



SEWERAGE DISTRICT NO. 1
OF THE
Parish of Tangipahoa

15481 West Club Deluxe Road • Hammond, LA 70403
(985) 542-8877

PURSUANT TO PUBLIC NOTICE, THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SEWERAGE DISTRICT OF TANGIPAHOA WAS HELD ON JULY 21, 2025 @ 5:00 P.M., AT THE CLAUSEN BUILDING, 15485 W. CLUB DELUXE ROAD HAMMOND, LOUISIANA 70403.

PRESENT: JUSTIN PROCTOR, BJ COUVILLION, JAMES MILLER, SAMMY RICHMOND, DAVID FUGARINO AND SAMMY RICHMOND

ALSO PRESENT: JASON HOOD, GENERAL MANAGER; JAY PITTMAN OF SPANGLER ENGINEERING; RANDI MATTHEWS OF TAYLOR AND MATTHEWS, CPA; BRAD CASCIO, ATTORNEY FOR THE DISTRICT; TREY SANDERS AND CONNOR COLLURA WITH HANNIS T. BOURGEOIS, CPA.

ABSENT:

- I. CALL TO ORDER: (JUSTIN PROCTOR)**
- II. ROLL CALL: (COURTNIE SCAFIDEL)**
- III. APPROVAL OF THE MINUTES FROM JUNE 16, 2025, MEETING.**

There was a motion made by BJ Couvuillion to and second by David Fugarino to approve minutes from the June 16, 2025, meeting.

Vote all in favor, no nays.



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IV. MANAGER'S REPORT. (JASON HOOD)

*******Documents were provided to each board member for review. *******

June's permit total was 197 and 31 of those were new addresses.

Clearwater Utilities has just completed some repairs in Avalon Terrace under our maintenance contract. They replaced a failing manhole along with close to 400 feet of sewer pipe that was failing due to bellies in those lines. There were several residents that were experiencing repeated backups and overflows due to these issues.

Our maintenance and operations crews have been working hard to keep up with regular maintenance issues and repairing occasional damage from boring crews and other wear and tear failures.

V. FINANCIAL REPORT AND REVIEW. (RANDI MATTHEWS)

****Documents were given to each board member for review. ****

Interest income is down as we expected and there were some expenses this month for legal and accounting fees, along with some lift station repairs. There were also some expenses that went to Tangipahoa Parish Government for the new storage building that we split with the parish. We also had some reimbursements from the water sector grant, bringing us to a net loss for the month of \$180,563.00. Year to date we are just under our budgeted amount by around \$12,000.00, making us in the red for the year. (Jason) We are all reimbursed for the Water Sector round 2 but the bank statements do not reflect these reimbursements for the month.



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There was a motion made by **BJ Couvillion** and second by **James Miller to** approve the financial report.

Vote all in favor, no nays.

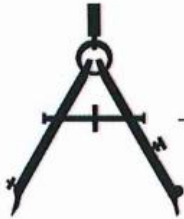
VI. ENGINEERS REPORT (JAY PITTMAN)

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Spangler Engineering, LLC

CONSULTING CIVIL ENGINEERS

T. C. Spangler, Jr., P.E.
Jay C. Pittman, P.E.
Mitchell D. Roniger, P.E.

ENGINEER'S REPORT

To: TPSD1 Chairman
& Board Members
Sewerage District No.1 of Tangipahoa Parish
15485 W. Club DeLuxe Road
Hammond, Louisiana 70403

From: T. C. Spangler, Jr., P.E. / Jay C. Pittman, P.E.

Date: July 21, 2025

Projects/Status:

1. **BOND PROJECTS [Series 2017 & Series 2020]** – “Priority List” adopted 12/16/2019 (\$14.9M = \$8.885M Series 2017 + \$4.9M Series 2020 + \$1.115M TPSD1 Cash on Hand). Status of all bond projects:
 - i. **Haven LS & FM Improvements** – See below.
 - ii. **Northwest WWTP Improvements** – See below.
 - iii. **Water Sector Round 2 Sewer Improvements** – See below.
2. **Water Sector Program (Division of Administration) – Round 1:**
 - a. **Haven LS & FM Improvements – Clearwater Utilities, LLC**
 - i. Lien Period Expired – All complete
 - ii. **Recommend approval of Final Pay Estimate No. Four (4) for \$38,235.00 (TPSD - \$38,235.00) (to be handled under agenda item)**
3. **Water Sector Program (Division of Administration) – Round 2:**
 - a. **Northwest WWTP Improvements – L. King Company, LLC**
 - i. Lien Period Expired – All complete
 - ii. **Recommend approval of Final Pay Estimate No. Ten (10) for \$72,864.26 (TPSD - \$72,864.26) (to be handled under agenda item)**
 - b. **Water Sector Round 2 Sewer Improvements – Lawson-Bonet**
 - i. No contractor pay request this month
 - ii. Awaiting expiration of the 45-day lien period.



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4. Water Sector Program (Division of Administration) – Phase 2:

c. Ponchatoula High School Regional WWTP Improvements

- i. A meeting was held between Tangipahoa Parish School System (TPSS), TPSD, and Spangler Engineering. Of the \$1,842,100 grant award, TPSD will be responsible for \$1,215,786 (66%) and TPSS will be responsible for \$626,314 (34%). The total project award is \$7,085,000.
- ii. The project involves constructing a new 300,000 GPD, three-cell aerated lagoon at Ponchatoula High School. It includes the consolidation and closure of two existing TPSD WWTPs: Brookfield WWTP (currently under a DEQ compliance order) and Pecan Trace WWTP.
- iii. The two existing WWTPs will be decommissioned and consolidated via force mains into the new WWTP at Ponchatoula High School.

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- iv. TPSS will donate the property and TPSD will assume responsibility for the new treatment facility upon project completion.
- v. Awaiting soil boring information; Jurisdictional determination (JD) has been submitted to USACOE for review/approval; USACOE permitting will follow. Applying for an expedited **preliminary** permit limit determination from LADEQ.



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5. Self-funded/Immediate Projects:

- a. **Green Acres WWTP Improvements (DEQ Compliance) –**
 - i. Potential tie-in from TPSS. Consolidation of Hammond Eastside and Hammond High. Capacity fee and tie-in information has been provided to TPSS.
- b. **High Flow Containment – SE WWTP – On hold**
- c. **East Natalbany WWTP Improvements (LDH/DEQ Compliance)**
 - i. No updates this month
- d. **Airport Road Lift Station & Force Main Improvements**
 - i. Construction in progress (43.36% Complete; 75% Contract Time)
 - ii. Contractor is currently fusing and boring force main beginning at Gorman Road proceeding south toward the lift station site. Contractor has installed 5,257 linear feet of 6" FM (2,643 LF remaining). Pumps and controls to be supplied by TPSD. Wet well has been installed. Well pointing has been installed for gravity sewer installation to Miller Lane LS. Spangler Eng and Entergy met regarding "best fit" route for new electrical service. Daily weather has impacted construction schedule.
 - iii. **Recommend approval of Partial Pay Estimate No. Three (3) for \$110,972.92 (TPSD - \$110,972.92)**
 - iv. **Recommend approval of Additive Change Order No. One (1) for \$172,800.00** for inclusion of 12" gravity sewer to Airport Road, based on current available property access from Southern Tire Mart and long-term development along Airport Road corridor.

6. LaDEQ/LDH Compliance:

- a. Southeast – No update this month
- b. Green Acres - See above for project update.
- c. Brookfield – To be handled under Water Sector Phase 2
- d. Northwest – See above for project update
- e. Bankston - No update this month
- f. Bedico – Ammonia within permitted limits
- g. Velma - Addressing via WSP – Round 2 Project (by others)
- h. East Natalbany – see above for project update

6. REQUISITIONS –

- i. **Recommend approval of Clearwater Utilities, LLC FINAL Pay App #4– FINAL Pay Estimate No. Four (4) – The Haven Lift Station & Force Main Improvements = \$38,235.00 (TPSD - \$38,235.00)**
- ii. **Recommend approval of L. King Company, LLC FINAL Pay App #10– FINAL Pay Estimate No. Ten (10) – Airport Road Lift Station and Force Main Improvements = \$72,864.26 (TPSD - \$72,864.26)**
- iii. **Recommend approval of Lawson-Bonet Construction, Inc. Partial Pay App #3– Partial Pay Estimate No. Three (3) – Airport Road Lift Station and Force Main Improvements = \$110,972.92 (TPSD - \$110,972.92)**
- iv. **Recommend approval of associated Spangler Engineering Invoices**
Spangler Inv. 25-87 = \$1,901.61 (The Haven LS & FM Improvements); Spangler Inv. 25-88 = \$4,932.45 (Airport Road LS & FM Improvements)



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Respectfully Submitted,



Jay C. Pittman, P.E.

cc: Mr. Jason Hood, TPSD1 General Manager



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REQUEST FOR THE APPROVAL OF ADDITIVE CHANGE ORDER #1 FOR THE INCLUSION OF THE 12" GRAVITY SEWER TO AIRPORT RD LIFT STATION IN THE AMOUNT OF \$172,800.00. (JAY PITTMAN)

*******Documents were provided to each board member for review. *******

There was a motion made by **Sammy Richmond and** second by **David Fugarino to** approve additive change order number 1.

Vote all in favor, no nays.

REQUEST FOR THE APPROVAL OF SPANGLER ENGINEERING INVOICES 25-87 IN THE AMOUNT OF \$1,901.61 AND 25-88 IN THE AMOUNT OF \$4,932.45. (JAY PITTMAN)

*******Documents were provided to each board member for review. *******

There was a motion made by **BJ Couvillion and** second by **Sammy Richmond to** approve Spangler Engineering Invoices 25-87 and 25-88.

Vote all in favor, no nays.

VII. APPROVAL OF PAY REQUISITION NO. 10, FINAL FOR RETAINAGE TO L. KING CO. IN THE AMOUNT OF \$72,864.26 FOR WSP RD. 2 NORTHWEST WWTP IMPROVEMENTS PROJECT. (JAY PITTMAN)

*******Documents were provided to each board member for review. *******



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There was a motion made by Sammy Richmond second by James Miller to approve the payment of requisition number 10 in the amount of \$72,864.26.

Vote all in favor, no nays.

VIII. APPROVAL OF PAY REQUISITION NO. 4, FINAL RETAINAGE TO CLEARWATER UTILITIES IN THE AMOUNT OF \$38,235.00 FOR WSP RD 1 THE HAVENS LIFT STATION AND FORCE MAIN IMPROVEMENTS PROJECT . (JAY PITTMAN)

*******Documents were provided to each board member for review. *******

There was a motion made by Sammy Richmond second by David Fugarino to approve the payment of requisition number 4 in the amount of \$38,235.00.

Vote all in favor, no nays.

IX. APPROVAL OF PARTIAL PAY REQUEST NO. 3 IN THE AMOUNT OF \$110,972.92 TO LAWSON BONET CONTRACTORS FOR AIRPORT RD LIFTSTATION AND FORCE MAIN IMPROVEMENTS PROJECT. (JAY PITTMAN)

*******Documents were provided to each board member for review*******

There was a motion made by Sammy Richmond and second by David Fugarino to approve partial pay estimate number 3 in the amount of \$110,972.92.

Vote all in favor, no nays.



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X. APPROVAL OF THE LOUISIANA COMPLIANCE QUESTIONNAIRE FOR THE 2024 ANNUAL AUDIT. (JASON HOOD)

******Documents were provided to each board member for review******

There was a motion made by **BJ Couvillon** and second by **James Miller** to approve the Louisiana compliance questionnaire.

Vote all in favor, no nays.

XI. PRESENTATION OF THE FY 2024 FINANCIAL AND AUP AUDIT REPORTS. (TREY SAUNDERS)

******Documents were provided to each board member for review******

Trey provided the board reports of the 2024 audit and the state side agreed upon procedures.

In the AUP report there were no issues with internal controls or compliance and there were no exceptions in the audit.

He went over the financials from the audit and pointed out that the audit produced a clean unmodified opinion. During the audit they did not identify any deficiencies in internal controls, compliance or financial statements. He pointed out capital assets and investments increase in 2024. He stated it was a very clean audit and the report was filed on time making this a clean and unmodified report.

XII. MEMBER PRIVILEGES.

XIII. ADJOURNEMENT

There was a motion made by **BJ Couvillon** and second by **Sammy Richmond** to adjourn the meeting.

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