

RESIDENTIAL RENTAL APPLICATION FORM - BC

PROPERTY INFORMATION

Property Address: Brightwater View Apartments, Osoyoos, BC

Desired Move In Date (DD/MM/YYYY): _____ Desired Lease Length: _____

Would you like to be placed on the waiting list if there is no vacancy available ☐ Yes ☐ No

APPLICANT INFORMATION

Full Legal Name: _____ Date of Birth* (YYYY/MM/DD): _____

*Used for identity verification only

Primary Phone: _____ Email Address: _____

ADDITIONAL APPLICANT

Full Legal Name: _____ Date of Birth* (YYYY/MM/DD): _____

*Used for identity verification only

Primary Phone: _____ Email Address: _____

Additional Occupants:

List all persons who will reside in the unit (names & ages): _____

RENTAL HISTORY

Provide contact information for your current and previous landlords for the last 2 years. If you have not rented, provide two character references that are not friends or family (teacher, support worker, health professional, etc.).

Landlord's Name: _____ Landlord's Phone Number: _____

Current Address: _____ Current Rent Amount _____

Length at Current Address: _____ Reason for Moving: _____ Proper Notice Given: ☐ Yes ☐ No

Any outstanding arrears or damages? ☐ Yes ☐ No If yes, please provide details: _____

Previous Landlord's Name: _____ Landlord's Phone Number: _____

Previous Address: _____ Previous Rent Amount _____

Length at Previous Address: _____ Reason for Moving: _____ Proper Notice Given: ☐ Yes ☐ No

Any outstanding arrears or damages? ☐ Yes ☐ No If yes, please provide details: _____

Are you a first time renter? ☐ Yes ☐ No

VEHICLES

Number of parking stalls required: _____

Make/Model: _____ Year: _____ License Plate: _____

Make/Model: _____ Year: _____ License Plate: _____

(306)242-0313

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EMPLOYMENT DETAILS

Employer Name: _____ Position/Title: _____ Length of Employment: _____

Supervisor/HR Contact: _____ Phone/Email: _____

Previous Employer Name: _____ Position/Title: _____ Length of Employment: _____

Supervisor/HR Contact: _____ Phone/Email: _____

Consent & Authorization

I hereby declare that the information provided is accurate and complete. I authorize the landlord or property manager to verify all information, including employment, rental history, and credit/background checks, as permitted by applicable federal and provincial legislation. I acknowledge that incomplete or false information may result in the rejection of this application.

Applicant Signature: _____ Date: _____

Privacy Notice: The personal information collected is used solely to assess your suitability as a tenant (including background, credit, and reference checks). We protect your privacy and will not use your data for marketing. Your information will be retained only for as long as necessary to fulfill the purpose for which it was collected, as required by applicable provincial legislation, and will be securely disposed of thereafter.

The following is required with this form to be considered a complete application.

****Note:** incomplete applications will not begin being processed until all information is received.

- ☐ Proof of income (For each applicant over the age of 19)
 - A. Copy of paystub for the most recent month **OR**
 - B. Benefit stub from social assistance, employment insurance, disability, WCB receipts or Student Loan disbursement schedule. **OR**
 - C. Letter of employment verification
- ☐ Two years of rental history, complete with landlord name and phone number.
- ☐ Government-Issued Photo ID (For each Applicant over the age of 19): Mandatory viewing required. A legible, current photo ID (e.g., Driver's License or Passport) must be presented to the leasing agent for verification of identity and date of birth. A copy of the ID is NOT permitted and will NOT be retained.

Received applications will be subject to reference and credit checks.

When an application is approved, the Security Deposit will be required as well as a signed Lease in order to hold the unit.

OFFICE USE ONLY - Application & Document Receipt

Application Received Date: _____

Leasing Agent: _____

Application Complete: ☐ Yes / ☐ No (If No, Date Placed on Hold: _____)

Photo ID Verified (Viewed Only): ☐ Yes (Date/Agent Initial: _____)

Proof of Income Received: ☐ Yes (Type: _____)

Pre-Screening Criteria Met: ☐ Yes / ☐ No

Communication to prospect (reply to confirm receipt of application): _____

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