

This role is subject to an enhanced DBS with a check against the child workforce and the child barred list. This role should not be taken up until the volunteer has completed the DBS process, and a letter of appointment has been received from the Safeguarding Section.

Responsible to

Parish priest

Role purpose

To work with those responsible in the parish for the preparation of candidates for the sacraments and to offer religious education for children without access to a Roman Catholic school.

Main responsibilities

- 1) To work with others in planning of relevant parish programmes.
- 2) To participate in meetings with parents of young candidates for the reception of sacraments or in the courses of religious education.
- 3) To work closely with other catechists in the teaching of programmes for sacramental preparation or religious education.
- 4) To contribute to the catechists evaluation meetings.
- 5) To assist in planning and running relevant retreats, 'away days' or days of reflection for young candidates.
- 6) To attend and assist in planning relevant liturgies which form an integral part of the programme concerned.
- 7) To work together to ensure that all catechists work is conducted in accordance with the archdiocesan safeguarding procedures.
- 8) To monitor good practice and implement changes where necessary to enhance both the quality of the catechists and the safety of the children.
- 9) To access regular training opportunities to keep you informed of developments in your role.

Person Specification

- a) The ability to relate with ease to children, young adults and adults, and enjoy working with children and young adults.
- b) Commitment to the essential teachings of the Roman Catholic Church, and the ethos of the parish.
- c) Commitment to the spiritual and moral development of the children, young adults and adults with whom the catechist will work.
- d) A readiness to work collaboratively within the parish and to be part of the deanery/diocesan catechists' network.
- e) A commitment to the ministry entered upon, and the ability to enjoy it.
- f) All volunteers responsible for a group must be over 18 years of age.