

NASA SEWP VI Ordering Guide

CATEGORY C

CONTRACT HOLDER Altagrove LLC	CONTRACT NUMBER 80TECH26D0650
AWARD CATEGORY Category C — ITC/AV Mission-Based Services	PERIOD OF PERFORMANCE November 1, 2026 through October 31, 2036

Contract at a glance

NASA SEWP VI (Solutions for Enterprise-Wide Procurement, pronounced “soup”) is a multi-award Government-Wide Acquisition Contract that gives Federal agencies and authorized contractors streamlined access to information technology, communications, audio-visual solutions, and related services.

ABOUT ALTAGROVE

Altagrove designs and delivers mission-ready technology across cloud, artificial intelligence, space, solution integration, cybersecurity, and end-to-end connectivity for defense, intelligence, and civilian Federal customers.

QUICK CONTACT

571-786-6100

info@altagrove.com

www.altagrove.com

Fair Opportunity

FAR

Contractors will be provided a fair opportunity at the individual order level as appropriate per FAR Part 16.505(b), including the SEWP RFQ tools. No documentation for the order selection is required to be submitted with the order. All such documentation is to be maintained by the issuing procurement office.

SEWP VI program contacts

PROGRAM MANAGER

Stephen Fox

steve.fox@altagrove.com

571-786-6079

DEPUTY PROGRAM MANAGER

Argjiro Bako

argjiro.bako@altagrove.com

571-786-2414

ALTAGROVE CONTRACT ADDRESS

590 Grove Street #1109

Herndon, VA 20170

NASA SEWP HELPDESK

help@sewp.nasa.gov

301-286-1478

Monday–Friday, 7:30 a.m.–6:00 p.m. ET

Scope overview

Altagrove's Category C contract supports customized mission- and program-level ITC/AV services. Requirements may combine labor, products, software, cloud capabilities, and other in-scope elements when they form an integrated mission solution.

Mission systems & integration

Architecture, engineering, staging, testing, installation, activation, and platform integration across maritime, aero, land, space, and cyber domains.

Cloud, data & AI

Cloud migration and operations, hosting, data processing and analytics, machine learning, large language models, automation, and decision-support solutions.

Networks & connectivity

Satellite, wireless, terrestrial, and secure network engineering; telecommunications operations; spectrum management; and network management software.

Cybersecurity

Security architectures, zero-trust solutions, cross-domain solutions, cyber engineering, security systems, and mission assurance support.

IT operations & consulting

IT and network operations, computer-facility support, ITC/AV management, consulting, digital government services, and related training.

Custom development

Custom computer programming, software engineering, systems design, configuration, integration, and lifecycle technical services.

PRIMARY NAICS

541330 — Engineering Services

ORDER THRESHOLDS

**Year 1: up to \$2M • Year 2: up to \$10M •
Removed beginning in Year 3**

How to obtain a quote

1

Define the requirement

Prepare the statement of work or performance work statement, specifications, quantities, delivery location, schedule, funding information, and evaluation criteria required by your agency.

2

Request a quote

Use the NASA SEWP Quote Request Tool (QRT), or contact Stephen Fox at steve.fox@altagrove.com or 571-786-6079 and Argjiro Bako at argjiro.bako@altagrove.com or 571-786-2414. Identify Altagrove contract 80TECH26D0650 and Category C.

3

Provide fair opportunity

For orders over the applicable micro-purchase threshold, the ordering Contracting Officer provides fair opportunity under FAR 16.505(b)(1). The issuing office maintains selection documentation; the QRT is recommended.

4

Evaluation and selection

Evaluate responses under your agency's procedures and the solicitation criteria. Confirm scope, price, delivery, funding, security, and any agency-specific approvals.

5

Issue the delivery order

The ordering agency—not SEWP PMO—issues the delivery order. The SEWP PMO reviews, processes, tracks, and forwards the order to Altagrove. Route later order modifications through the SEWP PMO as well.

Start online: <https://www.sewp.nasa.gov/sewpvi/>

Program support and post-delivery assistance

Installation and delivery

Installation and activation requirements will be included in the quote request and delivery order. Altagrove will coordinate delivery and installation schedules to meet each customer’s mission needs and operational requirements. The delivery order will establish the final schedule, location, acceptance criteria, and installation responsibilities.

Warranty and technical/software support

Manufacturer and commercial warranty terms vary by product and solution. The applicable basic warranty, available extended coverage, software maintenance, technical support, response times, and associated pricing will be identified in Altagrove’s quote or supporting documentation. Extended coverage may be added during the applicable commercial warranty period, subject to the quoted terms.

Support contact	Stephen Fox, Program Manager steve.fox@altagrove.com • 571-786-6079 Argjiro Bako, Deputy Program Manager argjiro.bako@altagrove.com • 571-786-2414
Support areas	Warranty, installation, technical/software support, and post-delivery issues

Troubleshooting a problematic order

- 1

Gather the order details

Provide the delivery order number, affected products or services, applicable delivery date, relevant shipping or acceptance information, a brief description of the issue, the requested resolution, and supporting documentation.
- 2

Contact Altagrove

Contact Argjiro Bako at argjiro.bako@altagrove.com or 571-786-2414. Copy the Altagrove Program Manager when escalation or contractual coordination is appropriate.
- 3

Coordinate resolution

Altagrove will investigate with the relevant delivery, manufacturer, technical, or program teams and provide status and corrective actions. If an item cannot be delivered within the scheduled window, Altagrove will notify the issuing Contracting Officer and SEWP PMO within two business days.
- 4

Escalate when needed

For SEWP process or routing assistance, contact the NASA SEWP Helpdesk at help@sewp.nasa.gov or 301-286-1478.

Important ordering notes

- Each ordering agency follows its own internal purchase-request, funding, competition, approval, and delivery-order procedures.
- The ordering Contracting Officer is responsible for scope, fair opportunity, price reasonableness, funding, and agency-specific compliance.
- Any valid Federal agency delivery-order form and associated order number may be used, subject to agency policy.
- Send an overview or bill of materials to help@sewp.nasa.gov when a formal SEWP scope review is needed.
- All delivery-order modifications must be routed through NASA SEWP PMO.

Guide maintenance

This guide is maintained in accordance with Section A.6 of the SEWP VI Statement of Work and the SEWP VI Contract Holder User Manual. Altagrove will publish an updated guide within 10 business days after a contract modification that changes the information presented here.

Contact Altagrove

Program Manager	Stephen Fox • steve.fox@altagrove.com • 571-786-6079
Deputy Program Manager	Argjiro Bako • argjiro.bako@altagrove.com • 571-786-2414
General contact	info@altagrove.com • 571-786-6100 • www.altagrove.com
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