

	Title: Health & Safety Policy	Reviewed: 19.06.25,	Issue No. 7
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## 1. Statement of Intent

**The Health and Safety Policy of Auto Marine Cables Ltd. is to:**

- Report, record and investigate any accidents and cases of work-related ill health.
- Report, record and investigate any near misses to reduce the likelihood of accidents occurring.
- Wherever possible, prevent accidents and cases of work-related ill health.
- Manage health and safety risks in our workplace.
- Ensure compliance with applicable legislation and other requirements.
- Provide sufficient and clear information, training and supervision to ensure employees are competent to do their work safely, avoid hazards and contribute positively to the health and safety of themselves and others.
- Provide personal protective equipment where necessary.
- Provide and maintain safe plant and equipment.
- Ensure safe handling, use and disposal of substances.
- Control, monitor and instruct any contractors who may attend site.
- Consult with employees on matters affecting their health and safety.
- Maintain safe and healthy working conditions.
- Implement emergency procedures, including evacuation in case of fire or other significant incidents.
- Continually improve the Health and Safety Management System by assessing and reviewing health and safety risks and opportunities and acting upon any findings.
- Set, monitor and review health and safety objectives and KPIs.
- Review this policy regularly and make revisions following any changes.

Signed (MD): 	Print Name: <b>Brent Collins</b>	Date: 2 <sup>nd</sup> July 2025
		Review Date: 2 <sup>nd</sup> July 2026

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## 2. Responsibilities for Health and Safety

### **Overall and final responsibility for health and safety:**

Managing Director – Brent Collins

### **Day to day responsibility for ensuring this policy is put into practice:**

SHEQ Manager – Peter Bailey

### **To ensure health and safety standards are maintained/improved, the following people have responsibility in the following areas:**

Head of Materials Planning, Logistics & Operations – Stephanie Mitchell

Head of Engineering – Paul Cowley

HR - Joanna Bogacz


### **All employees should:**

- Co-operate with Managers, Supervisors/Team Leaders on health and safety matters.
- Take reasonable care of their own health and safety.
- Report all health and safety concerns to an appropriate person (as detailed above).

## 3. Arrangements for Health and Safety

### **Risk Assessment:**

- We will complete relevant risk assessments and take action.
- Risk assessments will be reviewed when working habits or conditions change.
- Contractors who attend site must provide risk assessments/RAMS.

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#### Training:

- We will give staff and contractors health and safety inductions and provide appropriate training. Inductions cover: Fire safety, emergency evacuation, first aid, PPE, smoking on site, mobile phone use, forklift trucks, legionella, asbestos on site, welfare facilities, our KPIs, HASWA 1974 and this policy.
- We will provide personal protective equipment.
- We will make arrangements for employees who work remotely.
- We will set annual KPIs for health and safety.

#### Consultation:

- We will consult staff routinely on health and safety matters as they arise and formally when we review health and safety.

#### Evacuation:

- We will make sure escape routes are clearly identified and free of obstructions at all times.
- Evacuation plans are tested from time to time and updated if necessary.

## 4. Document History

Issue No.	Date of Issue	Reason for Change	Author
1	25.10.19.	First Issue.	D. Farrington
2	10.05.21.	Policy review.	D. Farrington
3	14.06.22.	Full review of policy; Statement of Intent expanded, Responsibilities for Health and Safety fully updated, and Arrangements for Health and Safety expanded and updated.	P. Bailey
4	10.03.23.	Names and roles updated.	P. Bailey
5	15.06.23.	Names and roles updated.	P. Bailey
6	13.06.24.	Names and roles updated.	P. Bailey
7	19.06.25.	Statement of Intent now includes continual improvement and legal compliance.	P. Bailey

