



SEWERAGE DISTRICT NO. 1
OF THE
Parish of Tangipahoa
15481 West Club Deluxe Road • Hammond, LA 70403
(985) 542-8877

PURSUANT TO PUBLIC NOTICE, THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SEWERAGE DISTRICT OF TANGIPAHOA WAS HELD ON JANUARY 20, 2026 @ 5:00 P.M., AT THE CLAUSEN BUILDING, 15485 W. CLUB DELUXE ROAD HAMMOND, LOUISIANA 70403.

PRESENT: JUSTIN PROCTOR, BJ COUVILLION, JAMES MILLER AND SAMMY RICHMOND.

ALSO PRESENT: JASON HOOD, GENERAL MANAGER; JAY PITTMAN OF SPANGLER ENGINEERING; RANDI MATTHEWS OF TAYLOR AND MATTHEWS, CPA.

ABSENT: DAVID FUGARINO AND BRAD CASCIO, ATTORNEY FOR THE DISTRICT

- I. CALL TO ORDER: (JUSTIN PROCTOR)**
- II. ROLL CALL: (COURTNIE SCAFIDEL)**
- III. APPROVAL OF THE MINUTES FROM DECEMBER 16, 2025, MEETING.**

There was a motion made by **BJ Couvillion** and second by **James Miller** approve minutes from the December 16, 2025, meeting.

Vote all in favor, no nays.



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IV. MANAGER'S REPORT. (JUSTIN PROCTOR)

*******Documents were provided to each board member for review. *******

Decembers permit total was 129 and 6 of those were new addresses.

I do not have a great amount to report on this month. January is usually a busy month. We are completing numerous required reports and various training protocols as per some of our policies and procedures. We also must complete several tasks and reports due before the end of the month to LaDEQ per their requirements. This occupies much of our time in the office. While the operations crew are working on small projects, responding to complaints and working on the training procedures as well.

V. FINANCIAL REPORT AND REVIEW. (RANDI MATTHEWS)

****Documents were given to each board member for review. ****

You'll see that interest income dropped to \$13,302, total income \$312,482. Not too much to note as far as expenses go. You'll see that salaries and wages were up some. This is because of raises and because we had some bonus money that we gave out. We are in the red for the month. Expense wise, you'll see that we're pretty much in line. Depreciation expenses are going to get adjusted. The only other thing that we were under budget for was the insurance amount for \$238,000, that still won't affect us for our net 5% for the year. You'll see that our total expenses are at \$7 million, and we budgeted about \$ 6.9 million, so we're only over budget \$133,609, which is about a 2% difference and net ordinary income is a loss of \$2,7771,000 but again, we got some reimbursement from that water sector grant bringing us at a net loss for the year for around 940,000.



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There was a motion made by **BJ Couvillion** and second by **Sammy Richmond to** approve the financial report.

Vote all in favor, no nays.

VI. APPROVAL OF A LETTER OF ENGAGEMENT FROM TAYLOR & MATTHEWS CPAs FOR THE 2025 AUDIT COMPILATION. (JASON HOOD)

There was a motion made by **BJ Couvillion** and second by **Sammy Richmond** to approve the letter of engagement from Taylor & Matthews CPA for the 2026 Audit.

Vote all in favor, no nays.

VII. APPROVAL OF A LETTER OF ENGAGEMENT FROM TAYLOR & MATTHEWS CPAs FOR THE TPSD1 2026 MONTHLY ACCOUNTING SERVICES.

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There was a motion made by **Sammy Richmond** and second by **James Miller** to approve the letter of engagement from Taylor & Matthews CPA for TPSD1 monthly accounting services.

Vote all in favor, no nays.

VIII. ENGINEER'S REPORT. (JAY PITTMAN)

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Spangler Engineering, LLC

CONSULTING CIVIL ENGINEERS

T. C. Spangler, Jr., P.E.

Jay C. Pittman, P.E.

Mitchell D. Roniger, P.E.

Alex E. Hatcher, P.E.

ENGINEER'S REPORT

To: TPSD1 Chairman
& Board Members
Sewerage District No.1 of Tangipahoa Parish
15485 W. Club DeLuxe Road
Hammond, Louisiana 70403

From: T. C. Spangler, Jr., P.E. / Jay C. Pittman, P.E. *JCP*

Date: January 20, 2026

Projects/Status:

1. Water Sector Program (Division of Administration) – Phase 2:

a. Ponchatoula High School Regional WWTP Improvements

- i. Agreement by Tangipahoa Parish School System (TPSS) and TPSD to following: Of the \$1,842,100 grant award, TPSD will be responsible for \$1,215,786 (66%) and TPSS will be responsible for \$626,314 (34%). The total project award is \$7,085,000.
- ii. The project involves constructing a new 300,000 GPD, three-cell aerated lagoon at Ponchatoula High School. It includes the consolidation and closure of two existing TPSD WWTPs: Brookfield WWTP (currently under a DEQ compliance order) and Pecan Trace WWTP.
- iii. The two existing WWTPs will be decommissioned and consolidated via force mains into the new WWTP at Ponchatoula High School.
- iv. TPSS will donate the property and TPSD will assume responsibility for the new treatment facility upon project completion.
- v. Awaiting soil boring information; Jurisdictional determination (JD) has been submitted to USACOE for review/approval; USACOE permitting will follow. Applying for an expedited **preliminary** permit limit determination from LADEQ.



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2. FY26-27 Water Sector Program – Phase 2

a. **Green Acres Regional WWTP Consolidation**

- i. Preliminary agreement by Tangipahoa Parish School System (TPSS) and TPSD to following: Of the \$1,001,000.00 grant award, TPSD will be responsible for \$726,125.40 (72.54%) and TPSS will be responsible for \$274,874.60 (27.46%). The anticipated total project award is \$3,850,000.00.
- ii. The project involves rehabilitating the existing Green Acres WWTP to accept 300,000 GPD with a two-cell aerated lagoon. It includes the consolidation and closure of three cell aerated lagoon serving Hammond Eastside and Hammond High Schools via a new lift station and force main.
- iii. TPSS will maintain ownership and maintenance of the new lift station at Hammond Eastside/Hammond High.
- iv. **Grant was successfully submitted on December 1, 2025.**

Engineer's Report
January 20, 2026
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3. Self-funded/Immediate Projects:

- a. **Green Acres WWTP Improvements (DEQ Compliance)** – See above
- b. **High Flow Containment – SE WWTP** – On hold
- c. **East Natalbany WWTP Improvements (LDH/DEQ Compliance)**
 - i. No updates this month
- d. **Airport Road Lift Station & Force Main Improvements**
 - i. Waiting on expiration of lien period.



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4. LaDEQ/LDH Compliance:

- a. Southeast – No update this month
- b. Green Acres - See above for project update.
- c. Brookfield – To be handled under Water Sector Phase 2
- d. Northwest – No update this month.
- e. Bankston – Plant facility has been running efficiently based on conversations with Mr. Hood. No further action taken at the present time.
- f. Bedico – Continue to monitor the ammonia limits.
- g. Velma - Addressing via WSP – Round 2 Project (by others)
- h. East Natalbany – see above for project update

6. REQUISITIONS –

- i. **No Requisitions this month.**

Respectfully Submitted,



Jay C. Pittman, P.E.

cc: Mr. Jason Hood, TPSD1 General Manager

There was a motion made by **Sammy Richmond and** second by **James Miller** to approve the engineer's report.

Vote all in favor, no nays.

IX. APPROVAL TO PURCHASE 2 NEW FORD F250 OPERATIONS WORK TRUCKS WITH WORK BODY BEDS NOT TO EXCEED \$120,000 FROM COURTESY FLEET SALES ON STATE CONTRACT NO. 4400023793. (JASON HOOD)



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There was a motion made by Sammy Richmond and second by James Miller to approve the purchase of two new Ford F250 work trucks.

Vote all in favor, no nays.

X. APPROVAL TO PURCHASE 1 NEW FORD F350 OPERATIONS TRUCK NOT TO EXCEED \$55,000 FROM COURTESY FLEET SALES ON STATE CONTRACT NO. 4400023793. (JASON HOOD)

*****Documents were provided to each board member for review. *****

There was a motion made by Sammy Richmond and second by James Miller to approve the purchase of one new Ford F350 work truck.

Vote all in favor, no nays.

XI. MEMBER PRIVILEGES.

XII. ADJOURNEMENT

There was a motion made by BJ Couvillion and second by Sammy Richmond to adjourn the meeting.

Vote all in favor, no nays.



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