



Office Financial Policy

Payment is due at the time services are rendered. For your convenience we accept cash, credit cards, personal checks, money orders and medical flexible spending cards.

Insurance benefits are determined by your employer and not your dentist. Any deductible or estimated co-payment amount will be due at the time of treatment. Insurance is not a guarantee of payment, dental insurance will not pay for all of your costs. Your insurance policy is a contract between you and your insurer. Your insurance and payment are still your responsibility. As a courtesy, we will be glad to file your claim for you if you bring 1. your dental insurance card 2. a valid government issued photo ID, 3. provide us with insureds full name, date of birth and social security number and 4. all required employer information. You will be expected to pay for services in full if our office is unable to verify insurance information before treatment or if the insurance company denies or downgrades payments after services are rendered. If payment for services already rendered has not been paid in full within 45 days, either by you or your insurance company, the remaining balance for treatment is considered due and collectible from you. We reserve the right to turn accounts over 90 days to a 3rd party collection agency.

We reserve the right to charge and collect fees of \$50 for broken/missed appointments that are cancelled or broken without 24 hours notice. Appointments are reserved exclusively for you.

I have read and understand this financial policy.

Signature

Date

Printed Name _____