

3-year Implementation Plan 2026/2029

Deanery Area	Start Date	End Date	Allocated Time Period
Lourdes Pilgrimage	01/04/2026	30/04/2026	1 month
Liverpool North	01/07/2026	30/09/2026	3 months
Sefton South	01/10/2026	30/11/2026	2 months
West Lancashire	01/12/2026	29/02/2027	3 months
Knowsley	01/03/2027	31/05/2027	3 months
Lourdes Pilgrimage	01/04/2027	30/04/2027	1 month included with Knowsley
Sefton Inland	01/06/2027	31/07/2027	2 months
St Helens	01/08/2027	31/10/2027	3 months
Lancashire	01/11/2027	28/02/2028	4 months
Lourdes Pilgrimage	01/02/2028	31/03/2028	2 months for 3 year recheck cycle 2022/2025
Sefton North	01/04/2028	30/06/2028	3 months
Warrington & Widnes	01/07/2028	30/09/2028	3 months
Wigan & Leigh	01/10/2028	31/12/2028	3 months
Liverpool South	01/01/2029	28/02/2029	2 months
Liverpool Central	01/03/2029	30/04/2029	2 months
Isle of Man	01/05/2029	30/06/2029	2 months
Project End	30/06/2029		
The 3 year recheck cycle would start over with Liverpool North	01/07/2029		

This plan seeks to be sustainable in the long term and allows us to continue processing in real time without delays and backlogs. The aim of this plan is to ensure compliance with CSSA policy requirements on a 3 yearly recheck cycle. During the allocated time period for each deanery area the safeguarding section will:

1. Process rechecks in accordance with the 3 year cycle
2. Audit paperwork currently held at parishes and arrange for this to be delivered to the safeguarding section where it will be uploaded as relevent to the volunteer records and stored inline with the CSSA retention dates.
3. Update all parish volunteer information to ensure the records for all those no longer holding role and any persons deceased are updated.
4. Ensure general safeguarding awareness training and refresher training for safer recruitment and DBS is delivered.

The amount of time allocated is dependent upon the number of parishes and volunteers, we know undertaking a full audit recheck process cannot be done without some structure and forward planning and are aware that for some periods of time we will not be fully compliant with the expected 3 year cycle for rechecks. Taking into consideration that lack of structure for previous rechecking cycles and the number of parishes and volunteers along with the staffing resources we have, we fully believe it is imperative to structure a recheck plan that can be sustained on a continuous 3 year cycle.

The time period allocated for each deanery area will also be a time when we arrange general safeguarding awareness training along with clergy and rep refresher sessions for DBS and safer recruitment processes, to ensure reps and clergy are updated on the process before commencing their rechecking phase. We would also be expecting parishes to ensure their volunteers have completed the necessary online training requirements when applying for their DBS recheck. Compliance with training from Clergy, Reps, Volunteers and Parishioners is expected, any non-compliance will be reported back regularly to the safeguarding committee, trusttess and Archbishop.

The safeguarding team will be available during that period to help with DBS clinics if required and requested by the parishes where possible.