**MEHP Board Minutes**

Jan. 19, 2022

**Welcome: Dr. Sue Anne Wells**

Dr. Wells welcomed Donna Williams aboard and added that Ms. Williams would be leading the MEHP Capital Campaign. She also spoke of the upcoming annual fundraiser, the Odyssey Awards Luncheon with keynote speaker Ian Symmonds and special guest Mr. Wintley Phipps.

She also introduced members of the academic committee: Shewanee Howard-Baptiste, Stacey Roddy and Dr. Edna Varner and commended Dr. Swafford for her leadership during Covid.

Dr. Wells moved to approve minutes. The motion was accepted, and the minutes were approved.

**Directors Report- Dr. Swafford gave MEHP highlights in several areas.**

**Academics-** 12 Days of Reading was a huge success. After school coaching continues on Tuesdays and Thursdays. Number of exceptional education students increased by 4. Principal Howard and teachers working to help parents recognize how our school meets standards-based learning and grading.

**Goals & Data-** 5th grade Mastery Connect benchmarks completed last week of school in December, establishing groups for learning goals in 5th grade.

**Teachers Corner-** Teachers’ recruitment will start for next year;MEHP training in Memphis.

**Legislative Update-** Dr. Swafford spoke to the need for funding reform for the VPK.

A representative of the State stated that MEHP should have 20 spots next year under VPK funding. We are seeking 40 spots to be 100% funded as we are at 100% capacity. According to the representative, HCS is not at full capacity and is expecting to lose some funding. This application process may need to be directly sent to MEHP rather than HCS to ensure funding in the future.

**Medical Clinic Update-** Last reported five teachers and one staff member were absent due to Covid. Still tracking cases daily. Continue to adhere to recommended precautions.

**Parent/Student/Community Involvement-**PTO Officer selected, Pajama Day, Open House and Poinsettia sale were successful.

**Student Needs-** Student needs range from clothing and personal hygiene products to water and nonperishable food items. A donor will be providing funds to purchase a washer and dryer.

**Community & Marketing-** People are viewing social media and media outlets. Views and engagement are increasing.

**Recruitment and Enrollment-**2022 Lottery Applications received. 20 seats for PreK. First applications taken were for income eligibility.

**Faculty and Staff-** Lisa Callahan started 01/18/22. Had PD on Jan. 3rd and Jan. 4th.

**Facilities-** Received flashing lights, school signs, and another crossing guard to help control traffic.

**HR& Operations**- Interviewing for the HR Position

**Committee Reports- Stacey Roddy-** ARC team met on Jan. 13th to discuss committee goals and classroom observations. Discussed short-term and long-term goals, which will remain the same. Data will also be considered. Classroom Observations’ strategies may vary for effective teaching. Will be looking at student engagement. The committee visited the classrooms three times. The goal is to continue to be supportive to the Admin. ARC wants to revisit classrooms to see progress afyter Math Benchmark for 5th grade math instruction.

Edna Varner will participate for the next classroom observation. ARC will revisit 5th grade. So far, only observed a writing lesson. Would like to revisit when mathematics is being taught.

**Development- Donna Williams** introduced her new Assistant, Maria Gilchrist. Maria started on Jan. 18th. Donna will serve as lead for Odyssey, helping to support chairperson Ms. Whitney Johnston.

**Facilities**- **Jeanne Hinchee, CFO,** reviewed the audit report. She stated that things are going well. Ordering phase 2 of the furniture, which will be ordered through CSP Grant. Received up to $600,000. Need to allocate $145,000.

**Finance-Jeanne Hinchee, CFO,** Charter Schools Growth Fund is behind on receiving reimbursements. IDA, YMCA, CSP and Facilities were received in January. The YMCA was a little behind because of the delayed start of school.

**Closing Remarks- Sue Ann Wells-** Encouraged everyone to purchase tickets for Odyssey. For information, email Donna Williams at [donnawilliams@cglaonline.com](mailto:donnawilliams@cglaonline.com). The cost is $75 per ticket. Keith Sanford and Susan Stein each committed to sponsor a table.

Dr. Swafford gave closing remarks. Meeting adjourned.