

Westfield Fire District

Of the City of Middletown

Commissioners Monthly Meeting Agenda

Tuesday, August 12, 2025

6:30 p.m.

- I. Call to order
- II. Open Public Session
- III. Close Public Session
- IV. Accept/Amend the Agenda
- V. Minutes to be approved
 - Regular Meeting on June 10, 2025
- VI. Review of Bills to approve and pay – July Bills
- VII. Tax Collectors Report – July Report / Refunds \$ 499.74
 - July copy distributed
- VIII. Fire Marshal's Report
 - July copy distributed
- IX. Chief's Report
 - See attached detail
- X. Chairman and/or Commissioner Report(s)
 - See attached detail
- XI. Old Business
- XII. New Business
 - Swearing in ceremony – Firefighter/EMT Gagne
- XIII. Executive Session
 - Personnel – evaluations
- XIV. Adjournment

Chief's Agenda Items

Monthly Commission Meeting

08/12/2025

PPC – call credit on department activity		
Update on Truck Committee for replacement of W6		
Update on Chevrolet Tahoe		
Update on HazMat Trailer – collaborative purchase with MVFD & DFD		
Review of Weekend Staffing Program – summer month		
Annual Testing – hose (9/5), ladder (9/3), SCBA flow testing – (TBD-last done Nov)		
W5 OOD on 8/23/25 for Chili Cookoff		
Funding approval for replacement pump for Brush Truck (W8) – Chief's budget		\$ 6,200
Review of Weekend Staffing Program – summer month		
<u>Training</u> <u>Class Status</u> <u>Fire Service Instructor III</u> – Powers <u>Fire Service Instructor I</u> – Phenicie (May-June) - PASSED <u>Q Endorsement</u> – DeRoy (June-July) – working on driving hours to complete <u>Fire Officer I</u> – Lemay (June-July) <u>Fire Officer III</u> – Coco (June) – PASSED <u>Rescue-Rope Course</u> – Henry (August) <u>FFI</u> – Waldsmith & Szewczyk (Sept thru November) <u>EMS-I</u> – A. Balch (Aug-Sept)		
August Mandatory – Lifestar at station		
In-House EMT Class – begins Sept 15th		
Live Burn – October 11 th (Old Saybrook)		
Submitted by: Darrell Ponzio / Fire Chief		

Commission Agenda Items

Monthly Commission Meeting

08/12/2025

Coalition – cyber renewal – originally quoted for \$3,090 / final \$2,529.00		
Wildfire Reimbursement - Hawthorne Fire		
Tree removal – property bordering WFD (29 Glenwood Terrace		
Minor damage to W5 – driver training		
WC injury – July 3 rd (Lemay) – light duty assignments		
Security Camera failure north bay		
Approve installation of Cat 6 for new IT equipment – wireless access point throughout station		
Terminate service with Comcast – internet & cable		
Concrete pad installation complete / proposed shed rear of station (12x22)		
Submitted by: Linda DeManche / Fire District Administrator		