



FAITH CHRISTIAN FELLOWSHIP
INTERNATIONAL

PO BOX 26, BROKEN ARROW, OK 74013 | (918) 492-5800 | INFO@FCF.ORG

Welcome to the Application Process

We are honored and excited to walk alongside you as you pursue God's calling on your life. Whether you are applying for **ordination** or **licensing**, this application packet is designed to help us get to know you, your calling, and how we can best serve and support your journey.

Inside, you'll find everything you need to complete your application—just be sure to indicate whether you're applying for **ordination** or **license**.

Once we receive your application, a member of our team—our **Member Assistant**—will reach out to ensure everything is complete and to answer any questions you may have along the way. You'll also hear from our **Membership Team Lead** and will be invited to connect with one of our team members for a conversation. Think of it less like an interview and more like a time of connection and vision sharing.

If you have any questions or need assistance at any point, please don't hesitate to reach out to our office. We are here to support you and are believing with you as you take this step of obedience and faith.

We can't wait to see how God continues to use you for His glory!

With gratitude,
The FCF Membership Team



APPLICATION REQUIREMENTS

LICENSING REQUIREMENTS:

- Must be at least 21 years of age
- Must be called of God to minister (Ephesians 4:11)
- Must be involved in the ministry
- Must have completed high school, or equivalent diploma
- Must agree with FCF International Tenets of Faith
- Each calendar year, Continuing Education Units (CEUs) need to be acquired before credentials are renewed with FCF

ORDINATION REQUIREMENTS:

- Must be at least 23 years of age
- Must be called of God to minister (Ephesians 4:11)
- Must be involved in the ministry
 - A. Two years of college or formal Bible training
 - B. Two years in active full-time ministry
 - C. A combination of the above, totaling two years
- Must agree with FCF International Tenets of Faith
- Must complete the entrance exam
- Each calendar year, Continuing Education Units (CEUs) need to be acquired before credentials are renewed with FCF

Please return completed packet with application fee to the following address: PO BOX 26, Broken Arrow, OK 74013 or via email: Info@fcf.org

APPLICATION CHECKLIST

Action will not be taken on any application until the fee and completed forms have been returned to the above mailing or email address.

All completed application packets must include the following:

- ☐ Application form
- ☐ Recent passport-size photograph
- ☐ Application fee of \$397.00
- ☐ Authorization for Criminal records check
- ☐ Recommendation from a person who has known your ministry for two years
- ☐ Recommendation from your pastor or someone who has known you and your ministry for two years.
- ☐ Minister's Agreement to be signed after reading the FCF Tenets of Faith
- ☐ Statement of Ministry
- ☐ Resume - detailed and typed, containing education, employment and ministry history
- ☐ Completed Entrance Exam (Ordination applicants only)

APPLICATION PROCESS

1. The ordination process is not complete until hands have been laid on the applicant at an authorized ordination service.
2. After the completed application has been received and reviewed, a telephone interview will take place. Following the interview, the application will receive a final review for approval (this can take up to 60 days).
3. Ordination recognizes and confers upon approved applicants all the rights and privileges of ministry, including the authority to solemnize marriages, conduct communion, baptisms, burials, and other forms of religious worship and ministerial functions in accordance with the Tenets of Faith of FCF International. To perform marriages, the applicant must comply with state and local laws.

ANNUAL RENEWAL PROCESS

1. All credentials expire annually on the first day of January. The Renewal fee is \$247.00.
 2. Completed renewal forms and renewal fee need to be sent to the FCF International Office in Tulsa and are due on or postmarked before December 31st to avoid a late fee.
 3. A late fee of \$50.00 will be applied to all renewals postmarked after December 31st and will not be processed until the late fee is paid.
 4. Ministers whose application is approved in the last quarter of the year will not pay a renewal fee for the following year.
 5. Credentialed married couples must each complete their own renewal form and fee. (Discount for couples)
 6. Renewal forms will be made available on the FCF International website www.fcf.org starting September 1st.
 7. Ministers whose renewals are not received by FCF International before April 1 will be placed on the inactive list and required to return their certificates.
 8. Ministers are to complete assigned Continuing Education Units (CEUs).
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VISION STATEMENT

We are the premier faith leadership organization. No one should do ministry alone.

MISSION STATEMENT

We are a global family of churches and leaders who are committed to a Spirit-filled life of faith. Through meaningful relationships we provide support and direction so leaders can thrive and walk in their destinies.

CORE VALUES

1. Help people succeed
2. Allow freedom in the Holy Spirit
3. Emphasize family
4. Live a life of faith
5. Practice continuous improvement



CORE VALUES DEFINED

Help people succeed

- We help people succeed by fostering healthy, life-giving relationships and by providing coaching and resources so they can fulfill God's plan.
- Philippians 2:4 | Proverbs 3:27 | Hebrews 6:10 | 1 Thessalonians 5:11

Allow freedom in the Holy Spirit

- Our lives provide a welcoming atmosphere through which the Holy Spirit can be expressed.
- The account, testimony and example of the early Church as recorded in the book of Acts – the outward manifestations and work of the Holy Spirit were commonplace and the expected norm.
- 1 Corinthians 14:1 | 1 Corinthians 14:12 | Mark 16:20


Emphasize family

- Family refers to individual family units as well as the global FCF family as a whole. We foster healthy relationships based on God's love. The family is a safe place that provides a sense of belonging and connectedness.
- Emphasizing family includes the spiritual and natural encouragement of one another and providing mutual care and help for each other.
- We believe the following adage accurately describes our approach to emphasizing family:
 - Healthy leader
 - Healthy family
 - Healthy ministry
- Individual families - Ephesians 6:1-4 | Proverbs 23:24 | Deuteronomy 6:6-7 | 2 Chronicles 20:13
- The FCF Family - Galatians 6:10 | Hebrews 13:1 | 1 Timothy 3:15 | Ephesians 2:19-22

Live a life of faith

- Ephesians 2:8-9 | Proverbs 3:5 | 1 Corinthians 2:5 | Mark 11:22 – 24
- We are devoted to a lifestyle of responding to the grace of God through believing and proclaiming.
- Through a vibrant relationship with God through His Son, we live according to who we are in Christ by the enabling power of the Holy Spirit. We whole-heartedly place our trust in God and His Word as we bring the gospel of Jesus Christ to others.
- Ephesians 2:8-9 | Proverbs 3:5 | 1 Corinthians 2:5 | Mark 11:22-24

Practice continuous improvement

- We relentlessly pursue constant learning, growth and development because of their dynamic impact on us (personally), the processes we utilize and our organization as a whole.
 - 2 Peter 3:18 | 1 Corinthians 15:58 | Colossians 3:23-24 | Philippians 3:13-14
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TENETS OF FAITH

The program and activities of Faith Christian Fellowship International shall be based upon and always shall be consistent with the following beliefs:

- The Bible is God's Word to all people. The Bible in its entirety is the inspired Word of God and the infallible rule of faith and conduct.
- There is one God manifested in three persons: The Father, Son, and Holy Spirit.
- Satan has power over those who have not accepted the gift of salvation.
- God is all-powerful, all-knowing, ever-present, unchanging, completely worthy of our trust and above all, holy. It is in Him that we live, move and exist. God is good. He is our Father. He is loving, compassionate and faithful to His people and His promises.
- Jesus Christ is the only begotten Son of God. He was conceived of the Holy Spirit, born of the Virgin Mary, was crucified, died, was buried, was resurrected, ascended into Heaven, and is now seated at the right hand of God the Father. He is true God and true man.
- We believe in the baptism in the Holy Spirit given at Pentecost. He is the promise of the Father for all believers as a definite endowment of power for service. The Holy Spirit is manifested through a variety of spiritual gifts to build and sanctify the Church.
- The resurrection of the dead, the eternal life of the saved, and the eternal punishment of the lost.
- Personal salvation of believers through the shed blood of Jesus Christ.
- Sanctification through the Word of God and by the Holy Spirit in personal holiness, purity of heart and life.
- Divine healing, through faith in the Name of Jesus Christ and that healing is included in His redemptive work.
- The soon-coming personal return of the Lord Jesus Christ.



LICENSE & ORDINATION APPLICATION

Please include a photo and a resume (complete education, employment, and ministry history) with this application. If you are credentialed with other organizations, include copies of certificates with the resume.

ATTACH
PHOTO
HERE

APPLICATION FEE: \$397.00 application fee

I am applying for (choose one): ☐ Licensing ☐ Ordination

PERSONAL INFORMATION (Please Print or Type)

Name: _____ Email: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____ DOB: _____

Street Address: _____

Cell Phone: _____ Work Phone: _____

Do you want your information included in our directory? (only made available to current members) ☐ Yes ☐ No

Preferred Contact Method? ☐ Text ☐ Email ☐ Phone ☐ Mail Are you a citizen or legal resident? ☐ Yes ☐ No

Date you were born again: _____ Date you were filled with the Holy Spirit: _____

Are you: ☐ Single ☐ Married ☐ Divorced ☐ Widowed

Spouse's Name: _____ Spouse's DOB: _____ Anniversary: _____

PREVIOUS MINISTERIAL EXPERIENCE

Name of Organization: _____ Start Date: _____ End Date: _____

Type of Credential: ☐ License ☐ Ordination

Description of previous ministerial experience:

Have you ever had any civil or criminal proceedings against you? ☐ Yes ☐ No If yes, please explain on a separate sheet of paper.

What is the best way FCF can maintain a relationship with you? ☐ Meetings ☐ Calls ☐ Emails ☐ Other

Which area in your personal life has the greatest need? _____

And in your ministry? _____

PRESENT MINISTRY INFORMATION

With what other ministerial organization (if any) do you currently hold credentials?

Name of Organization: _____

Type of credential: License ☐ Ordination ☐

Name, address and telephone number of the ministry in which you are working:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Email: _____ Website: _____

Size of congregation (if this is a church): _____

Are you currently in an officially recognized ministerial position? ☐ Yes ☐ No

Present primary field of ministry. Check One:

- | | | | |
|---------------------------------------|---|--|----------------------------------|
| <input type="checkbox"/> Pastor | <input type="checkbox"/> Youth Minister | <input type="checkbox"/> Administrator | <input type="checkbox"/> Helps |
| <input type="checkbox"/> Asst. Pastor | <input type="checkbox"/> Children's Minister | <input type="checkbox"/> Music | <input type="checkbox"/> Teacher |
| <input type="checkbox"/> Evangelist | <input type="checkbox"/> Other, please describe | | |

Are you: ☐ Full-Time ☐ Part-Time

What church do you presently attend? _____

What are your current ministry responsibilities?

Your Pastor's Name: _____

Church Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Email: _____ Website: _____

Describe the call of God on your life and the vision for accomplishing this.

Have you ever personally been involved in a church split? ☐ Yes ☐ No *If yes, please explain on a separate sheet of paper.*

INVOLVED IN ANY WORK OUTSIDE THE MINISTRY? PLEASE ANSWER THE FOLLOWING:

In what type of employment are you involved in? _____

How many hours per week do you work at this job? _____

Do you plan to attend an FCF Conference in the future? ☐ Yes ☐ No

Are you or your ministry interested in financially contributing to the global vision of FCF? ☐ Yes ☐ No

IF YOU ARE A SENIOR PASTOR, PLEASE ANSWER THE FOLLOWING QUESTIONS:

Did you: ☐ Start the Church ☐ Take an existing work ☐ Other Explain other: _____

Date of first service: _____ Length of time in this pastorate: _____

Why have you chosen FCF International for ministerial credentials?

We love to serve you and network with other ministers. Would you like to schedule a time to have one of our FCF leaders to come and speak in your church? ☐ Yes ☐ No

SIGNATURE

I certify that this application is filled out honestly and to the best of my ability.

Signature

Date



AUTHORIZATION FOR CRIMINAL RECORDS CHECK

I, _____, hereby authorize Faith Christian Fellowship International Church to have the following background check screening reports processed through the agency contacted by the church and/or its agent or representative for employment or volunteer purposes: Application Verification, National Criminal Report, Sexual Abuse Registry and County Court Report.

I am aware that the background check screening report to which I consent to may include information obtained from a variety of sources, including but not limited to government agencies, and others. I am aware that I may obtain a complete disclosure of the nature and scope of any report prepared about me if I make a written request to Faith Christian Fellowship International Church within a reasonable time after I execute this authorization.

I understand that a photocopy or facsimile of this signed document shall be considered as valid as an original.

PLEASE PRINT

Full Name: _____

All other names that have been used (ex: Maiden Name):

Social Security Number: _____

DOB: _____ State of Birth: _____ Gender: ☐ Female ☐ Male

Address: _____

City/State/Zip: _____ County: _____





MINISTER'S AGREEMENT

I am in accord with all the tenets of faith, vision, mission, core values and the credentialing requirements of Faith Christian Fellowship International Church, Inc. I will always conduct myself in a manner becoming to Christ Jesus and His Kingdom; in word, in spirit and in conversation. I will never give cause for accusations to be made against me in conduct of my personal affairs or public ministry. I am willing to accept counsel and advice from Faith Christian Fellowship International, submitting myself in love, understanding that Faith Christian Fellowship International has the authority to revoke my ministerial rights and privileges if my conduct becomes reproachful.

Philippians 2:4 | Proverbs 3:27 | Hebrews 6:10 | 1 Thessalonians 5:11

Signature

Date



STATEMENT OF MINISTRY

Complete this form to establish that you will be, or currently are, involved in ministry

IMPORTANT INFORMATION:

☐ If you, the applicant, are a senior pastor or president of a ministry, check here and proceed directly to Section Two.
Complete Section Two for yourself.

☐ If you, the applicant, are in any other ministry position, Section One and Section Two are to be completed by the person directly responsible for your involvement in the ministry, i.e., the president of a ministry, the pastor of a church, etc.

Section One:

_____ (applicant's name) will be

working with us in the following capacity: *(Please be as detailed as possible)*

Section Two:

Effective on the following date: _____

Name (please print): _____ Phone: _____

Organization: _____ Position: _____

Address: _____

City/State/Zip: _____

Signature

Date

ASSESSMENT

The following section is an assessment as well as a self-evaluation. The FCF Tenets of Faith are laid out for you to read. The Word of God asks, "Can two walk together, except they be agreed?" Amos 3:3. As an Ordination applicant you need to know what we believe and we need to know what you believe. Then, when we are in agreement, we can walk together. You will need to write a paragraph explaining your belief and stand on each point, including a scriptural reference. This assessment will need to be submitted along with the other required elements of the Ordination Application. (Use separate sheet of paper if needed)

1. The Bible is God's Word to all people. The Bible in its entirety is the inspired Word of God and the infallible rule of faith and conduct.

2. There is one God manifested in three persons: The Father, Son, and Holy Spirit.

3. Satan has power over those who have not accepted the gift of salvation.

4. God is all-powerful, all-knowing, ever-present, unchanging, completely worthy of our trust and above all, Holy. It is in Him that we live, move and exist. God is good. He is our Father. He is loving, compassionate and faithful to His people and His promises.

5. Jesus Christ is the only begotten Son of God. He was conceived of the Holy Spirit, born of the Virgin Mary, was crucified, died, was buried, was resurrected, ascended into Heaven and is now seated at the right hand of God the Father. He is true God and true man.

6. We believe in the baptism in the Holy Spirit given at Pentecost. He is the promise of the Father for all believers as a definite endowment of power for service. The Holy Spirit is manifested through a variety of spiritual gifts to build and sanctify the Church.

7. The resurrection of the dead, the eternal life of the saved and the eternal punishment of the lost.

8. Personal salvation of believers through the shed blood of Jesus Christ.

9. Sanctification through the Word of God and by the Holy Spirit in personal holiness, purity of heart and life.

10. Divine healing, through faith in the Name of Jesus Christ and that healing is included in His redemptive work.

11. The soon-coming personal return of the Lord Jesus Christ.



RECOMMENDATIONS

In 1 Timothy 3:1-7, it describes the qualifications of those who serve as “overseers” in the body of Christ. These qualities focus on strong character and ministry experience. In addition to the Bible’s standards of what an “overseer” should be, we also believe that accountability is the safeguard for your integrity. Because of this, we ask for two people to complete the Recommendation Forms before we can process your application for Licensing or Ordination. The recommendations we receive will be two more affirmations of your readiness to take this important step in ministry and serve as endorsements to us that you are equipped for this spiritual responsibility.

The persons doing the recommendation should know and recognize the call of God on your life. One recommendation form should be completed by someone who knows you on a personal level (a friend, co-worker, or a non-immediate family member). The other recommendation form should be filled out by your pastor or a member of your church’s pastoral staff. We believe in the importance of the local Church and the role it plays in every believer’s life. Your pastor(s) are on the front-lines of your life, both spiritually and naturally. They will be the ones who attest that your personal qualities, character and spiritual gifts are suitable for an ordained ministry. They will also demonstrate an understanding of your leadership role in the life of the church, style of ministry and personal and vocational goals. We believe they are the strongest voice to commend you and that you have shown evidence of the calling, qualification and authority found in Scripture.

The recommendation forms need to be submitted by the person doing the recommendation and sent directly to FCF Int’l office via standard mail or email.

LICENSING VS. ORDINATION

WHAT’S THE DIFFERENCE?

In plain legal terms, if you are licensed you can perform a funeral service. If you are ordained you can perform a funeral service and a wedding ceremony. However, through our processes here at FCF the easiest way to communicate the difference is as follows:

LICENSING OVERVIEW: If you are pursuing being licensed and meet the aforementioned criteria, you know you have a call of God on your life but are still delineating what exactly you are called to and the how-tos.

ORDINATION OVERVIEW: If you are pursuing ordination and meet the aforementioned criteria, you know what specifically God has called you to do and are actively pursuing a plan of identified steps or continuing on in an already established ministry, church or organization.



RECOMMENDATION FOR ORDINATION

Please type or print

Name of Applicant: _____

The above-named person is applying for Ordination with Faith Christian Fellowship International. The questions listed below should be answered honestly and completely, for serious consideration will be given to your answers.

Our files are confidential so please complete this form to the best of your ability. Then, return it to our office at PO BOX 26, Broken Arrow, OK 74103 or email to info@fcf.org. Thank you.

1. How long have you known the applicant? _____

2. Do you feel you know the applicant well enough to evaluate his/her eligibility for Credentials? ☐ Yes ☐ No

3. What is your relationship to the applicant? ☐ Friend ☐ Pastor ☐ Other Is your relationship: ☐ Casual ☐ Intimate ☐ Professional

4. In your opinion, does the applicant exhibit a call to the ministry? ☐ Yes ☐ No ☐ Do not know

Explain your answer: _____

5. Is the applicant currently involved in active ministry? ☐ Yes ☐ No ☐ Do not know

6. Does the applicant have the trust and respect of fellow Christians? ☐ Yes ☐ No ☐ Do not know

7. Pulpit Experience/Preaching and Teaching

- ☐ Well-experienced
- ☐ Light experience
- ☐ No experience
- ☐ Do not know

8. Work habits (in the ministry)

- ☐ Very industrious; does more than required
- ☐ Satisfactory
- ☐ Enough to get by
- ☐ Does less than expected

9. Ability to withstand pressure

- ☐ Tolerates pressure well
- ☐ Average tolerance/usually remains calm
- ☐ Easily irritated
- ☐ Cannot handle pressure
- ☐ Do not know

10. Personal organization

- ☐ Conscientious, tidy, clean
- ☐ Fairly neat
- ☐ Tends to be disorderly
- ☐ Disorderly and untidy
- ☐ Do not know

11. Response/attitude toward authority

- ☐ Helpful and cooperative
- ☐ Usually responsive
- ☐ Resentful of authority
- ☐ Not cooperative/very resentful
- ☐ Do not know

12. Marriage and Family

- ☐ Attentive to spouse and children
- ☐ Spouse/children take a back seat to work/ministry
- ☐ Neglects spouse and children
- ☐ Do not know

13. Emotional Stability

- ☐ Self-controlled and mature
- ☐ Usually stable
- ☐ Moody and changeable
- ☐ Many uncontrolled periods/unstable

14. To your knowledge is the applicant currently involved in any heresy? ☐ Yes ☐ No

If yes, explain: _____

15. Does the applicant demonstrate all the following: positive attitude, sincere love for people, emotional stability, spiritual maturity, and commitment? ☐ Yes ☐ No

16. In what ministerial position(s) within the local church is the applicant presently serving?

17. Explain why the applicant should or should not be credentialed through Faith Christian Fellowship International.

LICENSING OVERVIEW: Legally, can perform a funeral service; applicant knows that they have a call of God on their life but are still delineating what exactly they are called to and all of the how-tos.

ORDINATION OVERVIEW: Legally, can perform a funeral service and wedding ceremony; applicant knows what specifically God has called them to do and are actively pursuing a plan of identified steps or continuing on in an already established ministry, church, or organization.

I recommend the applicant for License: ☐ Yes ☐ Yes, with reservations ☐ No if no, please explain in separate area

I recommend the applicant for Ordination: ☐ Yes ☐ Yes, with reservations ☐ No if no, please explain in separate area

Name: (please print) _____

Signature: _____

Address: _____

City/State/Zip: _____ Telephone: _____

Email: _____

If you are a credentialed minister, please complete the following:

Ministry Name: _____

Your position: _____

Organization you are credentialed with: _____

Year of credentialing: _____

Our files are confidential so please complete this form to the best of your ability, then return it to our office at PO BOX 26, Broken Arrow, OK 74013. Thank you.