*The following are minutes taken at a meeting of the Board of Directors of:*

# **Estes Park Sanitation District, Larimer County, Colorado**

Date: January 14, 2025

## Meeting Location: 1201 Graves Avenue Suite A

Directors Present: F. R. Houser Todd M. Plummer Jennifer Waters

####  Ryan Leahy

Meeting called to order by: Todd M. Plummer, Chairman

### Secretary to the Board of Directors: Tony Drees, District Manager

Also Present: Thomas Gassmann (TJ), Plant Superintendent

 Davina Gladson, Collections Superintendent

 Rebecca Urquhart, League of Women Voters

Chairman Plummer called the meeting to order at 1:30 p.m.

There was one comment from the general public. Rebecca Urquhart asked if the town was able to bypass treatment of water for emergency use to fight fires. District was unable to answer as that is a question for Town of Estes Park water department.

There were no conflicts of interest noted by Directors.

**A Motion Was Made:** to approve December 10, 2024, minutes.

 Seconded - Motion carried.

Financial statements for the month of December reviewed.

**A Motion Was Made:** to approve Bills Due and Paid.

 Seconded - Motion carried.

Cash and cash investments reviewed.

The agenda was taken out of order to accommodate a video conference with District engineer, Lauren Benton, and Chris Bye with EnviroSim, BioWin modeling maker. Chris shared BioWin model examples and explained its capabilities. He also explained the process and calibration phase of building a model for District. Directors thanked Chris and Lauren for their presentation and time.

 **A Motion Was Made:** to purchase BioWin modeling and technical memorandum for $33,000 with maximum $7,500 for additional testing.

 Seconded – Motion carried

Elkhorn Lodge made no system development fee payment. Interest of 1% per month continues accruing until District receives full payment. Tony reached out to Matt Lowder for an update. Matt stated they have been focusing on updating construction costs and collaborating with potential lenders. They will keep District apprised as details converge.

Tony also reached out to Alan Kusov, representative of Trailborn Rocky Mountains, for a project update. No response received.

2025 Election reviewed. Call for Nominations begin January 26. District will publish and post public notice January 31. Self-nominations are due February 28at 5:00 pm.

TJ reviewed plant activities since last meeting. Flow was up 2.6% compared to last December. The last 10 days of December were up 8% and the first week of January, 12%. In preparation for EQ tank repairs, staff discovered a large residual of magnesium hydroxide. The actual amount cannot be determined until staff enters the tank for Pulse Air system piping repairs. Two years ago, staff switched to a previously used manufacturer due to product cost. Years ago, we experienced residual mag-hydroxide accumulating in the EQ tank when utilizing inferior product. Staff will switch back to the more expensive product that did not present this problem. Staff will shut down the north side of the plant for air piping repairs. Ed Ford, former Plant Superintendent, will assist in deciphering correct valve positioning to operate half the plant. Noah worked his first on-call weekend and did well.

Davina reviewed lines’ activities since last meeting. There were no plugged lines. Just before Christmas, staff found a manhole lid off on Cleave St, which allowed entry of a large rock. Staff removed the rock, repaired the manhole and clearly marked all Cleave St manholes with stakes. Noah started driving the manual transmission dump truck: he is doing well and nicely integrating with staff. Staff has been cleaning and reorganizing the shop. Locates slowed during the holidays but are now increasing.

Tony reviewed office activities since last meeting. Staff was very busy closing year-end and opening new year business. Commercial and Residential billing monopolized staff time.

Chairman Plummer adjourned the board meeting.

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Chairman: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Secretary to the Board Chairman of the Board

 Tony Drees Todd M. Plummer