

Request for Quotes (RFQ)

Voices in the Art (VIA) Final Evaluation **Contractual Part-time Position (November 3, 2025 – February 28, 2026)** **Location: Remote**

The Centre for Immigrant Research at The Immigrant Education Society (TIES) is seeking a skilled and **experienced evaluator** to conduct the final evaluation of the Voices in the Art (VIA) project. The selected consultant will work closely with the Centre to assess project progress, outputs, and outcomes.

About the VIA Project

The Voices in the Arts (VIA) project, led by the TIES Centre for Immigrant Research (TCIR) and funded by Women and Gender Equality Canada (WAGE), is designed to support 2SLGBTQIA+ newcomer youth (ages 14-24). This initiative addresses the unique challenges these youth face as they navigate life in Canada while also requiring additional support related to their sexual orientation and gender identity.

Settlement service providers in Calgary offer limited programs specifically tailored to 2SLGBTQIA+ newcomers, leaving a critical service gap. VIA seeks to fill this gap by using an Arts-Based Engagement Ethnography (ABEE) approach to explore the intersecting identities and experiences of these youth, particularly their encounters with gender-based violence.

Scope of Work

The consultant will provide an objective final evaluation and submit a detailed report to the TIES Centre for Immigrant Research and WAGE.

Responsibilities include:

- **Assessment of Project Context**
 - Conduct a rapid review of academic and grey literature relevant to the project context.
 - Identify and assess the project progress and its targeted outputs and outcomes based on program documentation, processes, and procedures.
- **Development of Evaluation Tools**
 - Create evaluation tools, including questionnaires and interview guides.
- **Data Collection and Analysis**
 - Conduct interviews.
 - Ensure consistent data quality through ongoing audits with TCIR management.
 - Consolidate and synthesize data for analysis and reporting.
 - Identify discrepancies and write recommendations to ensure the project meets its proposed aim, outputs, and outcomes.
- **Reporting**
 - Submit a draft evaluation report by February 14, 2026.
 - Submit the final evaluation report by February 28, 2026.

Timeline

Deadline for proposals: **Friday, October 24, 2025**

Contract awarded: **Monday, November 3, 2025**

Proposal Requirements

Interested consultants should include the following in their proposals:

- A proposed project schedule outlining key milestones.
- A methodology detailing how you will approach the evaluation, including how informal support networks will be accessed.
- Confirmation of availability for the project timeline.
- Demonstrated experience working with diverse groups, including 2SLGBTQIA+ communities.
- Experience in evaluating collective impact initiatives and working within the non-profit sector.

Submission Details

Please email your proposals to:

Kreisha Hilario, kreishahilario@immigrant-education.ca by **Friday, October 24, 2025, at 5:00 PM (MST)**.

We thank all applicants for their interest; however, only one selected provider will be selected.