

**WALES TOWN BOARD MEETING
ORGANIZATIONAL MEETING**

Minutes of January 13th, 2026

The 1st meeting of the Wales Town Board was held on the 13th day of January 2026 at the Wales Community Center, 12345 Big Tree Road, Wales Center, New York. Starting at 7:00pm

The meeting was called to order by Supervisor Tim Howard

ROLL CALL: Supervisor Tim Howard Aye
Councilman Don Butcher Absent
Councilman Dave Newman Aye
Councilman Donald Gallo Aye
Councilwoman Brenda O'Connor Aye

INVOCATION: led by Supervisor Howard

PLEDGE OF ALLEGIANCE: led by Councilman Gallo

ADOPTION OF AGENDA Motion #__ by Councilman Newman, second by Councilman Gallo, approving the agenda as presented. 4 aye, 0 noes Carried

ACCEPTANCE OF MINUTES: Motion # __ by Councilman Newman, second by Councilman Gallo, approving the minutes of December 13th as presented. 3 aye, 1 noes from Councilwoman O'Connor Carried

PUBLIC COMMENTS: none

1. ADOPTION OF RULES OF PROCEDURE OF TOWN BOARD MEETINGS FOR 2026

Call to Order by the Supervisor

- * Roll Call
- * Invocation
- * Pledge of Allegiance
- * Adoption of Agenda
- * Acceptance of Minutes of Prior Meeting(s)
- * Invitation for Public Comment on Agenda Items
- * Old Business
- * New Business
- * Communications
- * Reports of Department Heads
- * Reports of Committees
- * Representatives of Community Organizations
- * Review and Action of Supervisor's Report
- * Review and Action of Town Clerk's Monthly Report
- * Action of General Fund Bills
- * Action of Highway Fund Bills
- * Adjournment

Motion # __ by Councilwoman O'Connor and second by Councilman Gallo approving "Adoption of Rules of Procedure for Town Board Meetings - 2026" as outlined above. 4 aye, 0 noes Carried

2. SALARIES FOR TOWN OFFICERS AND EMPLOYEES - 2026

Motion# __ by Councilwoman O'Connor and second by Councilman Gallo approving the list of 2026 Salaries for Town Officers and Employees as attached and reported. Note that all payrolls will be paid out of .1 accounts 4 aye, 0 noes Carried

3. AUTHORIZATION TO PAY OFFICIALS FOR USE OF HOME FACILITIES

Motion# __ by Councilman Gallo and second by Councilman Newman, approving the Highway Superintendent to receive \$10.00 per month for radio home usage. 4 aye, 0 noes Carried

4. DESIGNATE PERSONS OR PERSONS TO SIGN AND COSIGN CHECKS

Motion# __ by Councilman Gallo and second by Councilwoman O'Connor, approving Supervisor Howard or Deputy Supervisor Butcher and Melinda Eaton or Pat Owczarzak as co-signers for Town checks. 4 aye, 0 noes Carried

5. DESIGNATE OFFICIAL BANKS

Motion # __ by Councilwoman O'Connor and second by Councilman Gallo, approving M & T Bank, Bank of America, Five Star Bank, Bank of Holland, Key Bank and Chase Bank, NY Class as official banks with which the town will do business. 4 aye, 0 noes Carried

6. AUTHORIZE SUPERVISOR TO RENT SPACE FOR TOWN FUNCTIONS

Motion # __ by Councilwoman O'Connor and second by Councilman Gallo authorizing the supervisor to rent space for town functions for such things as public hearings, etc., as needed. 4 aye, 0 noes Carried

7. DESIGNATE OFFICIAL NEWSPAPER

Motion# __ by Councilwoman O'Connor and second by Councilman Gallo, approving the East Aurora Advertiser as the official newspaper for the Town of Wales. 4 aye, 0 noes Carried

8. AUTHORIZE TOWN OFFICIALS TO ATTEND THEIR RESPECTIVE LOCAL ASSOCIATION MEETINGS AT TOWN EXPENSE

Motion # __ by Councilman Newman and second by Councilman Gallo, approving town officials to attend meetings. Out of town expense will require a special request and approval by the Town Board. Detailed receipts and vouchers are required. 4 aye, 0 noes Carried

9. REVIEW TOWN OF WALES PROCUREMENT POLICY – 2026

Motion # __ Councilman Gallo and second by Councilman Newman approving the 2026 Procurement Policy with the change of a few names. 4 aye, 0 noes Carried

10. AUTHORIZE TAX COLLECTOR TO COLLECT TAXES – 2026

Town and County taxes due by March 16th without penalty. Penalties added as follows: if paid on or after March 17th to April 30th inclusive add 7.5%. On May 1st the 7.5% penalty fee is added to the levy, forming the base tax then due, thereafter interest is added to the base at the rate of 1.5% interest per month on the 1st of each month, making 18.78% in all, when unpaid taxes are sold in November. Residents have the option to pay at least one half of the bill, and the remainder can be paid in installments (max. of 4) however, the 7.5% penalty will still be applied to the unpaid balance as of the due date. **School Taxes** are due by Oct. 15th without penalty. Penalties added as follows: 7.5% will be charged from Oct. 16th through Oct. 31st. Nine percent (9%) will be charged from Nov. 1st to Nov. 30th. Last day for payment is Nov. 30th. Unpaid taxes are then returned to the county and added to the county tax roll as a relieved school tax unless paid to the county by Nov. 3th.

Motion# ___ by Councilwoman O'Connor and second by Councilman Gallo, authorizing the tax collector
4 aye, 0 noes Carried

11. AUTHORIZATION TO PAY MILEAGE TO ALL TOWN OFFICIALS

Motion# ___ by Councilman Gallo and second by Councilwoman O'Connor, authorizing the rate of .72.5 cents per mile to all town officials for use of their cars on official town business. This will not apply to mileage from residence to places of performance of official duties. 4 aye, 0 noes Carried

12. APPOINTMENT OF OFFICERS - 2026

- **Building Inspector/ Code Enforcement Officer Daniel Whitehead**
- **Building Inspector/ Code Enforcement Officer Clerk Kate Matthewson**
- **Historian – Patricia Spahn.**
- **Deputy Historian - Sally Davis**
- **Property Manager/Records Management Officer – Melinda Eaton.**
- **Town Attorney – Phyllis Todoro, Esq.**
- **Town Prosecutor – Phyllis Todoro, Esq. / Deputy Rosemary Bapst, Esq.**
- **Supervisor Clerk – Melinda Eaton**
- **Zoning Board & Planning Board Clerk – Michelle Homac**
- **Deputy Supervisor & Emergency Manager – Donald Butcher.**
- **Deputy Town Clerks – Pat Owczarzak and Michelle Homac.**
- **Court Clerk – Christa Dake.**
- **Data Processing Clerk- Melinda Eaton**
- **Town Bookkeeper / Budget Director / Accounting Firm – Drescher & Malecki LLP.**
- **Assessor Dawn Martin**
- **Town Registrar – Melinda Eaton.**
- **Town Building Cleaning – J & M Cleaning Services**
- **Town Constable – Paul Solomon & Scott Zelli. Will discuss under old business #7**
- **Town Engineering - Wendel Engineering**
- **Emergency Manager Donald Butcher**
- **Superintendent of Parks and Cemeteries – William Swyers**
- **Superintendent of Buildings and Grounds – William Swyers**
- **Refuse Clerk – Melinda Eaton.**
- **Cemetery Clerk Melinda Eaton**
- **Fire Inspector Dan Whitehead is pursuing certification**
- **Flood Plan Administrator –**
- **Affirmative Action Officer – Timothy Howard.**
- **Dog Control Officer (Temporary Appointment) – Dan Whitehead**
- **All other appointed positions from 2025 to remain as appointed.**

Motion # ___ by Councilman Newman and second by Councilman Gallo approving the appointments for 2026 as listed above.
4 aye, 0 noes Carried

13. AUTHORIZE PAYMENT OF ASSOCIATION OF TOWNS OF N.Y.S. ANNUAL DUES.

Motion # ___ by Councilwoman O'Connor and second by Councilman Gallo approving the town to pay NYS annual dues.
4 aye, 0 noes Carried

14. TOWN CONTRIBUTION FOR BASIC PERSONAL CELL PHONE USAGE.

Court Clerk & Disaster Coordinator to receive maximum \$25.00/monthly. Building Inspector / Code Enforcement Officer, Highway Superintendent, and Supervisor to receive \$50.00/monthly

Motion # ___ by Councilman Newman and second by Councilman Gallo approving the Cell phone usage for the above listed positions. 4 aye, 0 noes Carried

15. AUTHORIZE PREPAYMENT OF CLAIMS IN ADVANCE OF AUDIT.

Approval to authorize the prepayment of claims in advance of audit on all approved contracts extending over year and at which time payments will be presented at the next regular board meeting for audit.

Motion # ___ by Councilwoman O'Connor and second by Councilman Gallo approving the authorize prepayment of claims in advance of audit. 4 aye, 0 noes Carried

16. AGREEMENT TO SPEND HIGHWAY FUNDS. Approval of agreement to spend highway funds and rates to be paid by highway department for gravel and rental of equipment. Highway Superintendent may advertise for any and all supplies and **spend budgeted funds pursuant to section 284 of the highway law.**

Motion # ___ by Councilwoman O'Connor and second by Councilman Newman approving the highway agreement to spend funds.
4 aye, 0 noes Carried

17. APPOINTMENT OF COMMITTEE CHAIRPERSONS FOR 2026

The Supervisor makes Committee Chairperson appointments and serves as a member of all committees.

- Capital Improvements and Finance – Brenda O'Connor
- Recreation and Youth Services – Donald Butcher.
- Solid Waste, Conservation, Soil, Water – David Newman
- Insurance – David Newman
- Disaster Preparedness – Donald Butcher.
- Highways – Donald Gallo

- Health, Welfare and Senior Services – Brenda O’Connor
- Cemeteries – Donald Gallo
- Buildings and Grounds – Donald Gallo
- Cable Internet TV - Donald Butcher.
- Town Code Changes and Revisions – David Newman

18. Authorize Supervisor to sign contracts with the Boys and Girls Club of Holland for \$4568 the Boys and Girls Club of Elma, Marilla, Wales for \$9137 the Town of Wales Senior Citizens for \$6354 Hearts & Hands for \$1390 Wales Hollow Cemetery Association, \$500, Holmes Hill Cemetery Association, \$1000, South Wales Community Hall \$594 and E.M.W. Little League Baseball, Football and Soccer for \$1096 each. TTAC Swim Club \$500

Motion # ___ by Councilman Newman and second by Councilman Gallo, authorize supervisor to sign the above listed contract with the list organizations. 4 aye, 0 noes Carried

19. Authorize payment of Annual donation to Aurora Adult Day Care Services for \$695

Motion # ___ by Councilman Newman and second by Councilman Gallo, authorize payment of Annual donation to the Aurora Adult Day Care. 4 aye, 0 noes Carried

20. Authorize payment of Annual donation to the Sergeant Mark Rademacher Veterans Post for \$695 and Meals on Wheels for \$1,325.

Motion# ___ by Councilman Newman and second by Councilman Gallo, approving the annual donations for 2026 to the Sergeant Mark Rademacher Veterans Post and Meals on Wheels. 4 aye, 0 noes Carried

21. Set audit dates for all Town Departments, Town Clerk, Court Clerk, Supervisors Clerk and Tax Collector

Motion# ___ by Councilman Newman and second by Councilwoman O’Connor all Department books will be available for time required for this review by January 31st, 2026. 4 aye, 0 noes Carried

22. Resolution to authorize Supervisor to sign contract with Wendel Consulting Services Inc. for 2026 services.

AUTHORIZING RESOLUTION

2026 Services Provided by Wendel Consulting Services Inc.

At a regular meeting of the Town Board of the Town of Wales, Erie County, New York, held on January 13th, 2026 the following Resolution was adopted.

BE IT RESOLVED, that Supervisor Timothy Howard of the Town of Wales, New York, is hereby authorized to sign, submit and execute a contract for engineering services with Wendel Consulting Services Inc. for the calendar year 2026 at an annual retainer fee of \$5,000.00. Project-specific services fee not to exceed \$5,000.00.

Motion# ___ by Councilwoman O’Connor and second by Councilman Newman approving contract with Wendel Consulting Services for 2026 or otherwise approve by the board if exceeds the \$5000. 4 aye, 0 noes Carried

23. Resolution to designate Supervisor as Appointing Officer for 2026 under N.Y.S. Civil Service Law.

RESOLUTION TO DESIGNATE APPOINTING OFFICER FOR 2026

UNDER NEW YORK STATE CIVIL SERVICE LAW.

WHEREAS, New York State Civil Service Law requires a Town to designate an Appointing Officer to comply with the requirements of said law,

NOW, THEREFORE, be it RESOLVED, that Town Board of the Town of Wales does hereby designate the Officer to be Supervisor Tim Howard as the Appointing Officer under the New York State Civil Service Law for 2026, and be it further,

RESOLVED, that a certified copy of this Resolution shall be filed with the Erie County Department of Personnel.

Motion # ___ by Councilman Newman and second by Councilman Gallo approving, Supervisor Tim Howard as the Appointing Officer under the New York State Civil Service Law for 2026. 4 aye, 0 noes Carried

24. Resolution approving the Drescher & Malecki LLP agreement

RESOLUTION FOR ACCOUNTING

WHEREAS, Drescher & Malecki LLP has submitted an Agreement for the year 2026, and

WHEREAS, the Agreement sets forth the professional fees for the services outlined in the Agreement, and

WHEREAS, the services provided by Drescher & Malecki LLP have been very satisfactory for a long period of time providing accounting services to the Town, and

NOW, THEREFORE, be it

RESOLVED, the Town Board does hereby approve the terms and conditions as set forth in a letter dated January 1, 2026, and be it further

RESOLVED, that the Supervisor is authorized to sign the Agreement on behalf of the Town, and be it further

RESOLVED, the Town Clerk is directed to send the letter of approval to Drescher & Malecki LLP.

Motion # ___ by Councilwoman O’Connor and second by Councilman Newman approving the, Drescher & Malecki LLP Agreement for the year 2026. 4 aye, 0 noes Carried

End of Organizational part of the meeting

Motion # ___ by Councilwoman O’Connor and second by Councilman Newman to adjourn to Executive Session to discuss some legal matters pending at 7:18pm 4 ayes 0 noes Carried

Motion # ___ by Councilman Gallo and second by Councilman Newman to return from executive session and continue with the Town Board Meeting. At 7:50pm Supervisor Howard stated no vote was taken

OLD BUSINESS

1. Local Law 3-2025- Comprehensive revisions to Chapter 200

Motion # ___ by Councilman Newman and second by Councilman Gallo to table and discuss at the workshop. 4 ayes 0 noes Carried

2. Local Law 4-2025– Short Term Rentals

Motion # ___ by Councilman Newman and second by Councilman Gallo to table and discuss at the workshop. 4 ayes 0 noes Carried

3. Local Law 5-2025– Solar Energy Systems

TOWN OF WALES

RESOLUTION DECLARING A NEGATIVE DECLARATION

FOR PROPOSED LOCAL LAW NO. 5 OF 2025 – “SOLAR ENERGY SYSTEMS”

WHEREAS, the Town Board of the Town of Wales has considered the adoption of Proposed Local Law No. 5 of 2025, to be codified as Chapter 196, “Solar Energy Systems,” to establish updated regulations for the siting, design, construction, operation, and decommissioning of solar energy systems within the Town; and

WHEREAS the Town Board classified the proposed action as a Type I action under the State Environmental Quality Review Act (“SEQRA”), 6 NYCRR Part 617, and conducted a coordinated environmental review as Lead Agency; and

WHEREAS, the Town Board has thoroughly reviewed the Full Environmental Assessment Form (FEAF), the proposed local law, and all supporting documentation, and has evaluated the potential environmental impacts of the proposed action pursuant to SEQRA; and

WHEREAS, based on this review, the Town Board finds that the adoption of the Solar Energy Systems Local Law will not result in any significant adverse environmental impacts, and that issuance of a Negative Declaration is appropriate;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF WALES THAT:

The Town Board, as Lead Agency, hereby determines that the adoption of Proposed Local Law No. 5 of 2025, "Solar Energy Systems," will not have a significant adverse impact on the environment and hereby issues a **Negative Declaration** pursuant to SEQRA, 6 NYCRR Part 617. The Town Board hereby authorizes the filing, publication, and distribution of the SEQRA Negative Declaration in accordance with the applicable requirements of 6 NYCRR Part 617. This resolution shall take effect immediately.

**TOWN OF WALES
RESOLUTION TO ADOPT LOCAL LAW NO. 5 OF 2025
TO BE KNOWN AS CHAPTER 196 – "SOLAR ENERGY SYSTEMS"**

WHEREAS, the Town Board of the Town of Wales has determined that an update to the Town Code is necessary to establish clear and comprehensive standards for the placement, design, construction, operation, and decommissioning of solar energy systems within the Town; and

WHEREAS, with the assistance of professional planning consultants and the Town Zoning Code Committee, the Town has prepared a draft local law entitled "Solar Energy Systems," to be codified as Chapter 196 of the Code of the Town of Wales; and

WHEREAS, the Town Board duly introduced Proposed Local Law No. 5 of 2025, entitled "A Local Law to Add Chapter 196 – Solar Energy Systems to the Code of the Town of Wales," and held a public hearing on the 12th day of November 2025, during which all interested persons were given the opportunity to be heard; and

WHEREAS, the Town Board, as Lead Agency, completed a coordinated environmental review of this action pursuant to the State Environmental Quality Review Act ("SEQRA"), 6 NYCRR Part 617, and issued a Negative Declaration, determining that adoption of the Solar Energy Systems Local Law will not result in any significant adverse environmental impacts; and

WHEREAS, the Town Board has carefully reviewed and considered all public and agency comments received during the public review process;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Wales hereby adopts **Local Law No. 5 of 2025**, entitled "A Local Law to Add Chapter 196 – Solar Energy Systems to the Code of the Town of Wales"; and

BE IT FURTHER RESOLVED that the Town Clerk is directed to file said local law with the New York State Secretary of State and to undertake all other actions necessary for its lawful filing and implementation.

Roll Call Vote

ROLL CALL

Supervisor Tim Howard Aye
Councilman David Newman Aye
Councilman Donald Gallo Aye
Councilwoman Brenda O'Connor Aye
Councilman Donald Butcher Absent Ayes 4 Absent 1

4. 13748 Big Tree Solar Project

Robert Klavoon - No action for the board this evening. We are still waiting for the noise/sound study from the applicant. We've been asking them for a couple months. They're working on it. The escrow account is under \$1000.00. So, I will reach out to them and let them know.

5. Intro Local Law 7-2025 Battery Storage

Supervisor Howard said we will table it tonight, bring it up at the workshop and fix the language.

Motion# __ By Councilman Newman and second by Councilman Gallo to table and discuss at the workshop, so the language can be corrected. 4 aye, 0 noes Carried

6. Update on Dog Control

Supervisor Howard stated that Mindy and I have both been in ongoing contact with Wyoming County.

a briefing on this and am now waiting for the Wyoming County's Board of Supervisors to vote on. One of the issues they were fearful of is that we would have a hoarding complaint where 40 or 50 dogs were being brought to them. We assured them that our contact with the SPCA, that we would contact them. Our normal average impounds complaints have been two to three dogs per year. As we continued to negotiate this, some suggestions made that if we were to sign with Wyoming County, we might send \$150.00 as incentive. That would be non-reimbursable if we have no dog to drop off, if the dog control officer does drop off a dog it would be one fee of \$50.00. So again, this is just discussion purposes. Our last contract we had was for \$3,700 as our initial contract for dog control plus \$25 a day for boarding. If we can get this Wyoming County contract, it would be a big savings.

7. Constable Position

We had interviews with two new applicants, one of them was former animal control officer for the town of Lancaster before his career in the State Police. The other was a retired sheriff with a wildlife management degree. Both have agreed to help as necessary to handle any dog complaints also. Our Building Inspector has agreed to be listed as the primary Dog Control Officer; he will be registered with the county for contact purposes. So, hourly rate would be treated as the constable's rate. we would pay mileage and the constable pay rate. All of which is significant savings than what we'd paid before. So that's the direction we're going in if the board doesn't object, we'll continue to negotiate with Wyoming County and final approval of whatever comes back from the board. The Constable positions I shared information with the board is we scheduled the interviews. Paul Solomon has been a court officer for about 10 years for the town of Wales.

He's expressed a desire to continue in that position. We have four other applicants for what we've agreed to be two positions which we were hoping for town residents. But it would be my recommendation or motion to the board that we appoint Paul Solomon. Councilman Newman participated in the interview with these next two individuals. William Garland, a retired State Trooper and former animal control officer from Lancaster and Evan Badgley, who is a lifetime resident of the Town of Wales, a former Eagle Scout, an EMT and a Police Officer. That put himself through the Police Academy in Wyoming County and a part-time court Officer in the Town of Arcade in Wyoming County. The recommendation is that those would be the three appointments to the Constable position. Councilwoman O'Connor said she would be recusing herself from this because I've a conflict of interest of professional relationships with them.

Motion# __ By Councilman Newman and second by Councilman Gallo to appoint Paul Solomon as the primary Constable, also appointing William Garland and Evan Badgley as Town constables. 3ayes 0 noes 1 rescued from Councilwoman O'Connor

8. Approving that the Town Prosecutor & Deputy Prosecutor – Rosemary Bapst, Esq will be paid from the same payroll line

Motion# __ By Councilman Newman and second by Councilman Gallo Approving that the Town Prosecutor & Deputy Prosecutor – Rosemary Bapst, Esq will be paid from the same payroll line. 4 aye, 0 noes Carried

Approving Deputy Prosecutor payroll for December for two days at \$300 per day

Motion# __ By Councilwoman O'Connor and second by Councilman Newman approving Deputy Prosecutor payroll for December for two days at \$300 per day. 4 aye, 0 noes Carried

NEW BUSINESS

1. Resolution to post signs on Fish Hill Rd to 5 ton or less due to excess use of heavy truck traffic on a yearly basis

Motion# __ By Councilman Newman and seconded by Councilwoman O'Connor approving the signage for Fish Hill Road for 5 ton or less, due to heavy truck traffic year around. 4aye, 0 noes Carried

Supervisor Howard asked if they would take a look at Carpenter Road? A couple of residents have brought it up and maybe make a similar recommendation if you think it appropriate to post only one side of that road for parking. People traveling the road have trouble getting out with people using that North Country hiking trail and parking on both sides.

2. Approval 1021 the Fence repaired on the east side of the Town Hall parking lot (quote \$2,500.00) Iroquois Fence

The highway department has decided that they can fix it on their own, saving some money once again for the town. We express our appreciation to the highway department for doing that on their own.

COMMUNICATIONS: .

Supervisor Howard, I need to answer a survey from the Maxwell School of Government, part of the University of Syracuse, asking about our utilization of artificial intelligence. There were indications there is suggested the types of government studies that they do that I inquired from them about doing a trust comparison, all other things being equal, Wyoming County versus Erie County. They expressed an interest in doing that. I shared that with Marilla. We're going to share that with other border towns. We had the Association of Government of Erie County Government meetings this week.-- Erie County shared sales tax that the final records from 2025, they exceeded the amount was almost \$100,000 higher than we budgeted which should allow us to put some additional monies back into Reserve accounts.

- East Aurora Advertiser article regarding a board member of accusations from the last meeting .Supervisor Howard So, I didn't see it. I've heard about it.

DEPARTMENT HEADS: ORANGZIATIONS SWFC - Community CPR and Sportsman Raffle

Town Clerk: *Rec'd & filed* Building Inspector/CEO: *Rec'd & filed* Highway Dept: *Rec'd & filed*

REVIEW AND ACTION ON TOWN CLERK'S REPORT:

Motion# __, by Councilman Newman and second by Councilman Gallo, approving the Town Clerk's monthly report for December 2025 as presented. 4 aye, 0 noes Carried

GENERAL FUND BILLS:

Motion # __ by Councilwoman O'Connor and second by Councilman Newman approving payment of the 2025 General Abstract #13 361-409 Total\$12,756.28- \$ 4 aye, 0 noes Carried

HIGHWAY FUND BILLS:

Motion # __ by Councilman Gallo and second by Councilman Newman approving payment of the 2025 Highway Abstract #13 156-167 in the amount of \$9490.43 and abstract #001 001-003 in the amount of \$9,622.59. 4 aye, 0 noes Carried

**ADJOURNMENT In Memory Timothy Penfold Derek Acker,
Christine Jakubowski, Tomasz Racult, Arlene Bogucki and
Peggy Crean**

Motion# __ by Councilwoman O'Connor and second by Councilman Gallo adjourning the meeting at 8:20 pm.

Respectfully submitted,

Melinda Eaton, Town Clerk