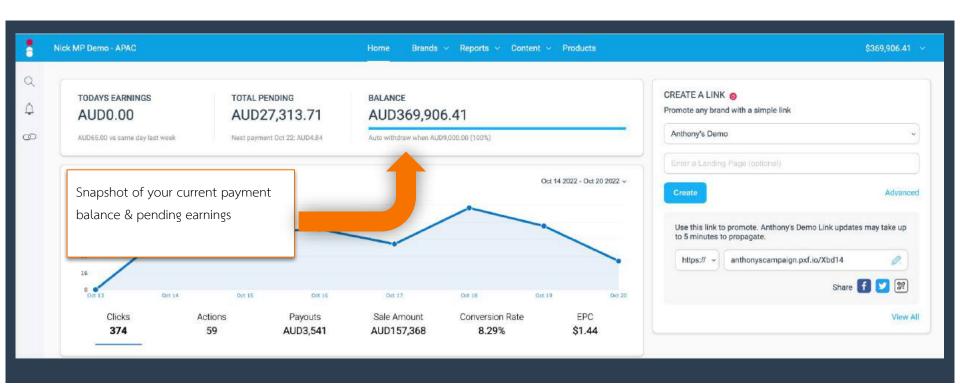






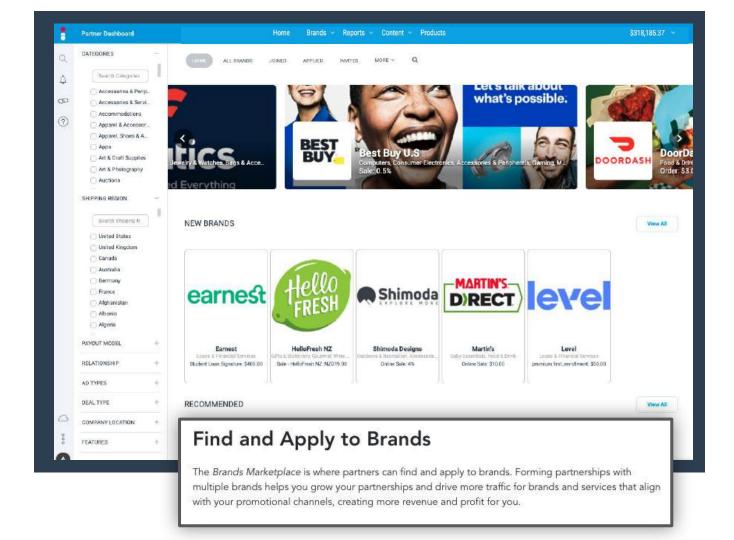




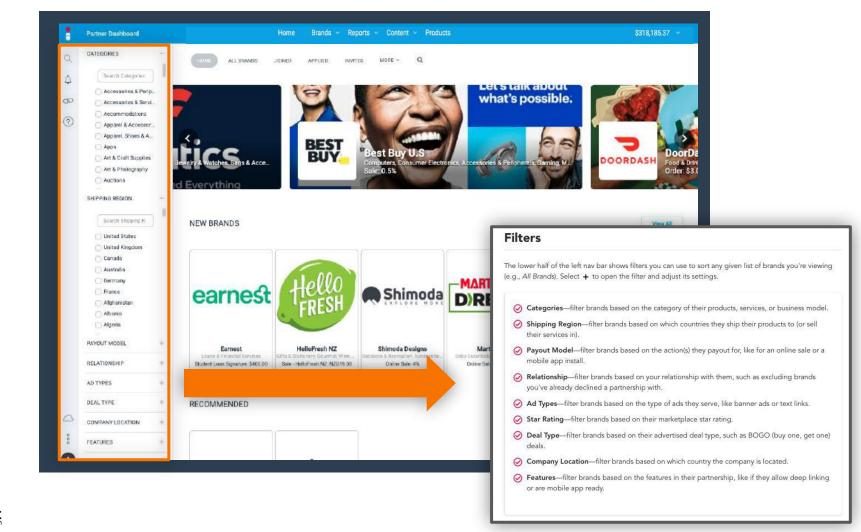




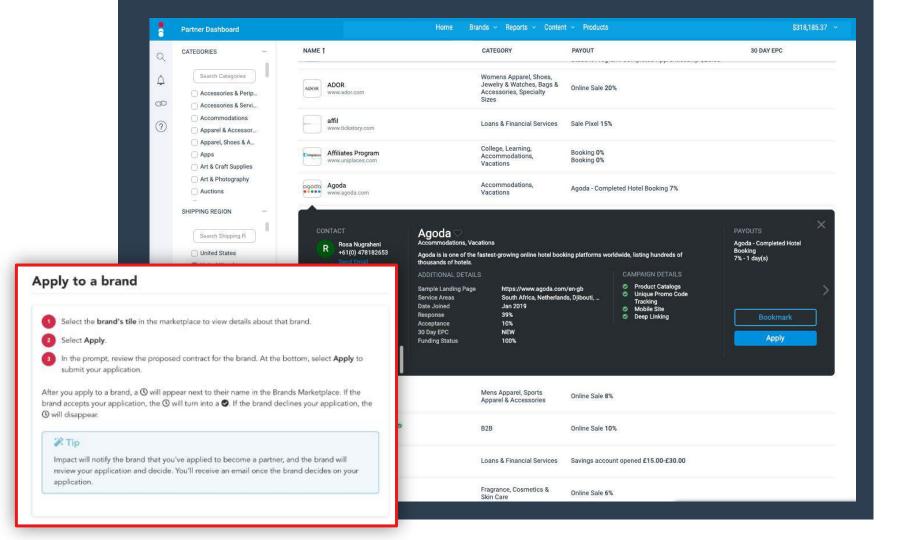




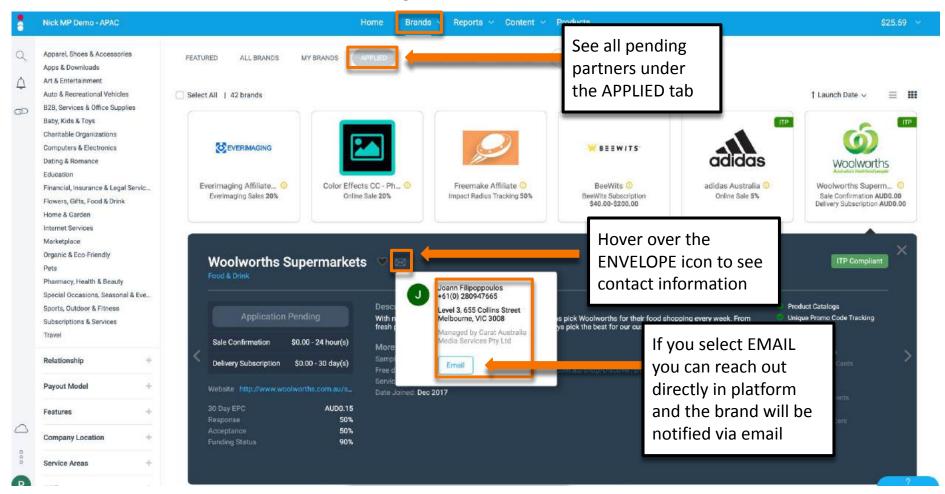




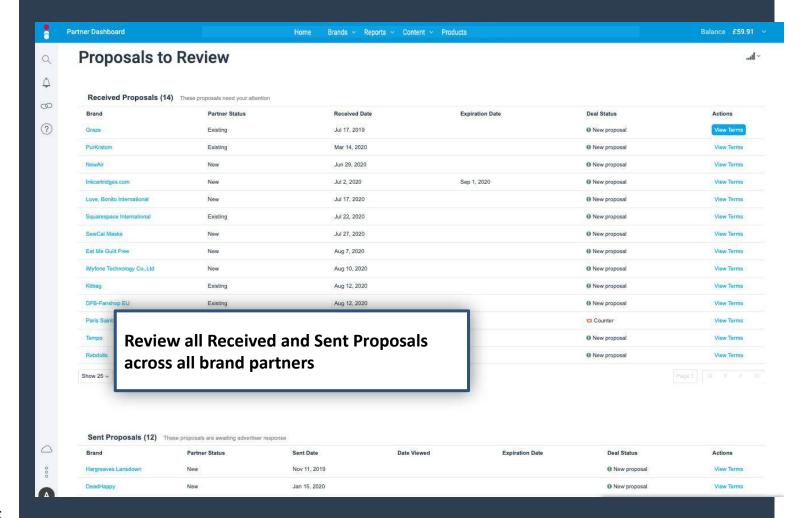




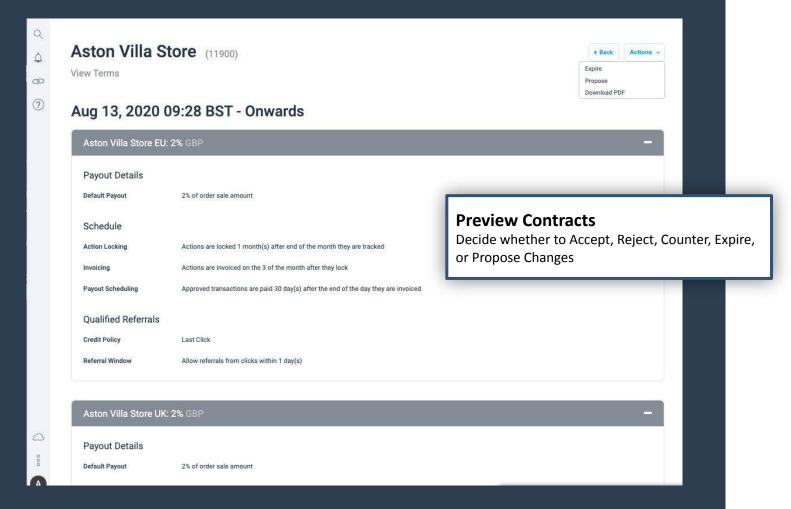
### Contacting Brands in Platform via Email



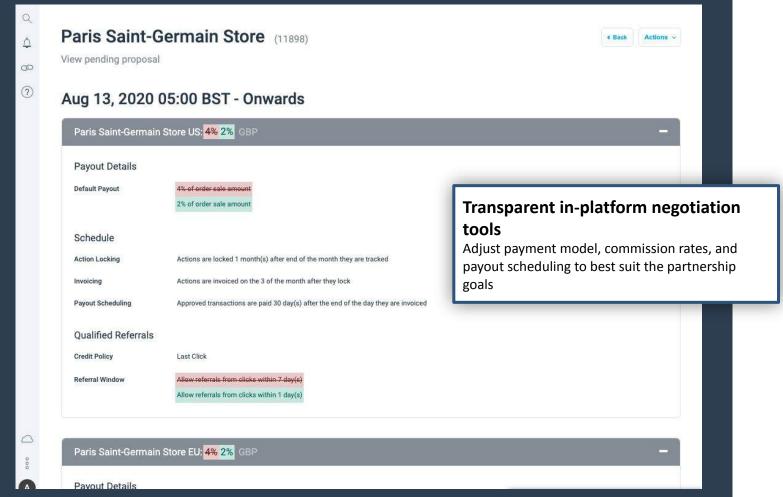
# Contracting





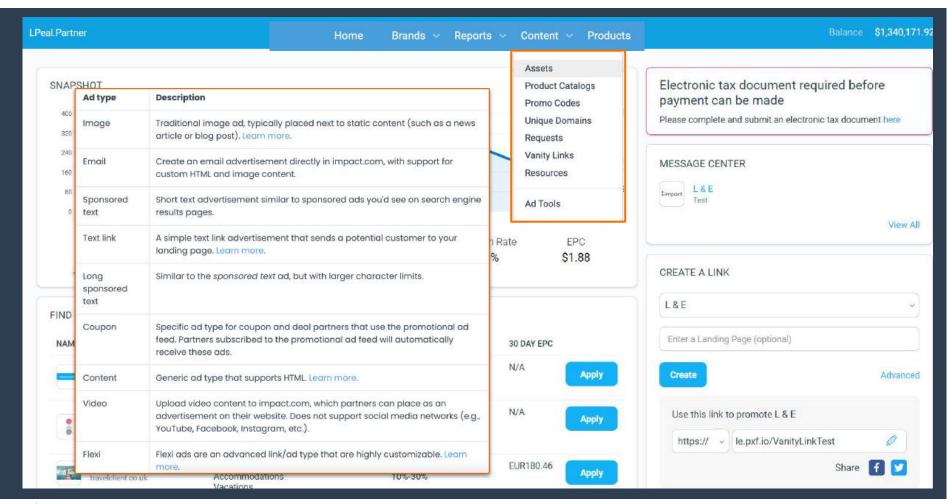




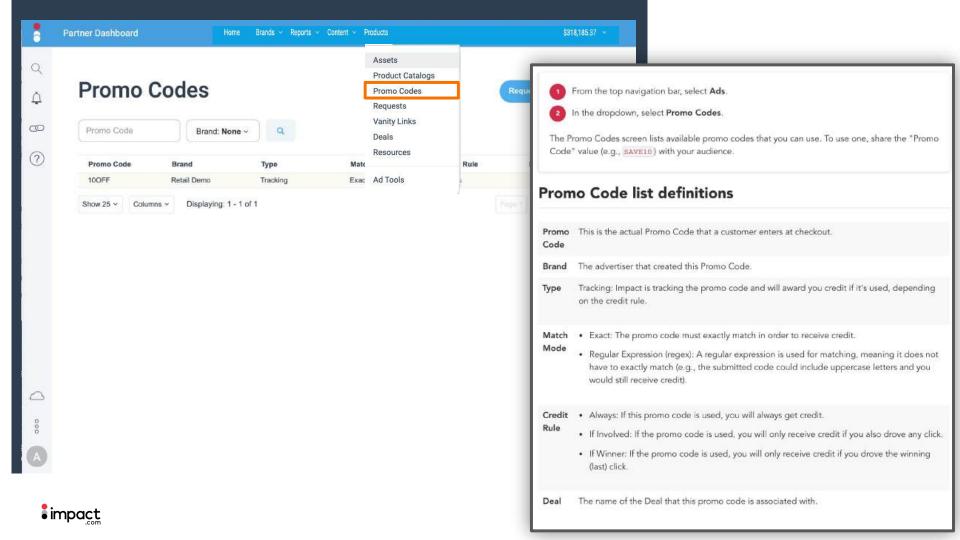




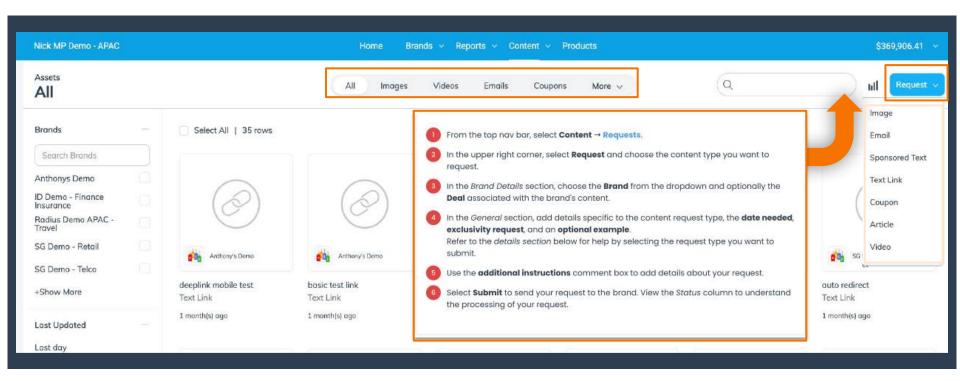
### Content & Tracking Links







### Request Content

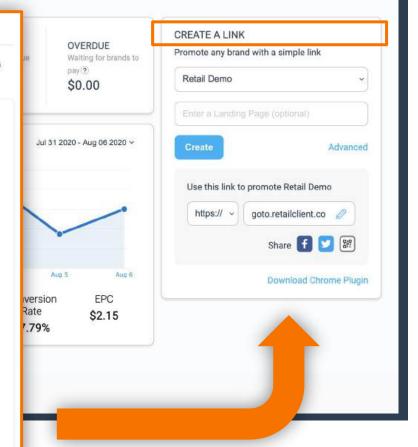


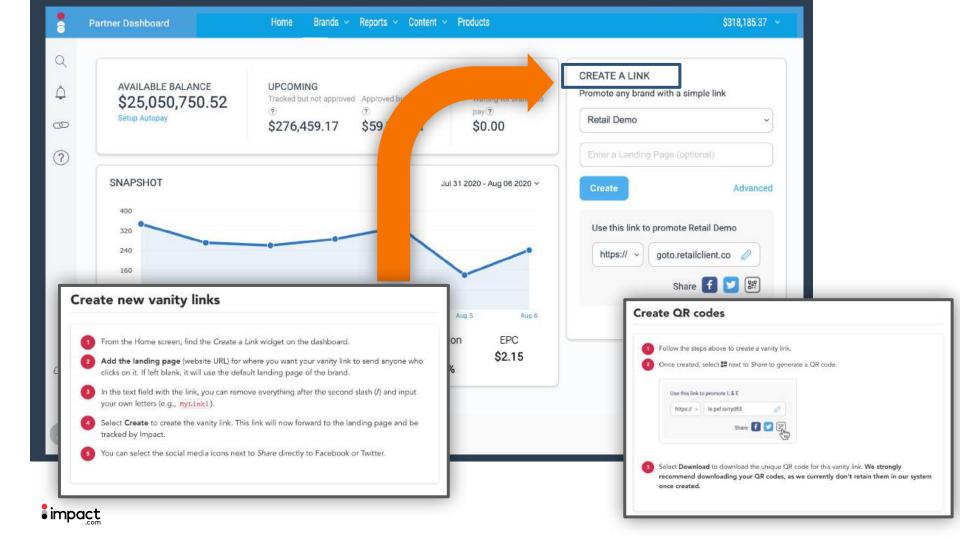


### Create a link

The create a link widget is a quick way to create new short links and vanity links to promote the brand(s) you work with. These links have tracking capabilities built right in.

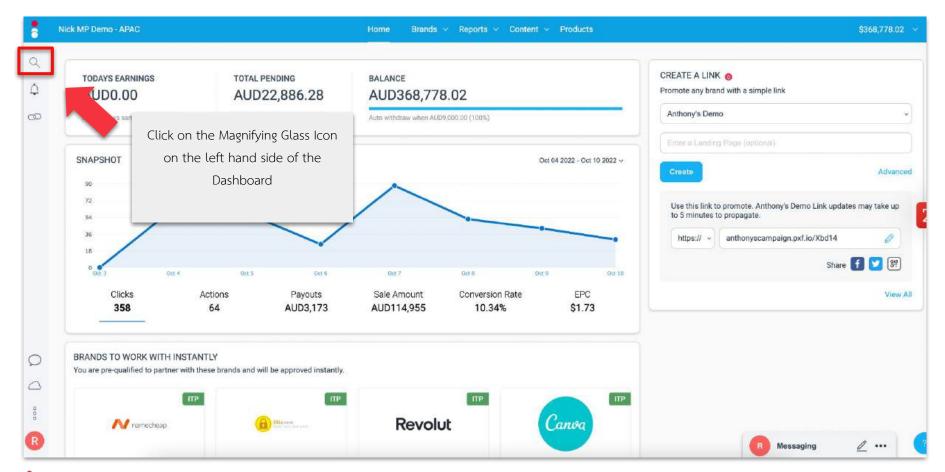
- Select the brand you wish to promote from the dropdown.
- Enter a landing page, or leave this field blank to use the brand's default landing page.
  - For example, if you're trying to create a short link to a brand's particular product or service, you can put the URL to that page here.
- In the link section, choose:
  - http(s)://—the link will attempt to use the secure version of HTTP if possible, but will use regular HTTP as a fallback
  - http://—the link will only use regular HTTP.
  - https://—the link will only use the secure version of HTTP.
- If you wish to customize the short link (known as vanity links), you can select and change the text after the slash (/) in the link.
  - For example, you change the link to acme.sjv.io/NewBirdSeed to indicate that this link sends viewers to the brand Acme's new bird seed product.
- 5 Select Advanced to view the advanced options to add Sub ID and Shared ID values. See the SubID and Shared ID article for details on these advanced features.
- Select Create to create the new link.



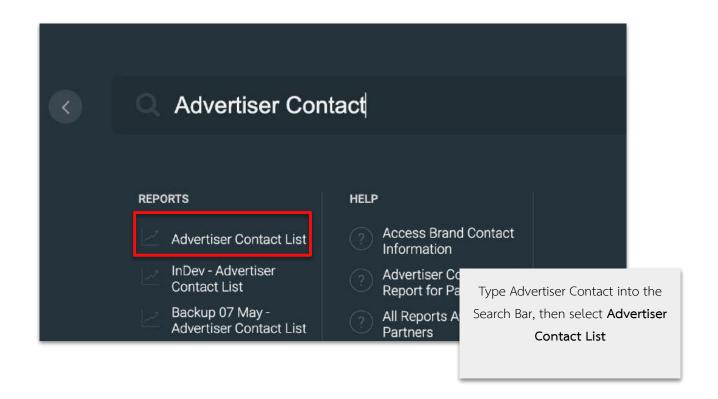




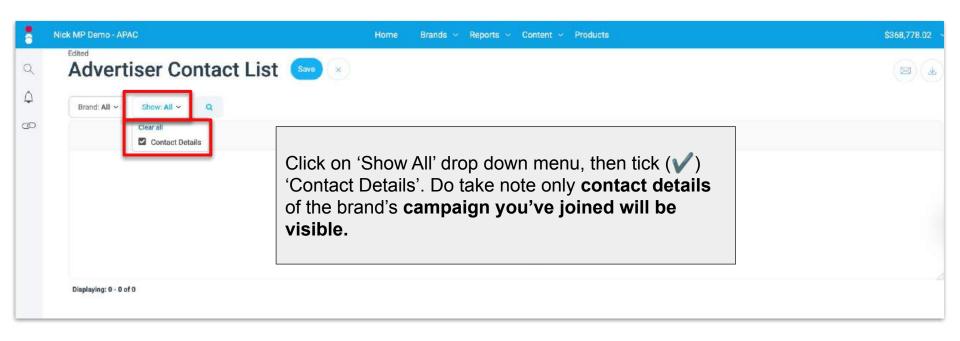
## Sourcing Brand Contacts



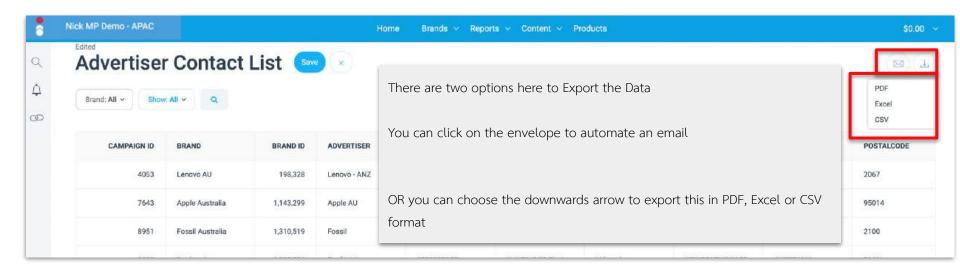








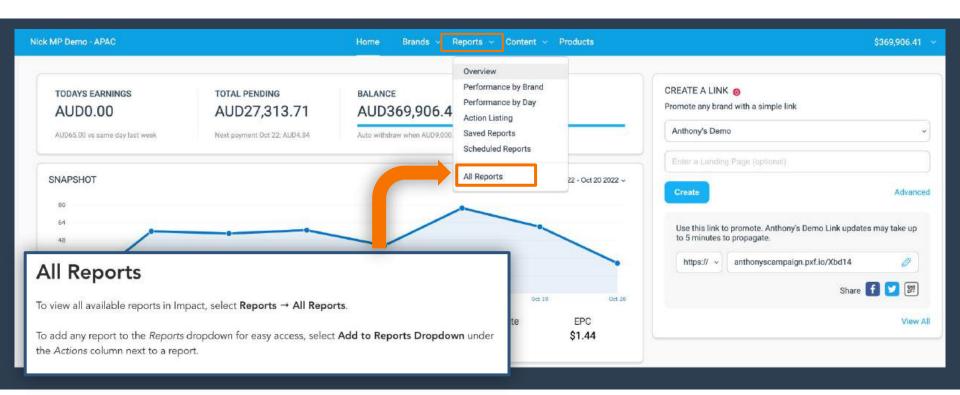




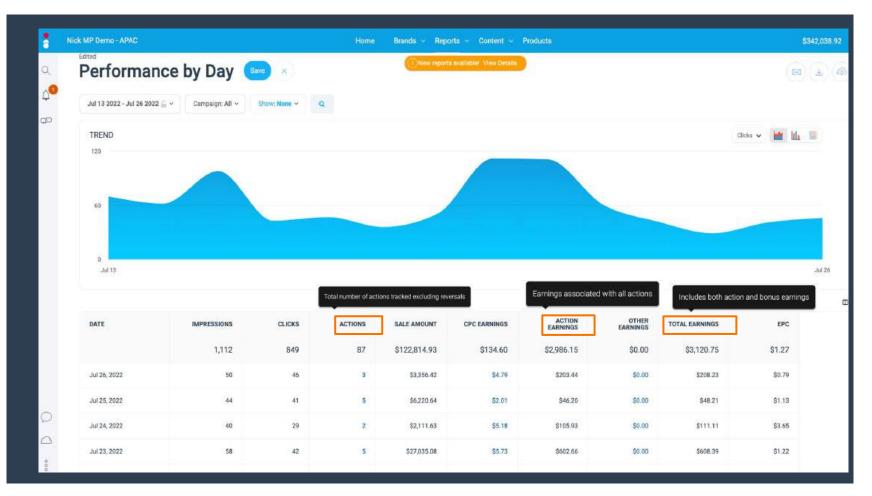




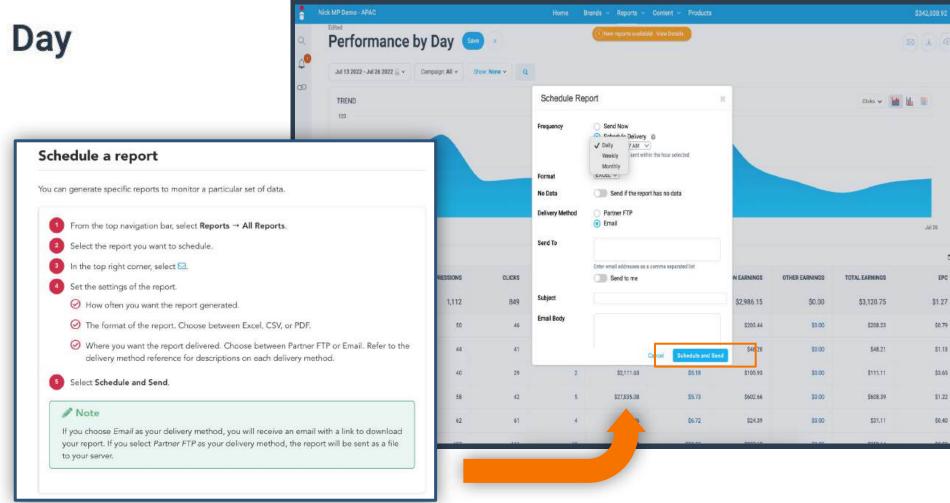
### **Publisher Reports**



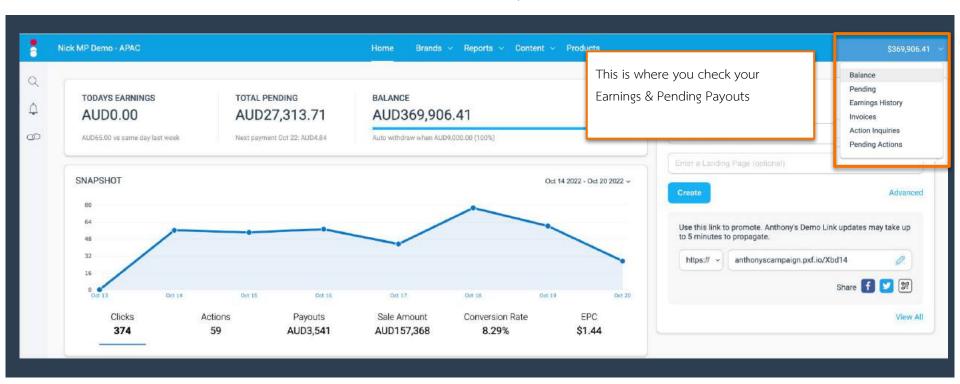




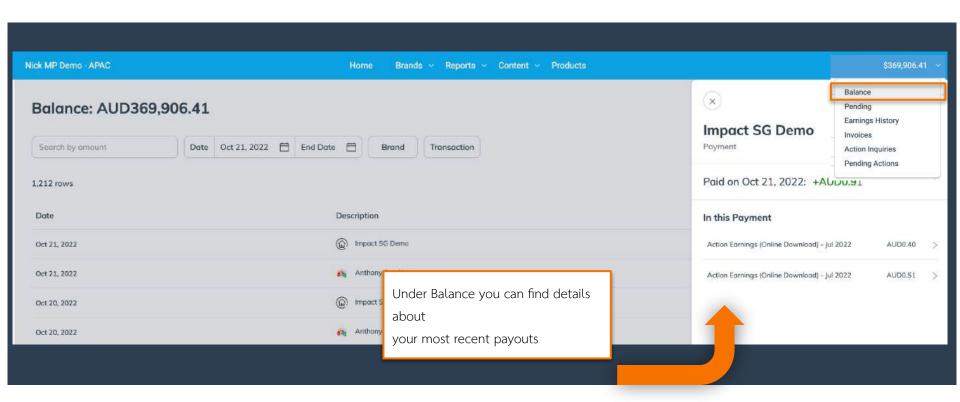




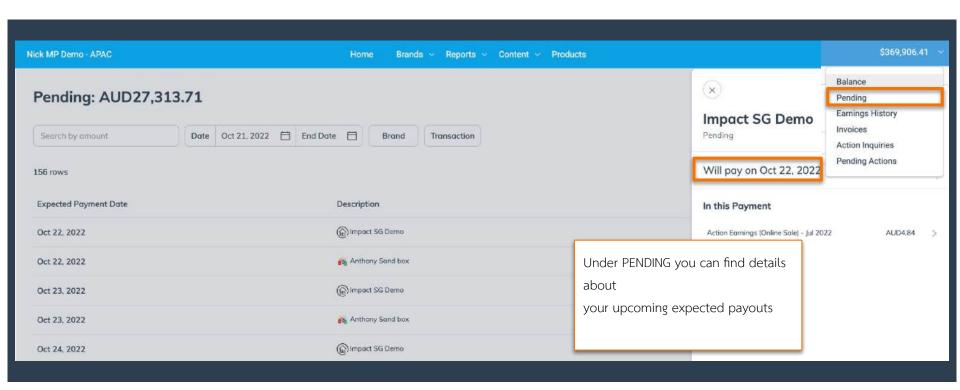
### **Publisher Payouts**













### Payment Schedule

Here we have an example of a contract's payment schedule.

Assuming your actions attributed for the month of September, it will be then locked on 15th November.

Once locked, invoice will be generated by the impact system on your behalf to the brand you're partnering with and payment shall be credited to your media partner account. Do take note every brand has a different payment schedule. You should always refer to your contract payment schedule with each brand you're partnering with,





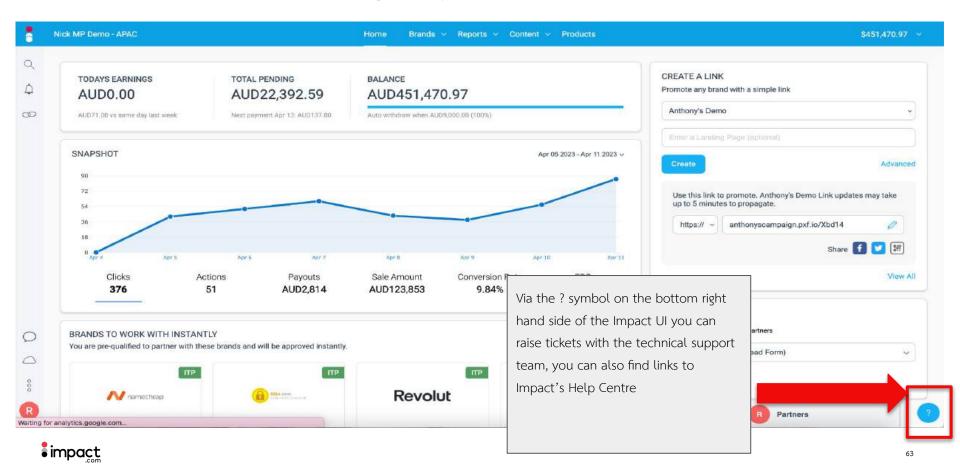
### Payment Methods

Payment Method	Detail	Currency
ACH	<ul> <li>ACH payments are domestic EFT payments. This means that we hold a bank account in that currency/region</li> <li>These payments do not carry any processing fees</li> <li>ACH payments take 3 - 5 business days to clear</li> </ul>	AUD, BRL, CAD, DKK, EUR, FIM, GBP, HKD, ILS, NOK, PLN, SEK, SGD, USD and ZAR
Wire	<ul> <li>Wire payments are international EFT payments. This means that we do not hold a bank account in that currency/region.</li> <li>These payments carry processing fees as it costs us money to issue payments in these</li> <li>Wire payments take 24 - 48 hours to clear</li> </ul>	Almost all currencies around the globe
Paypal	<ul> <li>PayPal payments are digital payments via the PayPal platform. A media partner must have a registered PayPal account</li> <li>PayPal imposes a maximum daily payout of \$10,000 USD (or the Partners currency equivalent)</li> <li>Every time a payment is issued to a Partners PayPal account, a 2% processing fee (up to \$20 or the currency equivalent) will be assessed to the amount sent</li> <li>PayPal payments clear immediately</li> <li>Only a valid PayPal email address is required from the Partner</li> </ul>	AUD.CAD, DKK,EUR, GBP, HKD, ILS. JPY, MXN, NOK, NZD, PHP, SEK, SGD and USD

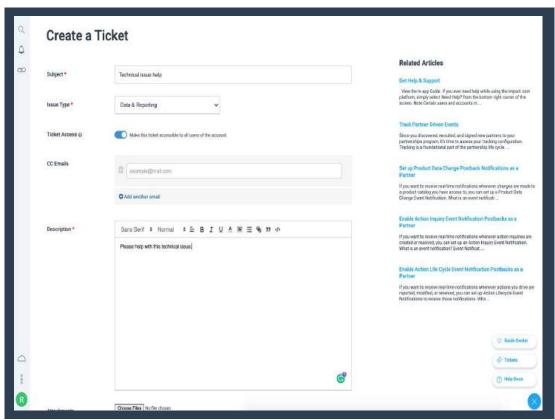


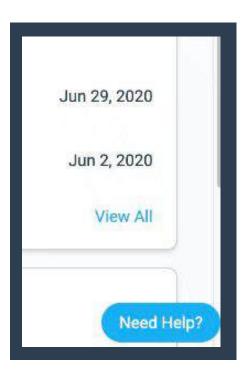


### Raising query via support ticket



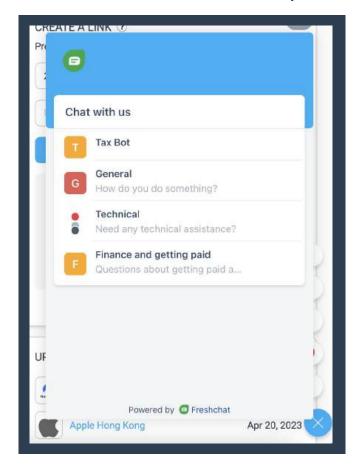
### Raising query via support ticket

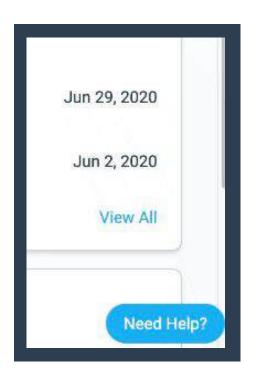






### Chat with impact.com support team







### Receive Support

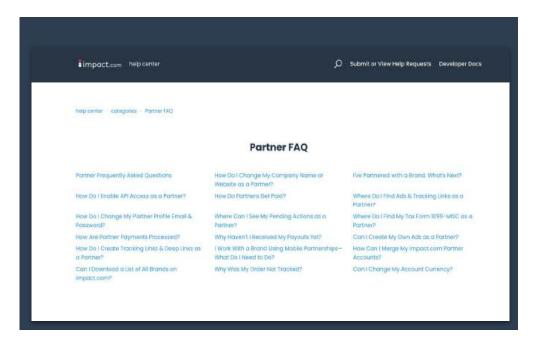
### Failed to login/sign-up?

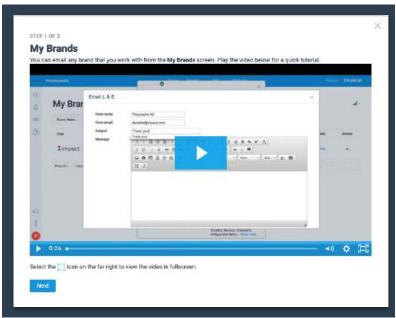
- Forgot password
- Can't receive 2FA/OTP code

Get help here



### Robust Documentation And Guides





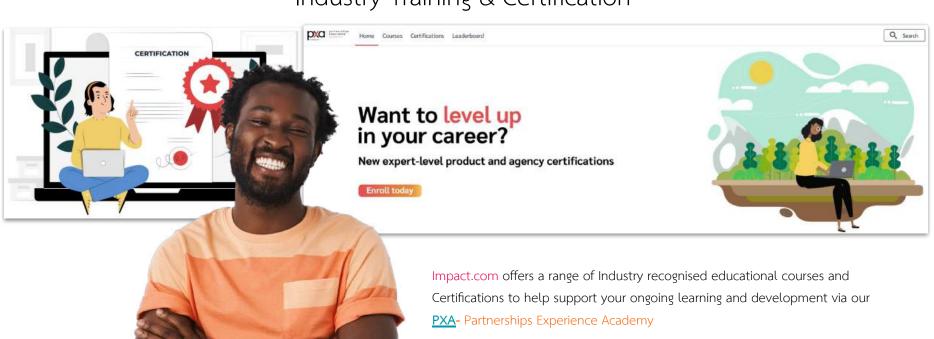


Upskill with

PXA

by impact.com

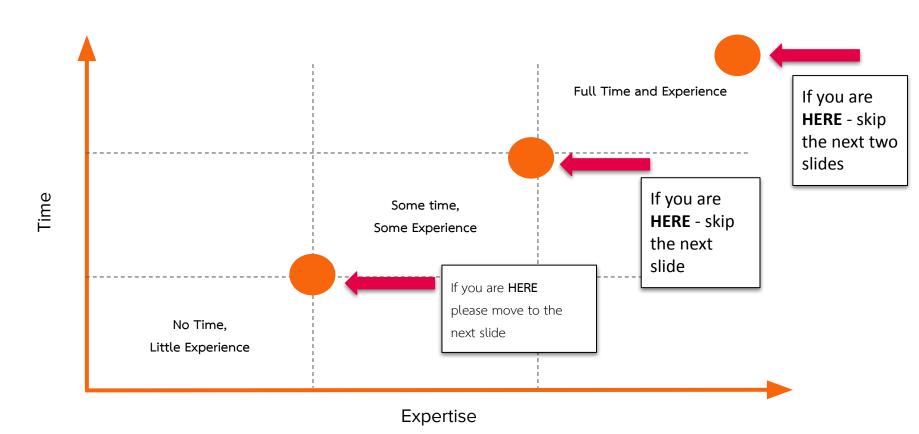
### Industry Training & Certification



In an ever changing digital landscape - we're here to help and support you and your career development



### WHERE ARE YOU?







Affiliate & Partnerships Industry Fundamentals Certification

### Earn you certificate for the fundamentals of the Affiliate and Partnerships industry

By the end of this path, you will be able to:

- Illustrate the various types of digital marketing and their pricing models
- Identify the 4 key players in the affiliate and partnership industry, as well as how they work together to provide value for customers
- Describe why Partnerships is a driving growth business
- List the partnership payment types & attribution models
- Outline how assorted verticals can use partnerships to drive results and how to set payouts accordingly
- Recognise high-level overview of the Partnership Lifecycle







Affiliate & Partnerships Industry - Associate Certification Pathway

### Earn you Intermediate certificate for Affiliate & Partnerships

By the end of this path, you will be able to:

- Align affiliate marketing goals with company goals
- Assess competitor affiliate marketing programs to inform your own program-related decisions
- Assign optimal commission rates & create contracts and policies
- Understand the types of partnerships that exist in affiliate marketing
- Track affiliate marketing actions & incentivise incremental growth
- · Comprehend the basics of affiliate marketing media buying aka placements
- Use KPIs to understand the effectiveness of your affiliate program & make data driven decisions to drive growth









Impact.com Product Training - Expert Certification Pathway

### Earn your Expert certification in Impact.com Product

By the end of this path, you will be able to:

- Explain the features of Impact.com
- Navigate the Impact.com platform using its widgets and dashboards
- Find and Apply for Brands using the Impact.com Platform
- View and Manage the many different reports available on Impact.com
- Set up the financial side of the Impact.com platform to receive payments from Partners



### THANK YOU

