



## **Student Placement Overview**

- Title - Project Coordinator
- Location – Albany, Auckland, New Zealand
- 2 x placement opportunities available in 2026/27

Following the success of our student placement program over the last two years, we are excited to offer the opportunity for Loughborough students to apply for our 2026/27 intake.

We offer a unique opportunity, not only to work on the other side of the world, but to work across two organisations in the non-profit and commercial sectors.

Students will typically work two days with one organisation and two days with the other, providing a range of personal and professional development opportunities during their time with us. Where possible we tailor the placement with the skillset and interests of the student alongside our project and broader business needs.

**About NZFF - [www.footballfoundation.org.nz](http://www.footballfoundation.org.nz)**

The New Zealand Football Foundation (NZFF) is a Charity established to support the growth and development of football in Aotearoa New Zealand. Since 2010, The Foundation has donated over \$2.2 million to grassroots football, prioritising investment into projects and programs that remove barriers to football for underserved communities, women and girls and referees.

**About Honoco - [www.honoco.nz](http://www.honoco.nz)**

Honoco is a strategic advisory business that works with professional sports organisations, national bodies and social causes and the companies that invest in them. Honoco uses research to help their clients develop partnerships, better connections with their target audiences and grow commercially.

## **NZFF Job Description**

Your likely responsibilities will include, but are not limited to:

- E-comms and social media communications
- Event planning and delivery
- Grant applications and funding agreement development
- Database management and report writing

The role will report directly to the CEO. Opportunities may also arise to work with New Zealand Football or Northern Region Football staff on a project basis in the community football and/or high-performance space.

## **Honoco Job Description**

Your likely responsibilities will include, but are not limited to:

- Analysing, planning and implementing consumer research
- Developing audience personas and segment profile reports based upon demographics, behaviours and psychographics
- Seeking out case studies and market insights to illustrate strategic recommendations for clients.

The role will report directly to the Directors. Across both placement roles some evening and weekend work may be required from time to time.

## **Person Specification**

- Strong interpersonal skills – able to build relationships with stakeholders,
- Excellent written skills – able to write reports and content for eDMs,
- Ability to think critically,
- Experience in social media curation,
- A high level of integrity, resourcefulness, and common sense,
- Strong attention to detail,
- An interest in sport and community,
- A sense of adventure!

## **Duration of the placement**

11-12 months, typically starting from September (negotiable), allowing students to work and save money before starting their placement with us.

## **Remuneration**

The internship is an unpaid role, but we will cover business related expenses and support you to find paid work with some of our partner organisations if required. E.g. lifeguarding or customer service work at the Albany Leisure Centre or other sport coaching if you have a relevant qualification.

It is very important that you have the necessary financial means in place for your stay in New Zealand, but where possible we will support through our connections and working time flexibility.

## **Working Hours**

Internship working hours are typically 32 hours Monday-Thursday but will be subject to consideration of your paid work requirements, as your health, safety and wellbeing is of the utmost importance to us. Fridays are indicatively reserved for you to progress your university project requirements, subsidise your trip through external work or, for you to get out and make the most of your time in New Zealand.

An extended leave period is available over Christmas to mid-January to allow time to travel around New Zealand, Australia or the Pacific Islands.

## **Accommodation & living in Auckland**

Interns make their own living arrangements in Auckland, but flat sharing opportunities can be readily found in the link below. Our Albany office is a 25min bus ride from the city centre, meaning your accommodation search options can extend to both sides of the Harbour Bridge.

[www.trademe.co.nz/flatmates-wanted/auckland](http://www.trademe.co.nz/flatmates-wanted/auckland)

There are several other organisations (including Massey university) based in the North Harbour Stadium precinct that also run domestic and international internship programs. As such there may be opportunity for you to connect with students undertaking similar roles and possibly look at shared accommodation options together.

We typically invite 2+ students from Loughborough each year which is also helpful for the sharing of costs and settling into Auckland life. We will also collect you at the airport and help get you settled in the City of Sails.

## **Visa Requirements**

Students require a 12-month working holiday visa. Click here to check your visa eligibility, cost and processing requirements - [United Kingdom Working Holiday Visa | Immigration New Zealand](#)

## **How to apply including a closing date if possible**

Please contact Neil Coventry, NZFF CEO – [neilc@footballfoundation.org.nz](mailto:neilc@footballfoundation.org.nz) with a copy of your CV and cover letter to tell us why you're interested in this role and why you'd be a great fit.

## **Closing date**

Sunday 22 March 2026, but don't delay as we may make offers to eager, qualified candidates before this date.

## **Student Statements**

*"Coming to New Zealand has been the most valuable experience of my life so far. I've had the chance to see first-hand how Foundation-funded projects positively impact others in real time, which has been incredibly rewarding. Additionally, I've gained valuable insights into the setup of national-level sports organisations by working closely with New Zealand Football with game day operations."*

– Evelyn Westthrop, 2024/25 placement. Sport & Exercise Science student.

*"This placement has been a once in a lifetime opportunity. There are lots of different aspects to the job and been great to meet a wide range of people working in the sporting industry. Living in New Zealand for a year is something you do not want to miss out on."*

- Mia Kench, 2024/25 placement. Sport Psychology student.