



Sausage Dog Corporation
1113 West Shore Road
Pelee Island, ON
NOR 1M0

Summer Business Co-op Student (Full-Time, Temporary | May–September) Pelee Island, Ontario

Looking to gain hands-on business experience in a unique, island setting? We're seeking a motivated and detail-oriented Summer Business Co-op Student to join our team on Pelee Island for the 2026 season. If you enjoy working with numbers, staying organized, and don't mind swapping traffic for lake views, this could be the perfect fit.

What You'll Be Doing

You'll play a key role in supporting day-to-day business operations, including:

- Managing QuickBooks tasks such as uploading and posting receipts
- Updating and monitoring accounts payable and receivable
- Posting daily sales entries
- Assisting with monthly bank reconciliations
- Preparing monthly balance sheet and income statement comparison reports
- Preparing and filing quarterly HST returns
- Supporting inventory management in Lightspeed POS
- Assisting with bi-weekly payroll processing
- Handling monthly source deductions
- Contributing to marketing and social media initiatives (for those with a creative side)

What We're Looking For

- A student currently enrolled in a Business, Accounting, or related co-op program
- Strong attention to detail and organizational skills
- Comfortable working with numbers and financial data
- Experience with QuickBooks or POS systems is an asset (but not required)
- A positive attitude and willingness to learn (and maybe enjoy island life a little, too)
- The Details
- Full-time, temporary co-op position (May–September)

Location: Pelee Island, Ontario

Note: Candidates must have their own accommodations on the island

How to Apply

Please send your resume to bernie@sausagedog.ca



**Pelee
Grapevine**