



SEWERAGE DISTRICT NO. 1
OF THE
Parish of Tangipahoa

15481 West Club Deluxe Road • Hammond, LA 70403
(985) 542-8877

PURSUANT TO PUBLIC NOTICE, THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SEWERAGE DISTRICT OF TANGIPAHOA WAS HELD ON NOVEMBER 17, 2025 @ 5:00 P.M., AT THE CLAUSEN BUILDING, 15485 W. CLUB DELUXE ROAD HAMMOND, LOUISIANA 70403.

PRESENT: JUSTIN PROCTOR, BJ COUVILLION, JAMES MILLER, SAMMY RICHMOND AND DAVID FUGARINO.

ALSO PRESENT: JASON HOOD, GENERAL MANAGER; JAY PITTMAN OF SPANGLER ENGINEERING; RANDI MATTHEWS OF TAYLOR AND MATTHEWS, CPA AND BRAD CASCIO, ATTORNEY FOR THE DISTRICT.

ABSENT:

- I. CALL TO ORDER: (JUSTIN PROCTOR)**
- II. ROLL CALL: (COURTNIE SCAFIDEL)**
- III. APPROVAL OF THE MINUTES FROM OCTOBER 20, 2025, MEETING.**

There was a motion made by **BJ Couvillion** and second by **Sammy Richmond to** approve minutes from the October 20, 2025, meeting.

Vote all in favor, no nays.



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IV. MANAGER'S REPORT. (JUSTIN PROCTOR)

*******Documents were provided to each board member for review. *******

October's permit total was 167 and 16 of those are new addresses.

We are now operating the Woodlands Subdivision sewerage system. We have completed construction of the access road to the treatment plant. This will allow us to get our equipment to the facility to properly maintain the STP. Clearwater Utilities inspected the main lines and manholes with their TV camera. They identified a few problems with the collection system. They have already completed the small point repairs. I have sent in the permit transfer paperwork to LaDEQ. This will add almost 100 new customers starting January 2026.

Bankston WWTP has been part of our CCO for several years. The issues at this WWTP will need to be addressed before penalties are imposed by DEQ. I have been trying to identify where we may be able to secure funding to help with this expense and ultimately decided to apply for Capital Outlay funds from the state. A few weeks ago, Courtnie and I submitted an application for Capital Outlay funds to cover 75% of the rehab expenses. Should we be awarded the funds we will be responsible to match 25% of the rehab expenses. I have accounted for that match in the proposed 2026 budget which will be covered later with a specific agenda item.

V. FINANCIAL REPORT AND REVIEW. (RANDI MATTHEWS)

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We will look at the profit loss statement for October. The total amount of income that came in for the month was \$315,136; no sewer capacity assessment fees were collected for this month. There were a couple of expenses listed under major lift station repairs, that were approved last month including Avalon Terrace lift station, and clearwater utilities and for the water sector grant where we were reimbursed 73,987. Putting us in the red for the month, \$70,511. In terms of the profit and lost budget versus actual, this will show you where you are for the year to date. Our revenues in total are pretty much in line with what we budgeted at \$3,586,749. We will amend this budget next month to get closer to our five percent margin that we're allowed under the audit. So, stay tuned for that. You will also see that total expenses are \$6,218,547. And of course, we are over budget because we had all the water sector projects. You can also see that we collected 1,831,551. That puts us at a net loss on the year to date of about \$799,900. To put that into perspective from a casual standpoint, you would add back depreciation of \$22,000, so you would actually have come out of pocket about \$570,000 for the year.

There was a motion made by David Fugarino and second by BJ Couvillion to approve the financial report.

Vote all in favor, no nays.

VI. ENGINEERS REPORT (JAY PITTMAN)

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Spangler Engineering, LLC

CONSULTING CIVIL ENGINEERS

T. C. Spangler, Jr., P.E.

Jay C. Pittman, P.E.

Mitchell D. Roniger, P.E.

ENGINEER'S REPORT

To: TPSD1 Chairman
& Board Members
Sewerage District No.1 of Tangipahoa Parish
15485 W. Club DeLuxe Road
Hammond, Louisiana 70403

From: T. C. Spangler, Jr., P.E. / Jay C. Pittman, P.E. *JCP*

Date: November 17, 2025

Projects/Status:

1. Water Sector Program (Division of Administration) – Phase 2:

a. Ponchatoula High School Regional WWTP Improvements

- i. Agreement by Tangipahoa Parish School System (TPSS) and TPSD to following: Of the \$1,842,100 grant award, TPSD will be responsible for \$1,215,786 (66%) and TPSS will be responsible for \$626,314 (34%). The total project award is \$7,085,000.
- ii. The project involves constructing a new 300,000 GPD, three-cell aerated lagoon at Ponchatoula High School. It includes the consolidation and closure of two existing TPSD WWTPs: Brookfield WWTP (currently under a DEQ compliance order) and Pecan Trace WWTP.
- iii. The two existing WWTPs will be decommissioned and consolidated via force mains into the new WWTP at Ponchatoula High School.
- iv. TPSS will donate the property and TPSD will assume responsibility for the new treatment facility upon project completion.
- v. Awaiting soil boring information; Jurisdictional determination (JD) has been submitted to USACOE for review/approval; USACOE permitting will follow. Applying for an expedited **preliminary** permit limit determination from LADEO.



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2. FY26-27 Water Sector Program – Phase 2

a. **Green Acres Regional WWTP Consolidation**

- i. Preliminary agreement by Tangipahoa Parish School System (TPSS) and TPSD to following: Of the \$1,001,000.00 grant award, TPSD will be responsible for \$726,125.40 (72.54%) and TPSS will be responsible for \$274,874.60 (27.46%). The anticipated total project award is \$3,850,000.00.
- ii. The project involves rehabilitating the existing Green Acres WWTP to accept 300,000 GPD with a two-cell aerated lagoon. It includes the consolidation and closure of three cell aerated lagoon serving Hammond Eastside and Hammond High Schools via a new lift station and force main.
- iii. TPSS will maintain ownership and maintenance of the new lift station at Hammond Eastside/Hammond High.
- iv. **Grant submission deadline is December 1, 2025.**

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November 17, 2025
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3. Self-funded/Immediate Projects:

- a. **Green Acres WWTP Improvements (DEQ Compliance)** – See above
- b. **High Flow Containment – SE WWTP** – On hold
- c. **East Natalbany WWTP Improvements (LDH/DEQ Compliance)**
 - i. No updates this month
- d. **Airport Road Lift Station & Force Main Improvements**
 - i. Construction in progress (82.23% Complete; 100% Contract Time)
 - ii. Force main and tie-in is complete. Electrical is complete. Pumps are installed. Remaining portion of gravity will be installed this week.
 - iii. **Recommend approval of Partial Pay Estimate No. Seven (7) for \$31,207.50 (TPSD - \$31,207.50) (to be handled under agenda item)**



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4. LaDEQ/LDH Compliance:

- a. Southeast – No update this month
- b. Green Acres - See above for project update.
- c. Brookfield – To be handled under Water Sector Phase 2
- d. Northwest – No update this month.
- e. Bankston – Plant facility has been running efficiently based on conversations with Mr. Hood. No further action taken at the present time.
- f. Bedico – Continue to monitor the ammonia limits.
- g. Velma - Addressing via WSP – Round 2 Project (by others)
- h. East Natalbany – see above for project update

6. REQUISITIONS –

- i. **Recommend approval of Lawson-Bonet Construction, Inc. Partial Pay App #7– Partial Pay Estimate No. Seven (7) – Airport Road Lift Station and Force Main Improvements = \$31,207.50 (TPSD - \$31,207.50)**
- ii. **Recommend approval of associated Spangler Engineering Invoices- Spangler Inv. 25-135 = \$1,387.09 (Airport Road LS & FM Improvements)**

Respectfully Submitted,



Jay C. Pittman, P.E.

cc: Mr. Jason Hood, TPSD1 General Manager



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**REQUEST FOR THE APPROVAL OF LAWSON BONET PARTIAL PAY ESTIMATE NO. 7
IN THE AMOUNT OF \$31,207.50 AND ALSO SPANGLER ENGINEERING INVOICES 25-135
IN THE AMOUNT OF \$1,387.09. (JAY PITTMAN)**

*******Documents were provided to each board member for review. *******

There was a motion made by **BJ Couvillion** and second by **James Miller** to approve Lawson Bonet partial pay estimate no. 7 and Spangler Engineering Invoices 25-123.

Vote all in favor, no nays.

**VII. APPROVAL OF A RESOLUTION AUTHORIZING THE SUBMISSION OF AN
APPLICATION TO THE LA. OFFICE OF COMMUNITY DEVELOPMENT
GOVERNMENT ASSISTANCE TO SECURE WATER SECTOR FUNDING FOR GREEN
ACRES REGIONAL WWTP AND COMMITING MATCHING FUNDS NOT TO EXCEED
\$1,193,500. (JASON HOOD)**

*******Documents were provided to each board member for review. *******

There was a motion made by **BJ Couvillion and** second by **Sammy Richmond** to approve the resolution authorizing the submission of application to secure water sector funding for Green Acres.

Vote all in favor, no nays.

**VIII. APPROVAL OF A 5.6 PERCENT RATE INCREASE FOR ALL RESIDENTIAL SEWER
RATES AND A 6 PERCENT RATE INCREASE FOR ALL COMMERCIAL SEWER**



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CHARGES AND AUTHORIZATION FOR THE TPSD1 MANAGER TO INCREASE SEWER RATES ADMINISTRATIVELY NO MORE THAN ONCE ANNUALLY AS NEEDED AND NOT TO EXCEED 6 PERCENT PER OCCURANCE. SHOULD TPDS1 HAVE A DIFFERENT MANAGER, THIS AGREEMENT WILL AUTOMATICALLY BE TERMINATED. (JASON HOOD)

*******Documents were provided to each board member for review. *******

I have discussed this increase with the Parish officials, and they have all given me their approval to move forward with this increase. I have also reached out to our neighboring parishes, and we will still be cheaper than both parishes with this increase. If you approve this increase it will take effect on January 1, 2026.

There was a motion made by **BJ Couvillion and** second by **James Miller** to approve the authorization of the rate increase and termination of agreement should a new manager come aboard.

Vote all in favor, no nays.

IX. DISCUSSION AND APPROVAL OF THE PROPOSED 2026 TPDS1 BUDGET THAT INCLUDES A 4 PERCENT SALARY INCREASE FOR EMPLOYEES. (JASON HOOD)

*******Documents were provided to each board member for review. *******

There is a total of 4.8 million dollars in revenues, that includes the new customers that I talked about. We are anticipating 300 new customers. This also includes the proposed rate increase since you approved it. You'll also see that I did budget for a new employee, we are not looking to hire anyone, but should we grow enough, I wanted to have something in the budget it for a new employee. We have the 4% increase under salaries and around \$30,000 for the maintenance contract expenses. We have some net operating expenses of \$709,000 and then we have some debt service. This is new. You'll see the sustainability Reserve Fund and the capital Replacement Fund. This is required as part of the water sector grant and accepting the water sector funding from the first round, they made us do a rate study. They went over it with me extensively, and I made some notes. We must show on the 2026



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budget a sustainability reserve fund and that amount will be 15%. The difference between total expenses from 2025 to 2026. So, 15% of the difference in expenses must be shown. It needs to be shown that we have an item for that on the budget. That's buying pumps, new control panels, and rehabbing them for the most part in house. We try to upgrade two stations a year to stay ahead of the game.

I normally only ask you for one truck per year. That's falling behind. I need to ask for three. We've got some aging trucks, and then I need to get another crane truck. We will also need an auxiliary pump, so there's another auxiliary pump in there. We currently have four. I want to have that budgeted item in there, along with the excavator, if we're unable to get the excavator by the end of the year, I'm re-budgeting for it. I've been holding out all year for these things because I'm waiting to see how the budget goes. I have to the end of the year to get it off state contract. I will get with Randi and if the funds don't look right for the end of the year, I will wait to purchase those items. Lastly, we also have money budgeted for water sector round 4. We have the capital outlay, water sector, with all this stuff, we'd be accomplishing a lot.

There was a motion made by **BJ Couvillion and** second by **James Miller** to approve the proposed 2026 TPSD1 budget.

Vote all in favor, no nays.

X. APPROVAL OF THE 2026 TPSD1 MEETING SCHEDULE. (JASON HOOD)

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There was a motion made by **BJ Couvillion and** second by **Sammy Richmond** to approve TPSD1 2026 meeting schedule.

XI. APPROVAL AND ACCEPTANCE OF THE QUOTE FOR THE 2026 GENERAL LIABILITY, PROPERTY AND COLISSION INSURANCE. (JASON HOOD)

*******Documents were provided to each board member for review. *******

This item was tabled.

XI. (A) AMEND THE AGENDA TO ENTER INTO A CONTRACT WITH SPANGLER ENGINEERING.

There was a motion made by **Sammy Richmond** and second by **BJ Couvillion** to amend the agenda.

There was a motion made by **BJ Couvillion** and second by **James Miller** to approve entering into a contract with spangler engineering.

XII. MEMBER PRIVILEGES.

XIII. ADJOURNEMENT

There was a motion made by **BJ Couvillion** and second by **Sammy Richmond** to adjourn the meeting.



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