



Teacher - Special Education
Wyatt Academy Job Description
Updated: February 2025

Wyatt Academy Values

Wyatt Academy, the most historic K-5 charter school in Denver, serves the Cole and Whittier communities by providing a nurturing and inclusive environment. As a community-focused school, Wyatt supports students and families by offering high-quality education, promoting social-emotional well-being, and providing essential resources, such as a clothing donation program and laundry facilities. Through its core values of community, opportunity, joy, and wonder, Wyatt fosters a space where students can explore their potential, build strong connections, and thrive academically and personally.

Position Summary

The Special Education Teacher at Wyatt Academy serves as one of the point persons for the SPED Program both internally and externally.

Key Responsibilities

- Providing Service Minutes for Students with rigorous instruction to meet IEP goals
- Writing IEPs and holding IEP meetings
- Provides an educational program for students as defined in the students Individualized Education Program (I.E.P.).
- Progress Monitoring quarterly for students on caseload
- Works cooperatively with regular classroom teachers, interpreting the abilities and disabilities of these students, assisting in classroom intervention strategies, modifying general education curricula as necessary, and assisting the student with regular class assignments.
- Communicates regularly with parents and professional staff regarding the educational, social, and personal needs of students.
- Collaborates with the Special Education team in the planning and implementation of service needs
- Completes evaluations and reports for students, as needed
- Collaborates with the MTSS team, as needed
- Completes all reporting, meetings and documentation within the compliance deadline dates
- Supports with accommodations for testing, as needed
- Assists the special education student in making an assessment of his/her abilities and in establishing educational and vocational occupational goals in keeping with these abilities.
- Administers and interprets standardized and informal assessment instruments.

- Demonstrates various teaching techniques that address the multiple intelligences and learning styles.
- Evaluates the success of lessons by determining how students transfer and apply their knowledge base to new information. Utilizes assessment instruments and procedures.
- Uses assessment data to diagnose student needs and plans appropriate instruction.
- Uses current technology for instruction, assessment, and instructional management.
- Facilitates the development of classroom rules, which establish and maintain a safe and secure environment that is conducive to learning.
- Handles student-related problems and shows evidence of seeking supportive help.
- Utilizes strategies for classroom management that emphasize working relationships and cooperation and encourages students to resolve disagreements using problem-solving strategies.
- Evaluates each student's progress and accurately reports and records such progress.
- Completes all required paperwork, including achievement testing, reporting, and school progress reports for clinical meetings.

Qualifications

- Bachelor's degree from an accredited four-year institution. Master's Degree preferred.
- MUST hold a current, valid Colorado teaching license with appropriate Special Education endorsements.
- Experience in charter school and Early College programs preferred.
- Must successfully pass reference checks, background checks and/or licensure verification.
- Proficient in problem-solving and communication.
- Demonstrated ability to exercise a high level of tact and discretion in both internal and external interactions.
- Ability to create and maintain good working relationships with a variety of internal and external constituents.
- Strong attention to detail and organization.
- Ability to work independently and as part of a team.
- Knowledge of Google Suite and computer skills required.
- Knowledge of DPS SPED systems desired
- Completion of READ Act training

Compensation and Benefits

- Salary: Competitive and commensurate with experience.
- This position is Exempt and not eligible for Overtime.
- Benefits: Healthcare, dental, vision, and mental health plans; retirement planning (Colorado PERA); life insurance options; paid time off and school holidays.

Equal Opportunity Employer Statement

Wyatt Academy is an Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, sex, gender, parental status, national origin, age, disability, political affiliation, military service, or any other status protected by law or regulations.